

Minutes

Regular Meeting of the Council of Fundy Albert

February 6, 2024, at 6:00 PM

Cultural Centre, 13 School Street, Alma, NB.

PRESENT

Robert Rochon- Mayor

John Ereaux- Councillor, Ward 1

Jeff Land- Councillor, Ward 3

Jim Coates- Councillor, Ward 5

Jeff Jonah- Councillor, Ward 4

Heather Ward Russell- Councillor, Ward 6

CAO/Clerk Linda Sabourin

Tammy Rampersaud- Assistant Clerk

*Councillor Ward Russell attended virtually

1. CALL TO ORDER

Mayor Rochon called the meeting to order at 6 pm.

2. ADOPTION OF THE AGENDA

IT WAS MOVED by **Councillor Jonah** and **SECONDED** by **Councillor Ereaux** **THAT** the agenda be adopted with the following additions:

-8g. Request from the Albert County Chamber of Commerce

-11e. Resolution relating to the disposition of land

-12 Public Statements and Comments

MOTION CARRIED

3. CONFLICT OF INTEREST DECLARATIONS

none

4. ADOPTION OF THE MINUTES

a. December 23, 2023

IT WAS MOVED by **Councillor Coates** and **SECONDED** by **Councillor Land** **THAT** the Minutes of the Special Council Meeting on December 23, 2023, that were previously approved be rescinded.

MOTION CARRIED

IT WAS MOVED by *Councillor Ereaux* and **SECONDED** by *Councilor Jonah* **THAT** the minutes of the December 23, 2023, Special Council Meeting be approved.

MOTION CARRIED

b. January 9, 2024

IT WAS MOVED by *Councillor Land* and **SECONDED** by *Councilor Ereaux* **THAT** the minutes of the January 9, 2024, Regular Council Meeting be approved with the amendment that the Literacy Express has been under the umbrella of the Hillsborough Recreation Council since 2021.

MOTION CARRIED

c. January 16, 2024

IT WAS MOVED by *Councillor Ward Russell* and **SECONDED** by *Councilor Coates* **THAT** the minutes of the January 16, 2024, Committee of the Whole Meeting be approved.

MOTION CARRIED

d. February 1, 2024

IT WAS MOVED by *Councillor Jonah* and **SECONDED** by *Councilor Land* **THAT** the minutes of the February 1, 2024, Special Council Meeting be approved.

MOTION CARRIED

5. CONSENT AGENDA

None

6. PUBLIC AND ADMINISTRATIVE PRESENTATIONS

None

7. REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND PRIVATE MEETINGS

None

8. REPORTS FROM ADMINISTRATION

a. CAO Report

The CAO delivered a detailed report of what is being worked on and investigated. Topics included:

Hillsborough Recreation Council

Right to Information

Airbnb Solid Waste Collection

By-laws currently being investigated
Stiles Road
Horn Road
Memel Road
Current Request for Proposals
ACOA grant
Alma Temporary Water
Alma Wastewater Lagoon
Alma Main St. Storm Upgrades
Alma Stormwater Management Study
Alma Phase 1 Water Exploration
Riverside- Albert Water Treatment Plant Upgrades
Hillsborough New Production Well
Hillsborough Water Audit
Public Works- Ford F550, Class 3 Licensing, and Utility Certification
Circular Materials
UMNB Advocacy Days

b. Community Grants Program

IT WAS MOVED by *Councillor Ward Russell* and **SECONDED** by *Councillor Land*
WHEREAS it is the interest of the Village of Fundy Albert and the various groups and organizations to have a clear, equitable and predictable Community Grants Program in place.

BE IT RESOLVED THAT Council of the Village of Fundy Albert adopt the Community Grants Program Policy as presented;

BE IT FURTHER RESOLVED THAT community groups and organizations that have historically been provided grant funding from the municipality to operate their programs will be treated equitably in the 2024 calendar year.

MOTION CARRIED

c. Employee Policies

IT WAS MOVED by *Councillor Land* and **SECONDED** by *Councillor Jonah* **BE IT RESOLVED THAT** the Village of Fundy Albert approve the Health and Safety Statement; Respectful Workplace Policy Guidelines & Definitions; Respectful Workplace Policy Statement and the Employee Code of Conduct and Ethics, as presented.

MOTION CARRIED

d. Municipal Office Consolidation

IT WAS MOVED by *Councillor Coates* and **SECONDED** by *Councillor Jonah* **WHEREAS** a recommendation of a recent workplace culture assessment included the centralization of administration; and

WHEREAS centralizing all administrative employees in one location would result in a more efficient workplace;

BE IT RESOLVED THAT Council approve the relocation of all administrative personnel, on a temporary basis, to 61 Academy Street, Hillsborough, NB.

BE IT ALSO RESOLVED THAT Council authorizes the Chief Administrative Officer to proceed with renovations to 61 Academy, at an estimated cost of \$50,000.

BE IT ALSO RESOLVED THAT Council authorizes the sale of the asset located at 5823 King Street, Riverside-Albert, NB once the relocation of personnel from that location is complete.

MOTION CARRIED

Councillor Ereaux voted nay

There was a robust conversation on this topic. It was agreed that the office needs to be consolidated into one space. This will be a temporary solution while continuing to look at all options.

Councillor Ereaux **MOVED** to amend this motion removing the actual sale of the property. He was in support of everyone housed in one location. There was no seconder.

e. Social Media Policy

IT WAS MOVED by *Councillor Jonah* and **SECONDED** by *Councillor Coates* **BE IT RESOLVED THAT** the Village of Fundy Albert Social Media Policy be approved, as presented.

MOTION CARRIED

f. Harvey Hall – Request for Letter of Support

IT WAS MOVED by *Councillor Ereaux* and **SECONDED** by *Councillor Coates* **THAT** the Village of Fundy Albert approve the Harvey Hall's request to issue a letter of support in relation to their application for grant funding for their production of "Call me Captain," a story about Molly Kool's life.

MOTION CARRIED

g. Albert County Chamber of Commerce

A request has been received from the Albert County Chamber of Commerce to appoint a representative from Council to their Board of Directors.

Councillor Jonah will consider this and get back to Council.

By-Laws

None

Mayor and Councillor Statements and Inquiries

Councillor Ward Russell- thanked the CAO for her leadership and asked that she participate in the discussions regarding the ongoing process with the lagoon in the Greensboro subdivision in Lower Coverdale.

Councillor Ereaux- gave a shout out to the Alma rink ice team that has kept ice on the rink- lots of skating has been enjoyed.

Reminder that Fundy National Park opens their reservations on February 8, 2024.

Liaison meeting with Fundy National Park on February 14, 2024.

Council met with the Anglophone East School District to discuss a MOU for the use of properties.

Councillor Jonah- thanked the ice team in Alma for their work.

He was approached by a Resident in Hillsborough that has an interest in becoming involved in the administration of the Recreation Council.

Councillor Land- noted that he had one thing to bring up in camera

Councillor Coates- noted that he is seeing some movement from the Provincial Government to investigate his taxation concerns.

Mayor Rochon- noted some meetings that he has been a part of:

January 30th SERCC Regional Transportation Committee meeting

January 30th SERCC Board Meeting

January 31st SERCC with the SERSC CAO- EMO regional plan

Notices of Motion and Resolutions

11.a. Resolution – Municipal Capital Borrowing Board Application – RAFD Fire Tanker Pumper

WHEREAS Riverside-Albert Fire Station's main Tanker Pumper is due for replacement; and

WHEREAS the Municipality of Fundy Albert must submit an application for authorization to borrow for a capital expense for the following term and amount:

Purpose Amount (\$) Term

Protective Services

Tanker Pumper (Interim Financing) \$800,000 4 yrs.

Tanker Pumper \$800,000 15 yrs.

BE IT RESOLVED that the Municipality of Fundy Albert submit to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for the above term and amount.

Moved by: *Councillor Land*

Seconded by: *Councillor Ereaux*

MOTION CARRIED

11.b. Resolution – Municipal Capital Borrowing Board Application – Fundy Albert (Alma) – New Municipal Well & Related Infrastructure Phase II

WHEREAS the new municipal well & related infrastructure of Phase I passed the 72-hour pump test; and

WHEREAS the municipality is now ready to start Phase II; and

WHEREAS the Municipality of Fundy Albert must submit an application for authorization to borrow for a capital expense for the following term and amount:

Purpose Amount (\$) Term

Environmental Health Services

New Municipal Well & Related Infrastructure – Phase II

Interim Financing \$12,240,000 4 yrs.

New Municipal Well & Related Infrastructure – Phase II

\$820,000 30 yrs.

BE IT RESOLVED that the Municipality of Fundy Albert submit to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for the above term and amount.

Moved by: *Councillor Ereaux*

Seconded by: *Councillor Coates*

MOTION CARRIED

11.c. Resolution – New Bank Account for Hillsborough Recreation Council

WHEREAS all accounts under the former Village of Hillsborough must be closed; and

WHEREAS the current bank account for the Hillsborough Recreation Council is under the umbrella of the former Village of Hillsborough; and

WHEREAS the Hillsborough Recreation Council is a separate entity apart of the village of Fundy Albert and cannot remain under the umbrella of the Village of Fundy Albert;

BE IT RESOLVED that a new bank account be opened for the Hillsborough Recreation Council at the Canadian Imperial Bank of Commerce (CIBC) pending the completion of a review being conducted by the Chief Administrative Officer.

Moved by: *Councillor Jonah*

Seconded by: *Councillor Ereaux*

MOTION CARRIED

11.d. Authorization to Execute Agreement – Hillsborough Segment of the Shoreline Trail.

IT WAS MOVED to approve and authorize the execution of an Agreement between the Village of Fundy Albert and His Majesty the King in Right of Canada as represented by the Minister of Infrastructure and Communities, for the Shoreline Trail – Hillsborough Segment.

NOW THEREFORE the Council of the Village of Fundy Albert hereby authorizes and approves the Village of Fundy Albert Clerk to authorize and execute the said agreement on behalf of the Village of Fundy Albert.

Moved By: *Councillor Land*

Seconded By: *Councillor Jonah*

MOTION CARRIED

11.e) 11.e. RESOLUTION – GRANTING OF LAND

WHEREAS Forest Dale Home Inc. has a shortage of housing available for its personnel and this is impacting their ability to provide nursing home care in the community; and

WHEREAS the Forest Dale Home Inc. and the newly-created Fundy Albert Housing is in need of land to construct affordable housing options in the community of Fundy Albert; and

WHEREAS it is in the interests of the Village of Fundy Albert to partner with Fundy Albert Housing in their endeavor to develop housing;

BE IT RESOLVED that the Village of Fundy Albert agrees to donate a parcel of land on Water Street, Riverside-Albert with PID 01766382 to Fundy Albert Housing;

BE IT FURTHER RESOLVED that Fundy Albert Housing will be responsible to ensure that the land can be developed for the stated purpose, and will be responsible for all costs necessary to obtain title to the parcel of land with PID 01766382;

BE IT FURTHER RESOLVED that Fundy Albert Housing will have until December 31, 2024 to begin development of housing on the parcel of land. Failure to do so will result in Fundy Albert Housing agreeing to return the parcel of land back to the Village of Fundy Albert.

Moved by: Councillor Jonah

Seconded by: Councillor Coates

MOTION CARRIED

12. Public Statements and Comments

Mrs. MacCallum

Noted that Region 7 has a presentation to support Urban Rural Rides and a funding application they had submitted. She inquired whether Council knew of an update. **Mayor Rochon** believes it was approved by the Federal Government and supported by SERSC but noted that there hasn't been a decision of the board that he knows of for purchases. There is discussion around long-term service and maintenance.

Mr. Warnock

Noted the well-put-together detailed report by the CAO. He inquired about the response to RFPs.

Closed Session

IT WAS MOVED by *Councillor Land* and **SECONDED** by *Councillor Jonah* **THAT** the meeting move into closed session as per:

Local Governance Act, SNB 2017, 68 (1)(d) proposed or pending acquisition or disposition of land

Local Governance Act, SNB 2017, 68 (1)(j) labor and employment matters

Fundy Albert By-Law No. 2022-02 Code of Conduct By-Law for the Council of Fundy Albert

MOTION CARRIED

IT WAS MOVED by *Councillor Land* and **SECONDED** by *Councillor Jonah* **THAT** the meeting move back into open session.

MOTION CARRIED

13. Adjournment

IT WAS MOVED by *Councillor Jonah*

CLERK

MAYOR