

Minutes

Special Meeting of the Council of Fundy Albert

Egypt Room, W.H. Steeves House Museum

September 27, 2023, at 7 PM

PRESENT

Robert Rochon- Mayor

Loretta Elderkin- Councillor, Ward 2

Jeff Jonah- Councillor, Ward 4

Heather Ward Russell- Councillor, Ward 6

Tammy Rampersaud- Assistant Clerk

Attended Virtually:

Jeff Land- Councillor, Ward 3

James Coates- Councillor, Ward 5

John Ereaux- Councillor, Ward 1

CALL TO ORDER

Mayor Rochon called the meeting to order at 7:00 PM.

Councillor Elderkin arrived at 7:01 PM

ADOPTION OF THE AGENDA

IT WAS MOVED by **Councillor Jonah** and seconded by **Councillor Ward Russell** that the agenda be approved as circulated. **MOTION CARRIED** (unanimously).

CONFLICTS OF INTEREST DECLARATIONS

No conflicts declared

POTHoles REPAIRS AND PAVING

Mayor Rochon spoke about the two detailed quotes that were received by MacArthur's Paving and Brown's Paving and noted a third had been requested but not submitted on time.

Breakdown-

Hillsborough - Brown's is \$76,384 + HST and MacArthur's is \$104,720 + HST (difference of \$28,336) Alma – Brown's is \$29,544 + HST and MacArthur's is \$28,500 + HST (difference of \$1,044)

IT WAS MOVED BY *Councillor Jonah* and seconded by ***Councillor Land***:

BE IT RESOLVED that the Council of the Village of Fundy Albert award a contract for asphalt patching in the communities of Alma and Hillsborough to Brown's Paving at the cost of \$105, 928.00 plus HST of \$15, 889.20, for a total of \$121,817.20.

MOTION CARRIED (unanimously)

Councillor Ereaux asked for clarification if the total amount includes the work in both communities at the total cost outlined- yes.

CAO SELECTION PROCESS

Mayor Rochon noted that in the previous meeting there were two quotes from HR firms obtained for recruiting. A third quote has been received.

K.Losier

Venor

SMART HR

IT WAS MOVED by ***Councillor Ward Russell*** and seconded by ***Councillor Elderkin***:

WHEREAS the Village of Fundy Albert Chief Administrative Officer/Clerk position is vacant; and

WHEREAS the hiring of a Chief Administrative Officer and/or Chief Administrative Officer/Clerk is essential for the timely and effective provision of services to residents of the Village of Fundy Albert,

BE IT RESOLVED that the Council of the Village of Fundy Albert award a contract for services to SMART Human Resource Solutions to commence the hiring process.

BE IT FURTHER RESOLVED that Council undertakes to decide whether the Chief Administrative Officer position will be in the role of Clerk of the municipality before the work by SMART Human Resource Solutions begins.

MOTION CARRIED (unanimously)

Councillor Land inquired whether the two roles will be kept together. ***Mayor Rochon*** stated that it is council's decision.

ADJOURNMENT

MOVED BY *Councillor Elderkin*

Mayor

Clerk
