



Minutes Special Meeting

July 9, 2024, 6:00 p.m.

W.H. Steeves House Museum
40 Mill Street, Hillsborough

Present: Mayor Rochon
Deputy Mayor Ereaux
Councillor Land
Councillor Coates
Councillor Elderkin
Councillor Ward-Russell
Councillor Jonah

Staff Present: Linda Sabourin, CAO/Clerk

1. Call to Order

Mayor Rochon called the meeting to order at 6:00 pm.

2. Approval of the Agenda

Agenda was approved with an amendment to add item #7 – closed session per Local Governance Act 68 (1)(g).

Moved by Councillor Land

Seconded by Deputy Mayor Ereaux

CARRIED: unanimously

3. Conflict of Interest Declarations

None

4. Approval of interim financing and tender award – Riverside-Albert Fire Truck

WHEREAS the Minister of Local Government approved an authorization granted by the Municipal Capital Borrowing Board from April 8th, 2024, for the local government of "Fundy Albert":

a) To obtain for capital expenses, by way of a loan or by the issue and sale of debentures to the New Brunswick Municipal Finance Corporation an amount not exceeding:

(i) \$800,000 for Protective Services for a term not to exceed fifteen years; and

b) To borrow, for purposes pending the issue and sale of debentures referred to in paragraph (a), from a chartered bank, trust company, credit union or the New Brunswick Finance Corporation at an interest rate not exceeding the chartered bank's prime rate, which borrowing may be evidenced by securities having a term to maturity of less than one year;

AND WHEREAS a fair tender process was initiated on New Brunswick Opportunities Network (NBON) and all bids have been reviewed and evaluated by a selection committee;

AND WHEREAS the lowest, complete Tender Bid was Safety Source Fire Inc. for the amount of \$753,649.29 including net HST;

BE IT RESOLVED that the Council of Fundy Albert authorizes our Treasurer to submit an application of interim financing from a chartered bank, trust company, credit union or the New Brunswick Finance Corporation at an interest rate not exceeding the chartered bank's prime rate, which borrowing may be evidenced by securities having a term to maturity of less than one year;

AND BE IT FURTHER RESOLVED that council of Fundy Albert authorizes the Mayor and Clerk to award tender #VFA-2024-03 for a 2024 or latest model year Pumper-Tanker for the Riverside-Albert Fire Department to Safety Source Fire Inc. for the amount of \$753,649.29 including net HST.

Moved by Councillor Elderkin

Seconded by Councillor Coates

CARRIED: unanimously

5. Shoreline Trail – Hillsborough Segment tender award

WHEREAS Fundy Albert released a Request for Proposal (RFP) seeking proposals from qualified, experienced firms or individuals or professional trail contractors with experience building and improving trails within and nearby Southeast Region, in New Brunswick to complete the Hillsborough segments of the Shoreline Trail for Fundy Albert the RFP was properly advertised, and bids received from six (6) companies, and

WHEREAS the bids have been reviewed by a selection committee and evaluated

BE IT THEREFORE RESOLVED that the Council of Fundy Albert award RFP #VFA-2024-02 for segments two (2) and four (4) of the Hillsborough segments of the Shoreline Trail to Ground Floor Landscaping A/O Core Property Management for a total of \$41,378.11 (including tax) which includes trail re-grading, pruning and thinning of the 1.5 km Wetland Park Trail and trail re-grading, pruning and thinning of the 1.3 km Gray Brook trail.

Moved by Councillor Ward-Russell

Seconded by Councillor Land

Carried: Mayor Rochon, Deputy Mayor Ereaux and Councillors Land, Jonah, Elderkin, and Ward-Russell for; Councillor Coates against.

6. Disposition of Land – Steeves Street

WHEREAS, Fundy Albert issued a Request for Proposal (RFP) for the acquisition of a parcel of land located on Steeves Street in Hillsborough (PID 00627349 and a portion of PID 00627463)

WHEREAS, the Request for Proposal (RFP) invited proposals from interested companies for the development of the said land;

WHEREAS, Briggs Maple Ltd./Rocky Mountain Maples Ltd. submitted a proposal for the development of the land, outlining their proposed use and bid price;

NOW, THEREFORE, BE IT RESOLVED by the Council of Fundy Albert that:

1. The proposal submitted by Briggs Maple Ltd./Rocky Mountain Maples Ltd. for the development of the land, with a proposed use, and a bid price of \$24,345, is hereby accepted.
2. The Chief Administrative Officer is authorized to enter into negotiations with Briggs Maple Ltd./Rocky Mountain Maples Ltd. for the finalization of the development agreement.
3. The Mayor and Clerk are authorized to execute any necessary documents related to the award of the RFP to Briggs Maple Ltd./Rocky Mountain Maples Ltd.

Moved by Deputy Mayor Ereaux

Seconded by Councillor Elderkin

DEFEATED: Deputy Mayor Ereaux and Councillor Elderkin in favour; Mayor Rochon, Councillors Land, Jonah, Coates, and Ward-Russell against.

WHEREAS, Fundy Albert issued a Request for Proposal (RFP) for the acquisition of a parcel of land located on Steeves Street in Hillsborough (PID 00627349 and a portion of PID 00627463)

WHEREAS, the Request for Proposal (RFP) invited proposals from interested companies for the development of the said land;

WHEREAS, C. McLean Construction Inc. submitted a proposal for the development of the land, outlining their proposed use and bid price;

NOW, THEREFORE, BE IT RESOLVED by the Council of Fundy Albert that:

1. The proposal submitted by C. McLean Construction Inc. for the development of the land, with a proposed use, and a bid price of \$10,000, is hereby accepted.
2. The Chief Administrative Officer is authorized to enter into negotiations with C. McLean Construction Inc. for the finalization of the development agreement.
3. The Mayor and Clerk are authorized to execute any necessary documents related to the award of the RFP to C. McLean Construction Inc.

Moved by Councillor Land

Seconded by Councillor Jonah

Motion Carried: Mayor Rochon, Councillors Land, Jonah, Coates and Ward-Russell in favour; Deputy Mayor Ereaux and Councillor Elderkin against.

7. **Closed Session**

THAT the meeting enters closed session per Local Governance Act 68 (1)(c) and 1(g).

Moved by Councillor Coates

Seconded by Councillor Land

MOTION CARRIED - unanimous

8. **Adjournment**

That the meeting be adjourned at 6:44 p.m.

Moved by Councillor Ward-Russell

Mayor

Clerk