



Minutes
Special Meeting

August 13, 2024, 5:30 p.m.
W.H. Steeves House Museum
40 Mill Street, Hillsborough

Present: Mayor Rochon
Councillor Ward Russell
Councillor Elderkin
Councillor Land
Councillor Jonah
Councillor Coates

Absent: Deputy Mayor Ereaux

Staff Present: Linda Sabourin, CAO/Clerk

1. **Call to Order**

Mayor Rochon called the meeting to order at 5:30 pm.

2. **Adoption of Agenda**

Moved by Councillor Coates
Seconded by Councillor Land

MOTION to adopt the agenda as circulated.
MOTION CARRIED (unanimously)

3. **Conflict of Interest Declarations**

None

4. **Codiac Cycling Trails Insurance**

IT WAS MOVED by Councillor Elderkin and **SECONDED** by Councillor Land to assist Codiac Cycling Trails with coverage for insurance in the amount of \$2575.

IT WAS MOVED by Councillor Jonah and **SECONDED** by Councillor Elderkin that this motion be tabled until the September 3, 2024, Regular Meeting.

MOTION CARRIED (unanimously)

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5. **Pound Hill tender award**

IT WAS MOVED by Councillor Land and **SECONDED** by Councillor Coates

WHEREAS Fundy Albert released a Tender (FA24044006) seeking proposals from qualified, experienced firms to pave a 200m stretch of the 114, known as Pound Hill;

ANDWHEREAS a fair tender process was initiated on New Brunswick Opportunities Network (NBON), the tender was properly advertised, bids were received from three (3) companies, and were reviewed and evaluated by Englobe, who were contracted by Fundy Albert to manage the project;

ANDWHEREAS the lowest, complete Tender Bid was Dexter Construction Company for the amount of \$313,000 excluding HST;

BE IT RESOLVED that council of Fundy Albert authorizes the Mayor and Clerk to award tender #FA24044006 to Dexter Construction Company for \$313,000 excluding HST.

BE IT FURTHER RESOLVED THAT the council of Fundy Albert authorizes the Treasurer to transfer \$10,000 from *Sidewalks* and \$27,102 from the *Hillsborough Capital Reserve* to the *Summer Maintenance: Private Contract* budget to cover the cost of the tender.

MOTION CARRIED (Councillor Ward-Russell opposed)

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6. **Kiwanis ball field light replacement and repair**

IT WAS MOVED by Councillor Jonah and **SECONDED** by Councillor Land

WHEREAS the replacement of a light fixture at the Kiwanis Ball Field in the community of Hillsborough is required.

BE IT RESOLVED THAT the Village of Fundy Albert Council authorizes the transfer of \$6,975 from the Community Centre (Hall): Other budget to the Parks & Playgrounds: Other to proceed with the identified work

MOTION CARRIED (Councillors Ward Russell and Elderkin opposed)

9. **Adjournment**

Moved by Councillor Jonah

THAT the meeting be adjourned at 6:03 pm

MOTION CARRIED

Mayor

Clerk