



Minutes
Regular Meeting of the Council of Fundy Albert

October 1, 2024, 6:00 p.m.
SENBSA Club, 1319 Caledonia Mountain Rd, NB

Present: Mayor Rochon Deputy Mayor Ereaux
Councillor Land Councillor Coates
Councillor Jonah Councillor Ward-Russell

Absent: Councillor Elderkin

Staff Present: Linda Sabourin

1. Call to Order

Mayor Rochon called the meeting to order at 6:00pm.

2. Adoption of Agenda

IT WAS MOVED by Councillor Jonah and **SECONDED** by Councillor Coates **THAT** the agenda be adopted with an amendment to add #12 Public Comments and Statements

MOTION CARRIED (unanimously)

3. Conflict of Interest Declarations

Councillor Land declared a conflict for item 13(a)

4. Adoption of Minutes

a) August 13, 2024 (first meeting)

IT WAS MOVED by Councillor Ward Russell and **SECONDED** by Councillor Land to rescind the motion to accept the minutes of August 13, 2024, that were presented at the Regular Council Meeting on September 3, 2024.

Motion Carried (unanimously)

IT WAS MOVED by Councillor and **SECONDED** by Councillor **THAT** the amended Minutes of the Special Meeting August 13, 2024, be approved

Motion Carried (unanimously)

b) August 13, 2024 (second meeting)

IT WAS MOVED by Councillor Coates and **SECONDED** by Councillor Ward Russell **THAT** the Minutes of the second Special Meeting August 13, 2024, be approved

Motion Carried (unanimously)

c) September 3, 2024

IT WAS MOVED by Councillor Ward Russell and **SECONDED** by Councillor Jonah **THAT** the Minutes of the Regular Meeting September 3, 2024, be approved

Motion Carried (unanimously)

d) September 17, 2024

IT WAS MOVED by Councillor Land and **SECONDED** by Councillor Coates **THAT** the Minutes of the Committee of the Whole Meeting September 17, 2024, be approved

Motion Carried (unanimously)

e) September 18, 2024

IT WAS MOVED by Councillor Jonah and **SECONDED** by Councillor Ward Russell **THAT** the Minutes of the Special Meeting September 17, 2024, be approved

Motion Carried (unanimously)

f) September 25, 2024

IT WAS MOVED by Deputy Mayor Ereaux and **SECONDED** by Councillor Ward Russell **THAT** the Minutes of the Special Meeting September 25, 2024, be approved

Motion Carried (unanimously)

5. Consent Agenda

None

6. **Public and Administrative Presentations**

- a) **Susan MacCallum** – S. MacCallum’s presentation to council on the history of the Alma Committee, the 2022 beautification federal grant, a request that the current council commit to Alma beautification by implementing a maintenance plan. Lastly, she asked that all items promised by the CAO in the spring be completed.

- b) **Micha Fardy** –M. Fardy provided an update to council on the Friends of Fundy and Fundy National Park pollinator garden (est. 2018) and that the garden continues to grow and expand. She also requested a letter of support for funding for the Day of Caring.

2-minute presentations

Ann Elliot raised concerns about the choices of the Federal Government regarding immigration. She stated that she has no objections to the Alma water project however feels that the Alma residents who have their own water and sewer are being financially burdened by having to pay for municipal water and sewer. She asked if homeowners could opt in or out of hooking up to municipal services.

Deputy Mayor Ereaux stated that there was an ad hoc committee and that this was one the things they were discussing.

7. **Reports and Recommendations from Committee and Private Meetings**

a) **Committee of the Whole September 17, 2024**

- i. Motion related to the Royal Canadian Legion Community Grant Request

IT WAS MOVED by Councillor Land and **SECONDED** by Councillor Jonah **THAT**

WHEREAS, the local Legion has been a cornerstone of our community, providing invaluable support to veterans and their families;

WHEREAS, the Legion has requested assistance from the Fundy Albert Public Works Department to maintain and improve the Hillsborough Cenotaph;

WHEREAS, the Public Works Department has the capacity to provide the requested services without significantly impacting their ongoing projects and budget;

THEREFORE, BE IT RESOLVED THAT the Fundy Albert Council hereby grants an in-kind donation of services from the Public Works Department to the local

Legion, including but not limited to Grounds Maintenance: Removing two dead trees, branch trimming, and digging holes for two flagpoles.

BE IT FURTHER RESOLVED THAT the Public Works Department will coordinate with the Legion to schedule and prioritize these services in a manner that supports both the Legion's needs and the Department's operational requirements.

MOTION CARRIED (unanimously)

- ii. Motion related to the enforcement of dangerous and unsightly premises bylaw

IT WAS MOVED by Councillor Ward Russell and **SECONDED** by Councillor Coates **THAT:**

WHEREAS the current bylaw procedures for addressing unsightly premises requires additional steps in the event of non-compliance where properties are deemed to be in significant violation of property standards, including but not limited to excessive garbage, overgrown vegetation, and structural disrepair.

WHEREAS the maintenance of property standards is essential for the health, safety, and aesthetic value of our community.

BE IT RESOLVED THAT the Fundy Albert Council hereby authorizes the Chief Administrative Officer to instruct Maritime Enforcement to proceed with a Form 4 for PID 00622985, in accordance with the applicable municipal bylaws and regulations.

BE IT FURTHER RESOLVED THAT Chief Administration Officer be authorized to execute all necessary documents to completion of the case and to affix the corporate seal thereto.

MOTION CARRIED (unanimously)

b) Emergency Measures Committee

Nothing new to report.

c) Personnel Committee

Nothing new to report.

d) Water and Wastewater Bylaw Consolidation Committee

Deputy Mayor Ereaux reported that the last meeting was cancelled. He stated that Administration has agreed to assist the committee by helping with a review of the draft by-law as well as a draft proposed rate structure.

8. Reports from Administration

a) Motion on the Fundy Albert Rural Plan

IT WAS MOVED by Deputy Mayor Ereaux and **SECONDED** by Councillor Jonah to bring back to the table the motion on the Fundy Albert Rural Plan tabled on September 3, 2024.

Motion Carried (unanimously)

IT WAS MOVED by Deputy Mayor Ereaux and **SECONDED** by Councillor Ward Russell to amend the Fundy Albert Rural Plan motion as follows:

In the first paragraph, insert the word No. after the word by-law, followed by inserting the word titled after 2024-07, followed by removing the word former and replacing it with the word existing, followed by inserting the words that falls within Fundy Albert after the word area

In the second paragraph, insert the acronym SERSC after the words "referred to the, followed by inserting the acronym PRAC following the words planning review and adjustment committee, followed by inserting the word subsequently before the words a public hearing.

Removing the third paragraph and replacing it with WHEREAS many comments were received concerning the rural plan, Council is now considering changes to the proposed Fundy Albert Rural Plan in order to address the comments and concerns brought forward by members of the community during the public consultation process.

Removing the fourth, fifth and sixth paragraphs.

Adding a fourth paragraph, as follows:

"BE IT RESOLVED:

1. That the Council of Fundy Albert shall form an ad hoc committee comprised of elected members of council, and constituents representing the four existing rural plan by-law areas, to consider comments and

concerns brought forward during the public hearing process and subsequent correspondence received, and to recommend changes (if any) to the proposed Fundy Albert Rural Plan provided the recommended changes respect the intent of the consolidation process which is to minimize fundamental changes to the existing rural plans; and

2. That Council review the committee's recommendations and under the direction of Plan360 make further adjustments to the proposed rural plan as it sees fit; and

3. In accordance with the provisions prescribed in the Community Planning Act, that Council then refers the revised proposed rural plan to the SERSC PRAC for its written views; and

4. Following receipt of the PRAC's views, that a second public hearing be scheduled to hear any comments for or against the revised proposed rural plan.

Motion Carried (unanimously)

Mayor Rochon then read the amended motion, that states:

WHEREAS Fundy Albert is proposing to adopt a by-law No. 2024-07 titled Fundy Albert Rural Plan, in order to consolidate the existing rural plans for the Village of Alma, Village of Riverside-Albert, Village of Hillsborough and the Westmorland Albert planning area that falls within Fundy Albert; and

WHEREAS the proposed rural plan was referred to the SERSC Planning Review and Adjustment Committee (PRAC) and subsequently a public hearing was held July 25, 2024; and

WHEREAS many comments were received concerning the proposed rural plan, Council is now considering changes to the proposed Fundy Albert Rural Plan in order to address the comments and concerns brought forward by members of the community during the public consultation process;

BE IT RESOLVED:

1. That the Council of Fundy Albert shall form an ad hoc committee comprised of elected members of council, and constituents representing the four existing rural plan by-law areas, to consider comments and concerns brought forward during the public hearing process and subsequent correspondence received, and to recommend changes (if any) to the proposed Fundy Albert Rural Plan provided the recommended changes respect the intent of the consolidation process which is to minimize fundamental changes to the existing rural plans; and

2. That Council review the committee's recommendations and under the direction of Plan360 make further adjustments to the proposed rural plan as it sees fit; and
3. In accordance with the provisions prescribed in the Community Planning Act, that Council then refers the revised proposed rural plan to the SERSC PRAC for its written views; and
4. Following receipt of the PRAC's views, that a second public hearing be scheduled to hear any comments for or against the revised proposed rural plan.

Councillor Land asked who would be on the committee? This is to be decided later.

Motion Carried (unanimously)

Council ~~(10)~~ Coates ~~(9)~~ left the room at ~~(20)30~~pm and returned at ~~(20)32~~pm

9. **By-Laws**

None

10. **Mayor and Council Statements Inquires**

Deputy Mayor Ereaux had nothing to discuss.

Councillor Ward-Russell noted that meetings concerning the Greensboro Lagoon meeting have been postponed until after the election and she suggested that council receives a briefing on this project prior to their next public meeting. She stated that the growth of Ward 6 the Riverview Fire Chief would like to start negotiations about the water access with council and requested that the Administration contact him and set up a time.

Councillor Land inquired about Pound Hill construction and mentioned that the manhole cover at the top has been covered over with asphalt.

Councillor Coates had nothing to discuss.

Councillor Jonah wanted to let council know that the yard waste dump on the Golf Club Road is full and in need of being pushed back to make more room.

Mayor Rochon informed council that there is a delay with the Golf Club Road project as the municipality needs to have its' borrowing authorized prior to continuing. Englobe is working on extending the WAWA permits and making sure that there isn't anything else that needs to be done environmentally. Mayor Rochon also discussed the reciprocal agreement with the Anglophone school district. The CAO and Mayor met virtually to get some clarification on the

agreement and the expected commitments from the municipality. The agreement will be presented back to council. Mayor Rochon also mentioned that Councillors Jonah, Ward Russell and Coates along with himself will be attending the annual UMNb conference at the end of the week.

11. Notice of Motions and Resolutions

a) Motion related to the Fundy Albert Credit Card Policy

IT WAS MOVED by Councillor Jonah and **SECONDED** by Councillor Land **THAT**

WHEREAS the *Fundy Albert Corporate Credit Card Policy* does not list the Director, Community Services under “Eligibility”.

AND WHEREAS the Director, Community Services has requested a credit card.

AND WHEREAS the maximum credit limit with the bank for all credit cards is \$25,000.

BE IT RESOLVED that the *Fundy Albert Corporate Credit Card Policy* be amended to include the following, under “Eligibility”:

- General Government, CAO - \$1,500
- General Government, Treasurer - \$10,000
- Public Works, Director of Operations - \$7,500
- Hillsborough Volunteer Fire Department, Fire Chief - \$2,000
- Riverside-Albert Volunteer Fire Department, Fire Chief - \$1,500
- Alma Volunteer Fire Department, Fire Chief - \$1,500

BE IT RESOLVED THAT a \$1,000 credit card be added for the Director, Community Services and that the amended *Fundy Albert Corporate Credit Card Policy* approval section be signed and dated by the current CAO/Clerk and Mayor.

MOTION CARRIED (unanimously)

b) Motion related to a Lease Agreement with DTI

IT WAS MOVED by Councillor Land and **SECONDED** by Councillor Coates **THAT**

WHEREAS the Route 114 (Hillsborough Road) - Gray Brook Area - Grading & Paving project requires a designated area for the storage and staging of construction materials and equipment;

AND WHEREAS a parcel of land (23-101) identified at PID 01051630 is suitable for use as a construction lay down area;

BE IT RESOLVED THAT council approves the lease agreement between Fundy Albert and the Province of New Brunswick for the use of the land identified by the Department of Transportation and Infrastructure as parcel 23-101 and identified at PID 01051630 as a construction lay down area;

AND THAT the lease agreement be set at \$1,300.00 for a period of two years beginning April 2, 2025, and ending on April 1, 2027;

AND THAT the Mayor and Chief Administrative Officer be authorized to finalize and execute the lease agreement with His Majesty the King in Right of the Province of New Brunswick as Represented by the Minister of Transportation and Infrastructure.

MOTION CARRIED (unanimously)

c) Motion related to the purchase by DTI of Fundy Albert owned property

IT WAS MOVED by Councillor Ward Russell and **SECONDED** by Councillor Jonah **THAT**

WHEREAS the Route 114 (Hillsborough Road) - Gray Brook Area - Grading & Paving project requires the acquisition of land for the purpose of constructing and maintaining the roadway;

AND WHEREAS 438m² of land has been identified as Parcel 23-4, 23-5, 23-6 on NBDTI Plan 1-5-0011 is necessary for the successful completion of the project;

BE IT RESOLVED THAT council approves the land sale agreement between Fundy Albert and His Majesty the King in Right of the Province of New Brunswick as Represented by the Minister of Transportation and Infrastructure for the purchase of the land on NBDTI Plan 1-5-0011;

AND THAT the purchase price be set at \$5,955.00, with the terms and conditions as outlined in the agreement;

AND THAT the Mayor and Chief Administrative Officer be authorized to finalize and execute the land sale agreement with His Majesty the King in Right of the Province of New Brunswick as Represented by the Minister of Transportation and Infrastructure.

MOTION CARRIED (unanimously)

d) Motion related to the EMO Mutual Aid Agreement

IT WAS MOVED by Councillor Coates and **SECONDED** by Councillor Land
THAT

BE IT RESOLVED THAT the Fundy Albert Council authorize the village to enter into the Emergency Mutual Aid Agreement between the Town of Beaurivage, Village of Memramcook, Rural Community of BeauSoleil, City of Moncton, Town of Cap-Acadie, Village of Nouvelle-Acadie, Town of Champdore, Town of Riverview, City of Dieppe, Village of Salisbury, Village of Five Rivers, Town of Shediac, Village of Fundy Albert, Rural Community of Strait Shores, Town of Grand-Bouctouche, Town of Tantramar, Rural Community of Maple Hill and Community of Three Rivers and that the Mayor and Chief Administrative Officer be authorized to execute all necessary documents and to affix the corporate seal thereto.

Deputy Mayor Ereaux briefly discussed the agreement saying that it was 12 pages long and has many protections in place. It will be made public once it has been executed.

Mayor Rochon stated that it is a critical piece of the emergency measures plan that includes RSC 6 and 7.

MOTION CARRIED (unanimously)

12. Public Comments and Statements

Mrs. MacCallum was asking for water project updates. The CAO stated updates are provided at Committee of the Whole meetings.

13. Closed Session

IT WAS MOVED by Councillor Ward Russell and **SECONDED** by Councillor Jonah
THAT council move into closed session as per:

- a. Local Governance Act, SNB 2017, 68 (1)(d) proposed or pending acquisition or disposition of land

MOTION CARRIED

Councilor Land left the room at 4 93pm and returned at 4 14pm;

IT WAS MOVED by Councillor Coates and **SECONDED** by Councillor Ward Russell at 7:37pm that the meeting move into regular session.

MOTION CARRIED (unanimously)

14. Adjournment

Moved by Councillor Ward Russell that the meeting be adjourned at 7:38pm.

Mayor

Clerk