

Present: Councillor Elderkin  
Councillor Land  
Councillor Jonah  
Councillor Coates

Absent: Deputy Mayor/Ward 6 Councillor Ward-Russell

Staff Present: Linda Sabourin – CAO  
Kim Beers – Director, Legislative Services  
Ian Barrett – Director, Operations

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### **CALL TO ORDER**

Ms. Beers the Director, Legislative Services called the meeting to order at 6:00 pm. Ms. Beers advised where the Deputy Mayor is absent; she asked for a volunteer councillor to preside over the meeting.

**Councillor Elderkin** volunteered to preside over the meeting.

### **ADOPTION OF AGENDA**

**IT WAS MOVED** by **Councillor Land** and **SECONDED** by **Councillor Jonah**

**THAT** the agenda be adopted with the following amendments:

- Addition of Public Statements
- Alma Lift Stations, and
- Closed session - Local Governance Act, SNB 2017, 68(1)(j)

**MOTION CARRIED** (unanimously)

### **CONFLICT OF INTEREST DECLARATIONS**

None

### **CONSENT AGENDA**

**IT WAS MOVED** by **Councillor Coates** and **SECONDED** by **Councillor Land** **THAT** Council approved the consent agenda of February 4, 2025.

**MOTION CARRIED** (unanimously)

- Maritime By-Law Agreement

**WHEREAS**, the Council has reviewed the Council Report Form regarding the agreement

between the Municipality of Fundy Albert and Maritime By-Law Enforcement Services for enhanced enforcement of municipal by-laws in 2025, as discussed at the Committee of the Whole meeting on January 21st, 2025;

**AND WHEREAS**, the report includes a recommendation for the Council to approve the agreement at the February 4, 2025 meeting;

**THEREFORE BE IT RESOLVED**, that the Council hereby approves entering into the agreement between the Municipality of Fundy Albert and Maritime By-Law Enforcement Services for enhanced enforcement of municipal by-laws in 2025, with a total budgeted cost of \$56,490.00.

**AND BE IT FURTHER RESOLVED**, Council directs the Deputy Mayor and Clerk to sign the Agreement

ii. Multi-Year Grant Duration

WHEREAS, the Council has reviewed and discussed the request for multi-year funding for grant applications;

**AND WHEREAS**, the Council acknowledges the importance of long-term funding commitments to support sustainable projects and initiatives;

**THEREFORE BE IT RESOLVED**, that the Council hereby approves the establishment of a three-year term for multi-year funding requests in grant applications, with each funding request to clearly outline the objectives, budget, and expected outcomes for each year of the grant.

iii. 2025 Grant Recipients

**WHEREAS**, the Council has reviewed the Council Report Form (CRF) shared at the Committee of the Whole meeting on January 21st, 2025, with two applications seeking multi-year funding from the Hillsborough District Minor Hockey Association and Fundy Blades;

**THEREFORE BE IT RESOLVED**, the Committee of the Whole has recommended that the following grants be approved:

- Multi-year grants for three years to Hillsborough District Minor Hockey Association in the amount of \$8,000 per year, and to Fundy Blades in the amount of \$4,000 per year,
- One-time 2025 grants to Chipoudy Communities Revitalization Committee in the amount of \$500, and to Literacy Express in the amount of \$2,500

iv. Forest Dale Home Lease Request

**WHEREAS**, Council previously authorized the sale of the asset located at 5823 King Street, Riverside-Albert, NB once the relocation of personnel from that location was complete;

**AND WHEREAS**, Council has decided to rescind that authorization;

**THEREFORE BE IT RESOLVED**, that the Council hereby rescinds the authorization for the sale of the asset located at 5823 King Street, Riverside-Albert, NB;

**AND BE IT FURTHER RESOLVED**, that the Council of Fundy Albert hereby directs the Administration to take all necessary steps to engage with Forest Dale Home Inc. and Fundy Albert lawyers to draft a lease agreement for the property located at 5823 King Street, Riverside-Albert, NB;

**AND BE IT FURTHER RESOLVED**, that the Mayor and Clerk be authorized to finalize and execute the lease agreement with Forest Dale Home Inc

v. Chipoudy Communities Revitalization Committee (CCRC) Lease Request

**WHEREAS**, the Chipoudy Communities Revitalization Committee (CCRC) has requested the lease of parcels of property (PIDs 06852934, 01104108, and part of 00629311) from Fundy Albert for the purpose of improving the corner of 114 and 915, including the purchase of the Old Bank and relocation of the Anderson Lighthouse;

**AND WHEREAS**, the Council has reviewed the request and the proposed agreement as presented in the Council Report Form (CRF);

**NOW THEREFORE BE IT RESOLVED THAT:**

1. The Council approves the lease of the aforementioned parcels of property to the CCRC for a term of 5 years, with an option for renewal every 4-5 years, under the terms outlined in the CRF;
2. The property tax for the leased parcels will be charged, with an additional fee of \$1 per month;
3. The Deputy Mayor and Chief Administrative Officer (CAO) are hereby authorized to sign the Memorandum of Understanding (MOU) with CCRC as annexed in the CRF;
4. The Chief Administrative Officer will consult with a lawyer to draft the lease agreement based on the MOU;
5. The Deputy Mayor and CAO are hereby authorized to finalize and execute the lease agreement once it has been drafted;
6. The CCRC will bear all costs associated with surveys, legal fees, and any other expenses related to the leasing and use of the property.

vi. Committees of Council Appointments

**WHEREAS**, it has been one year since the appointments to the EMO Committee and the Personnel Committee were made in accordance with the Procedural By-Law;

**AND WHEREAS**, the Council has discussed the reappointment of members to the committees at the Committee of the Whole meeting;

**NOW THEREFORE BE IT RESOLVED THAT:**

1. Councillor Coates be reappointed as Chair of the EMO Committee;
2. Councillor Elderkin and Deputy Mayor Ward-Russell be reappointed as Co-Chairs of the Personnel Committee

**PUBLIC AND ADMINISTRATION PRESENTATIONS**

2 minutes presentation

Mr. Kris Kelly expressed his concerns to Council:

- Inequity in Tax Rates: Concern about the disparity in tax rates.
- Leasing of Old Municipal Office in Riverside-Albert: Issues with the leasing process appearing to be sole-sourced, raising questions about fairness and transparency
- 2025 Grant Requests: Discrepancy in the approval process for grant requests, with some being approved while others were denied, creating concerns about fairness or criteria inconsistencies.

**REPORTS AND RECOMMENDATIONS FROM COMMITTEE & PRIVATE MEETINGS**

Personnel Committee - **Councillor Elderkin** advised the Personnel Committee has a meeting booked for February 27, 2025.

Emergency Measures Committee – **Councillor Coates** advised he will have an update at the next Council meeting.

**REPORTS FROM ADMINISTRATION**

**Fundy Albert Housing PID/PAN**

Ms. Sabourin advised Council that on February 6, 2024, council passed a motion titled “Resolution - Granting of land” to donate a parcel of land on Water Street, Riverside-Albert with PID 01766382 to Fundy Albert Housing.

On September 25, 2024, council amended the motion to extend the date by which the development of the land must begin. In both motions, and the legal lease agreement, the land was identified as Property Identified Number (PID) 01766382 however this is incorrect, and the PID should be listed as 00628057.

**IT WAS MOVED** by **Councillor Land** and **SECONDED** by **Councillor Coates**

**THAT WHEREAS** the Motion in relation to land disposition on Water Street, Riverside-Albert made at the September 25, 2024 and February 6, 2024 meetings referenced the PAN number instead of the PID number;

**BE IT RESOLVED** that the Village of Fundy Albert agrees to donate a parcel of land on Water Street, Riverside-Albert, with PID number 00628057, PAN number 1766382 to Fundy Albert Housing

**MOTION CARRIED** (unanimously)

### **Alma Lift Station**

Mr. Barrett advised Council that the Alma Lift Station pumps require repair or replacement to ensure continued operation, addressing risks associated with current system vulnerabilities. As of late 2024, both Alma sanitary lift stations are operating with a single pump each, which poses a significant risk of system failure, potentially leading to costly emergency measures.

To reduce this risk, the following actions are recommended:

1. Purchase of New Pumps: Acquire one new pump for each lift station, funded through provincial grants.
2. Refurbishment of Existing Pumps: Refurbish one existing pump at each station, funded through the utility budget.
3. Future Refurbishment: Retain a third pump from each station for future refurbishment as the budget allows.

This strategy ensures each station has one new and one refurbished pump, reducing disruption risks and enhancing the lifespan of critical infrastructure.

Costs:

- Refurbishment:
  - Fundy View Lift Station: \$15,150
  - Foster Road Lift Station: \$7,400
  - Total: \$22,550
- New Pumps:
  - Fundy View Lift Station: \$35,178.30
  - Foster Road Lift Station: \$14,320.60
  - Total: \$49,948.90
- Total Cost for Both: \$72,048.90

**IT WAS MOVED** by **Councillor Land** and **SECONDED** by **Councillor Jonah**

**THAT** council approve the expenditure for the refurbishment of both pumps as budgeted in the 2025 utility budget, and the transfer of capital funds to cover the cost of purchasing two new pumps: to be reimbursed, for the Alma Sanitary Lift Stations.

**MOTION CARRIED** (unanimously)

## **BY-LAWS**

The Animal Control Proposed By-Law was presented at the January 21st, 2025 Committee of the Whole Meeting. The Bylaw is presented to Council for first and second readings. The Draft By-Law is posted on the Fundy Albert website for public viewing, as required under Section 15.3 of the Local Governance Act.

**IT WAS MOVED** by **Councillor Coates** and **SECONDED** by **Councillor Land**

**THAT** Council proceed with the 1st reading by title of By-Law 2025-01 - A By-Law respecting dog control services in Fundy Albert.

**MOTION CARRIED** (unanimously)

The Clerk read By-Law by title - By-Law 2025-01 - A By-Law respecting dog control services in Fundy Albert.

**IT WAS MOVED** by **Councillor Coates** and **SECONDED** by **Councillor Jonah**

**THAT** Council move to adopt the 1st reading by title of By-Law 2025-01 - A By-Law respecting dog control services in Fundy Albert.

**MOTION CARRIED** (unanimously)

**IT WAS MOVED** by **Councillor Land** and **SECONDED** by **Councillor Coates**

**THAT** Council proceed with the 2nd reading by title of By-Law 2025-01 - A By-Law respecting dog control services in Fundy Albert.

**MOTION CARRIED** (unanimously)

The Clerk read By-Law by title - By-Law 2025-01 - A By-Law respecting dog control services in Fundy Albert.

**IT WAS MOVED** by **Councillor Land** and **SECONDED** by **Councillor Coates**

**THAT** Council move to adopt the 2nd reading by title of By-Law 2025-01 - A By-Law respecting dog control services in Fundy Albert

**MOTION CARRIED** (unanimously)

## **MAYOR AND COUNCIL STATEMENTS & INQUIRIES**

**Councillor Jonah** highlighted events in Fundy Albert:

- Alma Winter Carnival February 7 to February 9
- February 8 Fundy Blades annual turkey dinner fundraiser at the Kiwanis in Hillsborough
- February 16 the Kiwanis and Hillsborough District Minor Hockey fundraiser draw
- Friday February 3<sup>rd</sup> is the first day of the new garbage collection schedule (clear & green)

**Councillor Coates** has nothing to report.

**Councillor Land** asked Ms. Sabourin if there is any update regarding the audit. Per the CAO she will have to check with the treasurer.

**Councillor Elderkin** advised that the February Frolic kicks off February 13 to 17<sup>th</sup> with lots of events taking place throughout Fundy Albert.

**Councillor Elderkin** asked if there is a trail cam set up inside of the rec centre, is there any set up at our other buildings, and the purpose of it. Mr. Barrett advised yes, there is a trail cam set up inside the door at the rec centre and no other buildings, and the purpose is to see who is coming and going in that space as there are bookings not recorded in the calendar. Ms. Beers confirmed there are still lots of keys not accounted for from years ago.

### **NOTICES OF MOTION AND RESOLUTIONS**

The Clerk advised there were no notices of motion and resolutions submitted.

### **PUBLIC STATEMENTS**

Ms. Kathy Weir thanked Council for approving all the items on the consent agenda.

Mr. Warnock asked Council if there have been any updates on the Fundy Albert Rural Plan and has offered to help if needed.

### **CLOSED SESSION**

**IT WAS MOVED** by **Councillor Land** and **SECONDED** by **Councillor Jonah** that Council have an in-camera session at 6:39 pm.

**MOTION CARRIED (unanimously).**

Local Governance Act, SNB 2017, 68(1)(j)

**IT WAS MOVED** by **Councillor Land** and **SECONDED** by **Councillor Jonah** to return to the regular session at 7:27 pm.

**MOTION CARRIED (unanimously)**

### **ADJOURNMENT**

**Moved** by **Councillor Coates** that the meeting be adjourned at 7:27 pm.

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Clerk

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Deputy Mayor