

1. Call to Order

2. Adoption of Agenda

3. Conflict of Interest Declarations

4. Public Presentations

4.1 Gillian Matheson – Justin Drive Rezoning

4.2 Micha Fardy – Friends of Fundy – Alma Visitor Welcome Centre

5. Information Items

5.1 Development Activity Report – Plan 360 (March)

5.2 Maritime By-Law Enforcement Services Report

5.3 Update-Assessment Freeze for 2026

5.4 Audit Update

6. Council Direction Requests

6.1 Alma Gazebo

6.2 Alma Snow Removal Contract

6.3 Riverside-Albert Water Overrun

6.4 Municipal Emergency Measures Plan – Councillor Coates

7. Departmental Reports

7.1 Legislative Services

7.2 Operations

7.3 Financial services

8. Mayor and Council Statement and Inquiries

9. Public Statements and Inquiries

10. Closed Session

10.1 Local Governance Act, SNB 2017, 68(1)(h) the access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government, including computer or communication systems,

10.2 Local Governance Act, SNB 2017, 68(1)(j) labour and employment matters, including the negotiation of collective agreements.

11. Adjournment

Development Activity Report

March 2025

The monthly Planning and Development report provides frequent up-to date information on planning and development requests in the municipality of **Fundy Albert**. It also provides a year-to-date total of development activity.

The following are the total number of applications **received** this month based on type:

| Application | March | Year to Date |
|--|-------|--------------|
| Development Permit | 1 | 5 |
| Building Permit | 5 | 12 |
| Subdivisions | 0 | 3 |
| Zoning Confirmations | 1 | 2 |
| Regulation Amendment | 0 | 0 |
| Policy Amendment | 0 | 0 |
| Rezoning | 0 | 1 |
| Adjustments (variances, terms and conditions, temporary uses, similar or compatible uses, non-conforming uses) | 0 | 1 |
| Complaints, Zoning & Building Infractions | 2 | 2 |
| Document Approvals | 1 | 1 |
| Sidewalk Cafe | 0 | 0 |

Permit Breakdown

The following table provides the year-to-date permits **issued** sorted by development type and provides a comparison to the same period as the previous year.

Construction values represent the estimated construction value of issued building permits and are not actual construction costs.

| Permit Type | March 2025 | | 2025 YTD | | March 2024 | | 2024 YTD | |
|----------------------------------|------------|--------------------|-----------|--------------------|------------|------------------|----------|--------------------|
| | # | Value | # | Value | # | Value | # | Value |
| Residential | 3 | \$914,062 | 6 | \$2,013,792 | 2 | \$727,675 | 6 | \$1,299,485 |
| Multi Residential | 0 | \$0 | 0 | \$0 | 0 | \$0 | 0 | \$0 |
| Commercial | 0 | \$0 | 0 | \$0 | 0 | \$0 | 0 | \$0 |
| Industrial | 0 | \$0 | 0 | \$0 | 0 | \$0 | 0 | \$0 |
| Institutional | 1 | \$560,000 | 1 | \$560,000 | 0 | \$0 | 0 | \$0 |
| Accessory Buildings & Structures | 1 | \$161,600 | 6 | \$273,529 | 3 | \$81,516 | 3 | \$81,516 |
| Agricultural | 0 | \$0 | 0 | \$0 | 0 | \$0 | 0 | \$0 |
| Total | 5 | \$1,635,662 | 13 | \$2,847,321 | 5 | \$809,191 | 9 | \$1,381,001 |

Number of Units Created – Note negative numbers indicate demolition of units

| | March 2025 | 2025 YTD | March 2024 | 2024 YTD |
|-------------------------|------------|----------|------------|----------|
| Single Dwelling Unit | 2 | 5 | 2 | 5 |
| Two-unit/semi-detached | 0 | 0 | 0 | 0 |
| Townhouse/Rowhouse | 0 | 0 | 0 | 0 |
| Multiple Dwelling Unit | 0 | 0 | 0 | 0 |
| Accessory Dwelling Unit | 0 | 0 | 0 | 0 |
| Mobile / Mini Home | 0 | 0 | 0 | 0 |
| Total | 2 | 5 | 2 | 5 |

Active Subdivision Applications

The following table provides the year-to-date subdivision applications received and provides a comparison to the same period as the previous year.

| | March 2025 | 2025 YTD | March 2024 | 2024 YTD |
|-----------------------|------------|----------|------------|----------|
| # of Plans | 1 | 3 | 2 | 8 |
| # of Proposed Lots | 3 | 4 | 38 | 47 |
| # of Proposed Parcels | 0 | 1 | 1 | 4 |

Southeast Planning Review and Adjustment Committee

The Southeast Planning Review and Adjustment Committee is a non-political group who provide input on land use planning related issues in the municipality. Under the *Community Planning Act*, they provide advice to Council on amendments to the planning related by-laws and rezonings as well as the location of new infrastructure and lands for public purposes. The committee acts as an approval body on variances, temporary uses, conditional uses, similar or compatible uses and extensions to non-conforming uses. Please note that some proposals may contain more than one application (ie. a conditional use that requires a variance).

| | March 2025 | 2025 YTD |
|--------------------------|------------|----------|
| Variance Request | 0 | 1 |
| Rulings of Compatibility | 0 | 0 |
| Conditional Use | 0 | 0 |
| Non-Conforming Use | 0 | 0 |
| Temporary Use Approval | 0 | 0 |
| Policy Amendment | 0 | 0 |
| Regulation Amendment | 0 | 0 |
| Rezoning | 0 | 0 |
| Total | 0 | 1 |

Monthly Report on Unsightly Properties in Fundy Albert April 2025

Summary of Active cases

Introduction

This report provides a comprehensive overview of the active unsightly properties in the Fundy Albert region, and the actions being taken or required.

Active Cases by Ward

Ward 1: 1 active case – inspection required

Ward 2: 4 active cases

- 1 case - Courtesy letter sent; no response to date. Inspection required.

- 1 case – Form 4 enforcement order process has commenced

- 1 case – property owner is working on cleaning up property. Re-inspection required.

- 1 case – currently under investigation

Ward 3: 4 active cases

- 2 cases – Form 4 enforcement order process has commenced

- 1 case – Entry warrant being prepared

- 1 case – New case

Ward 4: 2 active cases –

- 1 case – Form 4 enforcement order process has commenced

- 1 case - Warning letter sent

Ward 5: No Open Cases

Ward 6: 1 case – New case

Closed Cases

There have been eighteen files closed without the need for an enforced clean-up which has been detailed in previous reports.

Conclusion

Sgt. Gibson's efforts to address unsightly properties in the Fundy Albert region have yielded positive results, with several cases resolved and noticeable improvements made. Continued monitoring and enforcement will help maintain a clean, safe, and visually appealing community for all residents. Officer Cyr will continue these efforts by first educating property owners and resorting to enforcement measures only as a last resort, following Sgt. Gibson's approach.

Respectfully submitted.

Jordan Cyr

By law Enforcement Officer

Fundy Albert

Fw: Update-Assessment Freeze for 2026/Mise à jour-Gel des évaluations 2026

Get [Outlook for Android](#)

From: Dan Murphy <dan.murphy@umnbc.ca>
Sent: Tuesday, May 6, 2025 4:19:47 PM
To: Dan Murphy <dan.murphy@umnbc.ca>
Subject: Update-Assessment Freeze for 2026/Mise à jour-Gel des évaluations 2026

Please share with your councils/SVP partagez avec les membres de vos conseils.

| | |
|--|--|
| Legislation-Assessment Freeze | Projet de loi-Gel sur les évaluations |
| To: UMNBC Board of Directors and Members | Dest: le C.A et les membres de l'UMNB |
| <p>Dear Members,</p> <p>Today, the Government of New Brunswick introduced legislation to implement an assessment freeze across all property classes (residential, non-residential, and heavy industrial) for the 2026 taxation year. The bill can be read here</p> <p>This decision involved little consultation with UMNBC, and no engagement with municipalities at large. It represents a broken commitment to municipalities. UMNBC and AFMNB have responded jointly in a press release.</p> <p>Unfortunately, this undermines the partnership promised from the Holt government and goes against their north star of "nothing about us, without us" by directly impacting municipal budgets.</p> <p><u>What does an assessment freeze mean?</u></p> <p>This is being presented as an affordability measure, but in reality, all it does is transfer the burden to municipalities who will now be forced to either cut services or increase tax</p> | <p>Chers membres</p> <p>Aujourd'hui, le gouvernement du Nouveau-Brunswick a présenté un projet de loi visant à geler l'évaluation de toutes les catégories de propriétés (résidentielles, non résidentielles et industrielles lourdes) pour l'année d'imposition 2026. le project de loi est disponible ici</p> <p>Cette décision a été prise sans consultation préalable de l'UMNB et sans consultation des municipalités dans leur ensemble. Elle représente un non-respect de l'engagement pris envers les municipalités. L'UMNB et l'AFMNB ont réagi conjointement dans un communiqué de presse.</p> <p>Malheureusement, cela compromet le partenariat promis par le gouvernement Holt et va à l'encontre de son principe directeur « rien sur nous, sans nous », car cela a un impact direct sur les budgets municipaux.</p> <p><u>Que signifie un gel des évaluations foncières ?</u></p> |

rates. It treats those who have real affordability challenges related to property tax the same as those high-income earners who have less affordability challenges. The legislation introduced today also proposes extending the equalized payment plan, previously available to residential customers, to non-residential and industrial customers.

We recognize that this will likely be popular among residents, but it doesn't change the fact that many of our costs are outside of municipal control and that councils will face difficult decisions in the fall.

How does fiscal reform and property tax relate to each other?

Fiscal Reform (being introduced tomorrow in the legislature) and Property Tax Reform are two separate but important things. Fiscal reform is about how the provincial government funds municipalities. Property tax reform is about how property owners contribute fairly to services and infrastructure provided by municipalities and the province. Despite commitments made to the municipal associations that the two would not affect one another, they will directly conflict. We anticipate that the freeze will almost entirely wipe out any gain made by fiscal reform in 2026.

What's next?

UMNB is working to understand the intricacies of this policy announcement. We would encourage you to let your MLAs know how this is going to affect you.

UMNB will be working to quantify the effect of this freeze and be pushing GNB to compensate municipalities for lost revenue due to its decision.

In the meantime, if you have any questions, please don't hesitate to reach out to us.

Thank you,

Dan Murphy, Executive Director
UMNB

Cette mesure est présentée comme une mesure d'abordabilité, mais en réalité, elle ne fait que transférer le fardeau aux municipalités, qui seront désormais contraintes de réduire leurs services ou d'augmenter les taux d'imposition. Elle traite de la même manière ceux qui ont de réelles difficultés à payer leurs impôts fonciers et les personnes à revenus élevés qui ont moins de difficultés à les payer. Le projet de loi présenté aujourd'hui propose également d'étendre le plan de paiement égalisé, auparavant accessible aux clients résidentiels, aux clients non résidentiels et industriels.

Nous reconnaissons que cette mesure sera probablement populaire auprès des résidents, mais cela ne change rien au fait que bon nombre de nos coûts échappent au contrôle des municipalités et que les conseils municipaux devront prendre des décisions difficiles à l'automne.

Quel est le lien entre la réforme fiscale et l'impôt foncier ?

La réforme fiscale (qui sera présentée demain à l'Assemblée législative) et la réforme de l'impôt foncier sont deux choses distinctes, mais importantes. La réforme fiscale concerne la manière dont le gouvernement provincial finance les municipalités. La réforme de l'impôt foncier concerne la manière dont les propriétaires fonciers contribuent équitablement aux services et aux infrastructures fournis par les municipalités et la province. Malgré les engagements pris envers les associations municipales selon lesquels les deux ne s'influenceraient pas mutuellement, elles seront en conflit direct. Nous prévoyons que le gel annulera presque entièrement les gains réalisés grâce à la réforme fiscale en 2026.

Quelle sont les prochaines étapes?

L'UMNB s'efforce de comprendre les subtilités de cette annonce politique.

Nous vous encourageons à faire savoir à vos députés provinciaux comment cette mesure vous affectera.



Project Update Summary Report

Reporting Period: April 30 – May 9, 2025

Prepared by: Ross Lindsay

Prepared for: Interim CAO

Date: May 15, 2025

1. Overview

During this reporting period, focus remained on audit preparation, specifically the development and review of working papers, HST reasonableness analysis, and clarification of accounting treatment for interfund balances. The team continues to progress well in compiling and organizing the year-end financial records for the general fund (largest and most complex file).

2. Accomplishments

- Scanning documents and preparing working papers to support the audit file.
- HST Reasonableness Testing: Outlined a process to verify that HST collected and paid is reasonable based on Sage data. Key steps include identifying all revenues and expenses, removing non-HST applicable items, and applying the HST rate to the net figures for comparison.
- Interfund and Legacy File Reconciliation: Discussed strategy for reconciling balances between old Sage files and the current Fundy Albert file. Recommendation: complete full bank reconciliation in the old Sage files and then reconcile to the new system to identify any overlapping entries.
- Continued work on HST reasonableness, refining calculations and documentation to ensure clarity and support audit review.
- Initiated discussion on integrating regular HST reasonableness reviews into monthly reporting (Krista to draft; Jillian to review).
- Reviewed capital asset amortization responsibilities and recommended including guidance in the finance policy (e.g., capitalization thresholds and amortization standards).
- Explored CRA guidance on honorarium slip reporting and taxable benefit treatment (medical, LTD, life insurance) – items to be added to finance procedures (ROSS).
- Emphasized importance of compiling audit support throughout the year (e.g., attaching capital asset invoices to the audit file).
- Discussed future development of financial statement schedules (e.g., Notes 16–20 of 2022 Hillsborough FS) for inclusion in the 2023 audit file.
- General Operating working papers have been uploaded to SharePoint.
- Review began with reorganization of materials and creation of summary working papers to consolidate data and link to financial statement balances.



3. Next Steps

- Continue reviewing Jillian's working papers to ensure completeness and accuracy.
- Identify gaps or questions and follow up with Jillian for clarification.
- Review proposed adjustments and meet jointly to begin finalizing entries.
- Support Jillian in drafting financial statement notes and schedules.
- Formalize documentation on HST, amortization, and taxable benefits within the finance policies (ROSS).
- Ross to be onsite Friday, May 16, 2025
- Meeting with auditors on May 22, 2025

Thank you,

Ross Lindsay



COUNCIL REPORT FORM (CRF)

To Fundy Albert Council in Public Session
From Kim Beers, Interim CAO/Clerk
Date 20 May 2025
Subject Alma Gazebo Proposals
Presenters
(if applicable)
Length of
Presentation
(if applicable)

Type

Public

Private

✓ Committee of the
Whole

RATIONALE FOR PRIVATE DISCUSSION (if applicable)

N/A

ISSUE

Approval of proposal and funds for the Alma Gazebo

CURRENT STATUS AND BACKGROUND

During the 2025 budget a sum \$20,000.00 was allocated to the Alma Gazebo, an additional sum of \$4,514.00 is also available from CCBF giving a total budget of \$24,514.00.

A Request for proposals was issued for which three proposals (see attached) were received, a brief overview of each follows:

1. **Grateful Sawyer**, \$39,865.24 + HST, A handcrafted, bespoke 16' x 16' gazebo using traditional joinery methods on a concrete pad with a metal clad gable roof. Noted for its distinct design and high-end craftsmanship. The proposer indicated that cost reductions may be possible with design/material changes, but the current version exceeds the approved budget.
2. **Hickory Dickory Decks**, \$21,197 + HST, A 16' x 16' pressure-treated wood gazebo with a shingled Gable roof on helical piles. Alternate cedar option for \$24,376 +

HST offers enhanced durability. Proposal provides modularity in style and materials. Additionally, this proposal included a 2 year workmanship and product warranty

3. **Bill Lang**, \$17-20,000 + HST, A 12' x 20' pressure treated structure and rough saw finish gazebo on foundation posts with a metal roof. Offering a a practical structure but slightly smaller overall footprint (240 sqft vs 256 sqft, smaller than the current gazebo which is 16' x 16')

RECOMMENDATION

Whereas a budget of \$24,4514.00 is available for the replacement of the Alma Gazebo; and

Whereas a request for proposals was issued, and three proposals were received offering different designs, materials and price ranges.

It is recommended that the Hickory Dickory Decks proposal is selected as it provides the most similar replacement to what exists and best value for money within the available budget.

OTHER OPTIONS

Request refined quotes from all suppliers based on preferred style/materials.

Select one of the other proposals

Explore additional funding options if the higher end proposal is the preferred option

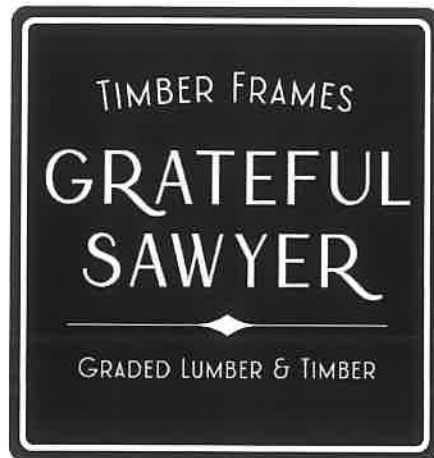
RISK ANALYSIS

The current gazebo has been seen as a central point of Alma for both residents and visitors as a meeting place for social and recreational activities. Retaining the current structure may pose a risk to safety as it continues to deteriorate.

CONSIDERATIONS

| | |
|----------------------|--|
| Legal | <ul style="list-style-type: none">• Building Permit requirements |
| Financial | <ul style="list-style-type: none">• \$24,4514.00 budget available• Best value for money must be considered- Longevity/durability & aesthetics vs cost |
| Environmental | <ul style="list-style-type: none">• The use of environmentally friendly and sustainable resources |
| Policy | <ul style="list-style-type: none">• Fundy Albert Procurement Policy |
| Stakeholders | <ul style="list-style-type: none">• Fundy Albert residents and visitors |

| | |
|--|--|
| Community Sensitivities | <ul style="list-style-type: none"> • Community expectations • Community consultation |
| Communication | |
| Council priorities | Strategic Plan Alignment: <ul style="list-style-type: none"> ✓ Infrastructure ✓ Village Services • Communications • Strategic Partnerships • Economic Development & Tourism |
| Documents, maps, photos or presentations attached | Three (3) Proposals <ol style="list-style-type: none"> 1. The Grateful Sawyer 2. Hickory Dickory Decks 3. Bill Lang |
| Interdepartmental consultation | Director, Operations Treasurer Interim CAO/Clerk |
| Intergovernmental considerations | |



| QUOTE - Alma Gazebo | |
|---|---|
| Quote #: 250424 | HST#: 819666447 |
| Date: 04/24/2025 | Exp. 30-days |
| Prepared By: Craig Norris, BBA, Sawyer, Licenced Lumber & Timber Grader, Timber Framer, Timber Frame Guild Member 506.875.2813 craig@gratefulsawyer.com www.gratefulsawyer.com | Prepared For: Ian Barrett, Director of Operations Fundy Albert 506.734.3733 operations@fundyalbert.ca www.fundyalbert.ca |

| MATERIALS & RENTALS | |
|-------------------------------------|---------------------|
| Drawing Package | \$ 2,300.00 |
| Demolition & Concrete Slab | \$ 8,308.75 |
| Timber | \$ 5,562.67 |
| Lumber - Roof Deck | \$ 1,080.00 |
| Hardware | \$ 2,448.35 |
| Weather Protection System | \$ 230.00 |
| Steel Roofing, Trinms & Fastners | \$ 1,362.30 |
| Equipment Rentals & Float Fees | \$ 1,252.64 |
| | \$ 22,544.71 |
| LABOUR | |
| Timber Frame Fabrication & Test Fit | \$ 14,500.00 |
| Timber Frame Weather Protection | \$ 1,250.00 |
| Timber Frame Installation | \$ 6,000.00 |
| Sub Total | \$ 21,750.00 |
| Pre Tax Total | \$ 44,294.71 |
| Discount | \$ 4,429.47 |
| Grand Total | \$ 39,865.24 |
| HST | \$ 5,979.79 |
| GRAND TOTAL | \$ 45,845.02 |

This quote includes:

- Demolition
- Concrete Slab Foundation with Broom Finish
- Drawing Package
- Timber Frame Materials, Fabrication, Test Fit & Weather Protection
- Timber Frame Installation
- Steel Roof

This quote does not include:

- Stamped Concrete or Exposed Aggregate Finish
- Geo Tech Analysis
- Peer Review or Structural Engineering Review
- Engineering Stamps for Foundation and Structure Drawings

These items can be quoted upon request.

Project scope is described on page 2.

Thank you for this opportunity!

We Build Em' Like They Used To!

PROJECT SCOPE

This quote is for a 16'x16', single-bay, gable roof gazebo with a 9:12 pitch. The frame will be constructed from Eastern White Pine, or a mixture of Eastern White Pine, Red Pine, Spruce and Hemlock. The bay will be approximately 16 feet wide to the outside edges of the posts. The finished building will stand approximately 14 to 16 feet tall at its peak. Eave lengths can be up to 24" long. Rough-sawn, Sawyer's Lap, 2x6, 2x8, and 2x10 will be used for the roof deck.

The photo labelled "Gazebo" will inspire the design and was submitted as part of this quote. The final drawings will differ slightly from the image. Jointery and timber sizing decisions are at the discretion of Lead Timber Framer Craig Norris. Timber lengths may be shortened, lengthened, repositioned, added, eliminated, or otherwise modified. This quote does not include engineering stamps; this can be added upon request. Final drawings will be submitted to the client for review and sign-off before fabrication. The budget includes one (1) round of revisions.

Timbers will be weather-protected by long eaves and the Sho Shugi Ban charring technique. After charring, a stiff bristle brush removes loose charcoal; then the timbers are treated with Hemp oil. This method protects the timbers from mould, fungus, and rot while reducing checking. The timbers are initially a deep black, but this finish transitions to gray, silver and black over time, and the wood grain becomes highly visible. The bonus of this approach is the smoothness of the timbers- Rough sawn pieces look as though they were planed.

This quote also includes a 17x17 concrete slab foundation. The quoted figure is for a broom finish; Stamped and exposed aggregate finishes are available and can be quoted upon request.

Steel roofing is also included and is available in the following colours: Galvanized, Black, White, Dark Green, John Deere Green, Red, Tan, Dark Brown, Cocoa Brown, Charcoal Grey, and Slate Blue.



Bill Lang

39 Forestdale Rd. Riverside-Albert

Carriehoward2012@gmail.com

506-233-6223

To Fundy Albert director of Operations:

My Name is Bill Lang. I'm an independent contractor in Riverside-Albert. When I moved to the area I started building picnic tables. After building on for Lyndsay Butland of Crooked Creek Convenience, she encouraged me to put in a bid for the construction of a pavilion at the Riverside-Albert Consolidated School.

I built a 14'x24' Gable end pavilion last year before the beginning of the school year. Please see attached picture of project.

Your project was brought to my attention, so I went and did a site visit. Proposals as follows:

Proposal #1

The site will accommodate a maximum of a 12'x20' pavilion which is 240 sq', the maximum before requiring a permit. A 12'x20' new pavilion with gable ends finished with board and batten would cost approximately 17 to 20K depending on details

Cost Breakdown:

Approximate based in previous build

-4k for foundation posts

-3k for building materials

-2 for trusses

-3k for roof metal

-5k for labour

*prices subject to change related to material costs.

Proposal #2

Having looked at the existing building, there is nothing structurally compromised and there is no rotted structure other than the roof. The roof could be replaced with steel and the remaining wood could be painted or stained. This option would be approximately \$5000.00-\$7000.00.

Cost breakdown:

-\$3000.00 for Roof Metal and strapping

-\$1000.00 maximum for stain or paint

-approximately\$ 2500.00

*Prices subject to change related to material costs.

*with this option, may consider raised beds or permanent seating at additional cost.

Thank you for your consideration and please see attached photos of pavilion and picnic table.

Sincerely,

Bill Lang

506-233-7571

carriehoward2012@gmail.com



Fundy Albert
Alma Gardens
Gazebo RFP 25-003

Hickory Dickory Decks Moncton
November 11, 2024



Why Hickory Dickory Decks?

- ▶ We are Canada's deck leader specializing in low maintenance materials
- ▶ In business since 1987, with over 38 years of experience
- ▶ 2-year workmanship warranty + product warranty
- ▶ All hardware used is compatible and manufacturer approved for the materials we use
- ▶ Our crews work on only 1 project at a time
- ▶ We are reliable and you can trust that we deliver what we promise
- ▶ Your complete satisfaction is very important to us!



Visit to Alma Gardens – Gazebo Location

Existing Gazebo



Proposal

- ▶ Roof style options – Gable or Hip
- ▶ Materials
 - ▶ Framing – pressure treated or cedar
 - ▶ Roof – shingled or metal
 - ▶ Footings – helical piles installed by Postech
 - ▶ Posts and Fascia can be finished with aluminum
 - ▶ Inside ceiling can be finished with tongue and groove cedar or pressure treated



2-year Workmanship Warranty



[About Us](#) [Deck Gallery](#) [Services](#) [About Decks](#) [Reviews](#)

WARRANTIES



When you invest in a quality deck, you want to make sure your investment is covered.

Working with Hickory Dickory Decks, you can rest assured that you will receive the highest quality workmanship and industry leading products, backed by the best warranties in the business.

Along with our 2-year guarantee on workmanship, the majority of the composite decking materials we install come with a 25-year residential product warranty. Hickory Dickory Decks also has a complete satisfaction guarantee that says you don't make the final payment until completely satisfied.

We're proud of every deck we build, and always stand behind our work!





Syed Sadiq
1 review

2 years ago

Marc and his team has done a wonderful job in building the deck and gazebo. The quality of work and materials are exceptionally good.

Positive

Responsiveness, Quality, Professionalism

Services

Composite decks, Wood deck construction, Pergola construction



Previous Project

Gazebo with Hip Style Metal Roof – Dieppe





www.decks.ca/moncton

It's Not Just a Deck - It's a Hickory Dickory Deck!

As your local Hickory Decks Franchise owner in NB and PEI, I bring many years of sales and customer service experience backed by a great team of professional licensed builders.

I always appreciate how well a custom designed deck can transform an outdoor space and provide many years of enjoyment for the home owner. Committed to providing the best in both customer service and quality workmanship, there is nothing better than seeing how excited customers are with the final result of a completed project!

I'm passionate about building beautiful decks, and I invite you to contact me today!



Marc Aucoin

506-800-2817

maucoin@decks.ca

QUESTIONS?

Let's get in touch

 **Request a Consultation**





Thank You!

Marc Aucoin
Hickory Dickory Decks Moncton
Franchise Owner



723017 N.B. INC
Hickory Dickory Decks Moncton
506-800-2817
1-800-263-4774
decks.ca/moncton

PROPOSAL

Date: 2025-04-28
 Submitted To: Fundy Albert - Alma Gardens - Gazebo RFP 25-003 (Ian Barrett & Cathy Walsh)
 Address: 61 Academy St, Hillsborough, NB
 Postal Code: E4H 2R4
 Telephone: 506-734-3733, 506-232-3846
 Customer Email: operations@fundyalbert.ca; assistant@fundyalbert.ca
 Contact: Marc Aucoin



We hereby submit specifications and estimates for: 16x16 Gazebo (Quality Materials and Skilled Builders - Built to Last!)

GAZEBO DESIGN

HELICAL PIERS

| | | | |
|---|-----|--|-------|
| 4 | Qty | Engineered helical piles installed by Postech to support 16x16 gazebo and withstand Fundy wind loads | 2,800 |
| | Qty | Helical Pier Extensions Extra (if required due to soil and torque readings) | - |

OTHER

| | | | |
|---|-----|----------------|---------|
| 1 | Qty | Permit Package | Discuss |
|---|-----|----------------|---------|

CUSTOM ROOFS

| | | | |
|-----|-------|---|--------|
| 256 | Ft Sq | Gable Style Roof - Pressure Treated 8x8 Posts, Beams and Rafters - Shingled Roof | 21,197 |
| 256 | Ft Sq | Gable Style Roof - Eastern White Cedar 8x8 Posts, Beams and Rafters - Shingled Roof | 24,376 |
| 256 | Ft Sq | Gable Style Roof - PT Posts, Beams and Rafters - Metal Roof, Post Wrap and Fascia | 27,556 |
| 256 | Ft Sq | Hip Style Roof - Pressure Treated 8x8 Posts, Beams and Rafters - Shingled Roof | 26,496 |
| 256 | Ft Sq | Hip Style Roof - Eastern White Cedar 8x8 Posts, Beams and Rafters - Shingled Roof | 29,146 |
| 256 | Ft Sq | Hip Style Roof - PT Posts, Beams and Rafters - Metal Roof, Post Wrap and Fascia | 31,795 |

FINISHED CEILING OPTIONS FOR ROOFS

| | | | |
|-----|-------|---------------------------------|-------|
| 256 | Ft Sq | T&G Eastern White Cedar Ceiling | 6,758 |
|-----|-------|---------------------------------|-------|

| | | |
|--------------|-------------|----------|
| Subtotal | | Plus HST |
| GST | \$ - | |
| Total | \$ - | |

SITE PREPARATION - Tear Down / Demo + Dump Fees

| | | |
|----------|----------|----------|
| Estimate | \$ 1,800 | Plus HST |
|----------|----------|----------|

Tax # 774884068RT0001

All materials remain the property of Hickory Dickory Decks until final payment is made in full.

All utility locates to be made.

We Propose hereby to furnish material and labour - complete in accordance with above specifications, for the sum of:

\$ -

Payment to be made as follows:

30% Deposit
 30% First Day of Build
 Balance upon completion and customer satisfaction

| |
|------|
| \$ - |
| \$ - |
| \$ - |

Authorized Signature: _____

Note: This proposal may be withdrawn by us if not accepted within 14 days

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices.

Any alteration or deviation from above specification involving extra costs will be executed only upon written orders, and will become

an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

Owner to carry fire, windstorm and other necessary insurance. Our workers are fully covered by the applicable workplace safety and insurance programs.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. **Date of Acceptance:** _____

You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Signature: _____



COUNCIL REPORT FORM (CRF)

To Fundy Albert Council in Public Session

From Kim Beers, Director, Legislative Services/Clerk

Date May 20, 2025

Subject Alma Snow Removal Contract

Presenters
(if applicable)

Length of
Presentation
(if applicable)

| | | | |
|------|--------|---------|--------------------------|
| Type | Public | Private | ✓ Committee of the Whole |
|------|--------|---------|--------------------------|

ISSUE

Alma Snow removal Contract has reached its initial expiration date.

CURRENT STATUS AND BACKGROUND

- The snow removal contract (roads) between the village of Alma and D S Butland dated November 1, 2021 has reached its expiration date.
- As part of the original contract D S Butland has been given first right of Refusal to extend the contract by an additional two (2) years:
November 1, 2025, to April 30, 2026, and
November 1, 2026, to April 30, 2027.
- D S Butland also holds the contract for the Alma parking lot snow removal which also expired as of April 30, 2025
- D S Butland has expressed the desire to extend the snow removal contract (roads) by two years and the continuance of the parking lot snow removal contract for an additional two years as per the existing terms.

RECOMMENDATION

Whereas the snow removal contract (roads) between the Village and D S Butland has expired and;

Whereas D S Butland has expressed the desire to extend the contract by two (2) years as per the first right of refusal pending the extension of the Alma parking lot snow removal contract for an additional two (2) years and;

Whereas the contract amounts were budgeted in the 2025 budget.

It is recommended that the snow removal contract (Roads) and the Alma Parking lot snow removal contract are combined and extend by two (2) years.

November 1st 2025 to April 30, 2026 - \$87,600.00

November 1, 2026 to April 30, 2027 - \$88,600.00

In the Spring of 2027, a snow removal tender will be issued for the community of Alma

OTHER OPTIONS

Re-tender the snow removal contracts for both roads and the parking lot as a single contract.

RISK ANALYSIS

Higher Costs – contractor options are limited, and costs may increase.

CONSIDERATIONS

| | |
|--|---|
| Legal | Contracts |
| Financial | <ul style="list-style-type: none">• The cost of the existing contracts was included in the 2025 budget. |
| Environmental | NA |
| Policy | <ul style="list-style-type: none">• Fundy Albert Snow removal Policy• Fundy Albert Procurement Policy |
| Stakeholders | <ul style="list-style-type: none">• Fundy Albert residents• D S Butland |
| Community Sensitivities | <ul style="list-style-type: none">• Continued snow removal to the expected standard |
| Communication | NA |
| Council priorities | Strategic Plan Alignment: <ul style="list-style-type: none">✓ Infrastructure✓ Village Services• Communications• Strategic Partnerships• Economic Development & Tourism |
| Documents, maps, photos or presentations attached | <ul style="list-style-type: none">• Snow Removal Contract November 1, 2021 to April 30, 2022 with annual options to renew to April 30, 2025• Snow Removal Contract, Municipal Parking Lot, School Street Alma |
| Interdepartmental consultation | Director, Operations Treasurer |
| Intergovernmental considerations | NA |



COUNCIL REPORT FORM (CRF)

To Fundy Albert Council in Public Session
From Jillian Hutchinson, Treasurer
Date May 9, 2025
Subject Riverside-Albert Water Treatment Plant Upgrades Cost Overrun
Presenters (if applicable) N/A
Length of Presentation (if applicable) N/A
Type Public Private ☒ Committee of the Whole

RATIONALE FOR PRIVATE DISCUSSION (if applicable)

N/A

ISSUE

The Riverside-Albert Water Treatment Plant Upgrades project has encountered cost overruns totaling \$13,888.67, which were not able to account for in the rescope of the Riverside-Albert Water Systems Upgrade.

BACKGROUND

The **Riverside-Albert Water Treatment Plant Upgrades Project** was initially estimated by our engineer to cost **\$557,000 plus net HST**. However, the only tender we received was over by **\$88,000 plus net HST**. With **\$35,833.95** available in a GIC and confirmation from RDC that we could rescope a portion of the project to the Riverside-Albert Water System Upgrades, we awarded the tender.

We successfully re-scoped some engineering fees, replaced the existing chlorine metering pump and related components, and added the installation of a ventilation system and floor repainting. Unfortunately, **\$13,888.67** of the filter installation costs remained uncovered and required a transfer from capital.

RECOMMENDATION

The Riverside-Albert Utility Capital account currently has \$18,058.05 available. We recommend allocating \$13,888.67 from this amount to the Riverside-Albert Utility to cover the cost overruns.

Proposed Motion:

WHEREAS the Riverside-Albert Water Treatment Plant Upgrades has a cost overrun of \$13,888.67;

ANDWHEREAS the cost overrun could not be included in the rescope of the Riverside-Albert Water System Upgrades;

ANDWHEREAS the Riverside-Albert Utility Capital Account has \$18,058.05 available;

BE IT RESOLVED that \$13,888.67 be transferred from Riverside-Albert Utility Capital to Riverside-Albert Utility to cover the cost overrun of the Riverside-Albert Water Treatment Plant Upgrades

OTHER OPTIONS

Alternatively, we could leave the amount as a deficit in the Riverside-Albert Utility and lower our cash flow.

RISK ANALYSIS

Given the unknown costs associated with the ongoing water leak repair in the Riverside-Albert Water Lines, failing to transfer funds from the Riverside-Albert Utility Capital to cover the cost overruns could negatively impact the already low cash flow of the Riverside-Albert Utility.

CONSIDERATIONS

| | |
|-------------------------|---|
| Legal | n/a |
| Financial | See Riverside-Albert Water Treatment Plant Upgrades Project Cost Breakdown (Appendix I) |
| Environmental | n/a |
| Policy | n/a |
| Stakeholders | Riverside-Albert Utility Users |
| Community Sensitivities | n/a |
| Council priorities | Strategic Plan Alignment: <ul style="list-style-type: none">✓ Infrastructure• Village Services• Communications• Strategic Partnerships |

| | |
|--|---|
| | <ul style="list-style-type: none"> Economic Development & Tourism |
| Documents, maps, photos or presentations attached | Appendix I – Riverside-Albert Water Treatment Plant Upgrades Project Cost Breakdown Appendix II – Portion of Minutes from December 23, 2024, Council Meeting |
| Consultation | n/a |
| Intergovernmental considerations | n/a |

Appendix I:

Project Cost

| | Estimate | Actual |
|--|-----------------|---------------|
| Demolition | \$ 35,000.00 | \$ 13,500.00 |
| Triplex Filtration Unit | \$ 60,000.00 | \$ 75,500.00 |
| UV Equipment | \$ 120,000.00 | \$ 127,500.00 |
| Piping, Valves, & Filtration Unit Installation, Instrumentation & Start-up | \$ 110,000.00 | \$ 169,500.00 |
| Electrical | \$ 110,000.00 | \$ 161,250.00 |
| Repurpose Existing Equipment | \$ 25,000.00 | |
| Humidity Control Improvements | \$ 7,000.00 | \$ 7,750.00 |
| Contingency | \$ 30,000.00 | |
| Subtotal | \$ 497,000.00 | \$ 555,000.00 |
| Engineering | \$ 60,000.00 | \$ 66,673.79 |
| Signage | | \$ 1,330.00 |
| Tender Overage | \$ 88,000.00 | \$ - |
| Subtotal | \$ 645,000.00 | \$ 623,003.79 |
| Net HST | \$ 27,641.48 | \$ 26,698.83 |
| Total | \$ 672,641.48 | \$ 649,702.62 |
| | | |
| Total Project Cost | \$ 672,641.48 | \$ 649,702.62 |
| Federal Funding | \$ (360,000.00) | \$ 360,000.00 |
| Provincial Funding | \$ (199,980.00) | \$ 199,980.00 |
| MCBB Debenture | \$ (40,000.00) | \$ 40,000.00 |
| Capital | | |
| Transfer of 11918 Leftover Funds Minus Co-Pay | \$ (38,131.60) | |
| Cash - RA Utility GIC | \$ (35,833.95) | \$ 35,833.95 |
| | \$ (1,304.08) | \$ 13,888.67 |

Appendix II:

4. Year-end Financial Resolutions

a. 2025 GIC Reinvestments

IT WAS MOVED by Councillor Land and **SECONDED** by Councillor Coates **THAT**

WHEREAS the current GIC's are up for renewal on December 18 and 28 of 2024;

1

ANDWHEREAS \$27,968 is to be withdrawn from GIC 4 to cover the expense of Air Packs Purchased;

ANDWHEREAS \$35,833.95 of GIC 3 was to fund a portion of the Riverside-Albert Water Treatment Upgrades Project;

BE IT RESOLVED that the following GIC's be cashed out early and reinvested with interest earned into Cashable GIC's:

- o GIC 1 - \$141,938.27 (CCBF 2019-2023)
- o GIC 2 - \$15,254.27 (CCBF 2014-2018)
- o GIC 5 - \$13,055.14 (Riverside-Albert Capital)
- o GIC 6 - \$15,265.15 (Riverside-Albert Capital)
- o GIC 7 - \$11,667.89 (Riverside-Albert Recreation Centre)
- o GIC 8 - \$27,000.00 (HFD)
- o GIC 9 - \$22,000.00 (AFD)

BE IT FURTHER RESOLVED that GIC 4 - \$43,418.04 (RAFD) be cashed out early but only \$15,450.04 and interest earned be invested into a Cashable GIC

BE IT FURTHER RESOLVED that GIC 3 - \$35,833.95 (Riverside-Albert Utility) be cashed out for contribution to the Riverside-Albert Water Treatment Upgrades

COMMUNITY GRANTS PROGRAM

2025 Grants Council Approval - \$25,000 (80% - \$20,000)

| | |
|---|-----------------|
| Literacy Express - Pre-School Program | \$2,500 |
| Hillsborough District Minor Hockey Association – Ice Rental Subsidy | \$8,000 |
| Fundy Blades Figure Skating Club – Ice Rental Subsidy | \$4,000 |
| Chipoudy Communities Revitalization Committee | \$500 |
| TOTAL APPROVED February 4, 2025 | \$15,000 |

BUILDING PERMITS

Quarter 1: Jan, Feb and March

| WARD | Number of Permits | Value |
|--------------|-------------------|--------------------|
| 1 | 0 | 0 |
| 2 | 4 | \$801,193 |
| 3 | 2 | \$361,717 |
| 4 | 3 | \$374,496 |
| 5 | 1 | \$474,570 |
| 6 | 2 | \$835,345 |
| TOTAL | 12 | \$2,372,751 |

BUILDING PERMITS

Quarter 2: April

| WARD | Number of Permits | Value |
|--------------|-------------------|--------------------|
| 1 | 2 | \$2,291,360 |
| 2 | 2 | \$21,288 |
| 3 | 0 | 0 |
| 4 | 0 | 0 |
| 5 | 0 | 0 |
| 6 | 2 | \$970,200 |
| TOTAL | 6 | \$3,282,848 |

FUNDING

- Interpretive signage for the Crooked Creek Trail – **Pending**
- Applied for a grant through the Enabling Accessibility Fund for 2849 Main Street (Library). Wheelchair ramp in the front of the building and an automated door. **Reached out for update and we should here late Spring.**
- Alma EV charger (NB Power). **Pending**
- Community Investment Fund – Applied for \$1,000 to assist with Footloose in Fundy Albert the ParticipACTION initiative taking place throughout Fundy Albert the month of June.
- FireSmart Program – Recently, the Federal and Provincial Governments announced around **\$40 million in funding to increase New Brunswick's wildfire preparedness**, which includes a FireSmart program. As part of the program, the Provincial Government is encouraging communities to create wildfire resiliency plans. The purpose of these plans is to identify critical infrastructure in high-risk areas within a community that would be severely impacted by wildfire. The plan would then indicate what forms of mitigation could be implemented to make a community more resilient in the event of wildfire. Once the program has officially launched, municipalities will be able to apply for funding for wildfire resiliency plans – **Exploring this opportunity.**

Fundy Albert Signage

Installation of sign in Lower Coverdale has been approved by DTI. **Hansen signs working with post company and assessing the area.**

MUNICIPAL ASSETS

Rental Units

- Artisan Village Huts (6 huts in total) - 4 huts confirmed for the upcoming season. The two empty huts are currently advertised for rent.
- Alma Incubator Space (3 in total) - There is one tenant not returning. The space is currently advertised for rent.
- Alma Cultural Centre – Lease agreement in place.
- Alma Village office (portion of) – Lease agreement in place.
- Riverside-Albert office - Lease agreement in place
- Riverside-Albert Land – Lease in place
- Riverside-Albert Rec Centre (room) - Lease agreement in place with Family and Early Childhood, Anglophone East.

| Fundy Albert Rentals | | | | | |
|----------------------|--|--|-------------------------|-------------------------|------------------|
| Month | Riverside Albert Community Room | Riverside- Albert Rec Centre Gym | Alma Activity Centre | Alma Cultural Centre | Revenue |
| January | 16 | 5 | 8 | 6 | \$90.00 |
| February | 24 | 14 | 8 | 4 | \$250.00 |
| March | 30 | 9 | 9 | 4 | \$150.00 |
| April | 35 | 15 | 11 | 1 | \$2901.00 |
| Total | 70 | 28 | 25 | 14 | \$3391.00 |

For the Month of April:

The revenue generated for the month of March is from two(2) rentals of the Riverside-Albert Rec Centre gym for private functions; rentals of the Lower Community Room at the Rec Centre consisted of the elections (federal and municipal); Alma Cultural Centre one (1) rental consisted of private function and rentals of the Alma Activity Centre were also Elections.

The rest of the rentals consists of free usage:

Riverside-Albert Recreation Centre

Girl guides
ACTA
RA Fire Department
Shepody Fish and Game
Nursing homes without walls
Pickleball
Home school group
Gentle Yoga

Alma Activity Centre

Nursing homes without walls
Alma Rink Council Fundraiser

March is from one (1) rental of the Riverside-Albert Rec Centre gym for year end hockey party; one (1) rentals of the Lower Community Room at the Rec Centre for a baby shower and one (1) rental of the Alma Activity Centre. Fish and Game (ed March 22, 2025) for review and signature. (one pid removed)

- Code of Conduct By-Law – Completed. Legal reviewed and will be presented to Council in the coming months.
- Guide for Fundy Albert Councilors – Completed and distributed at the Council orientation/training.

Completed three RTIPPA requests.

Communications

Communications

VOYENTALERT!

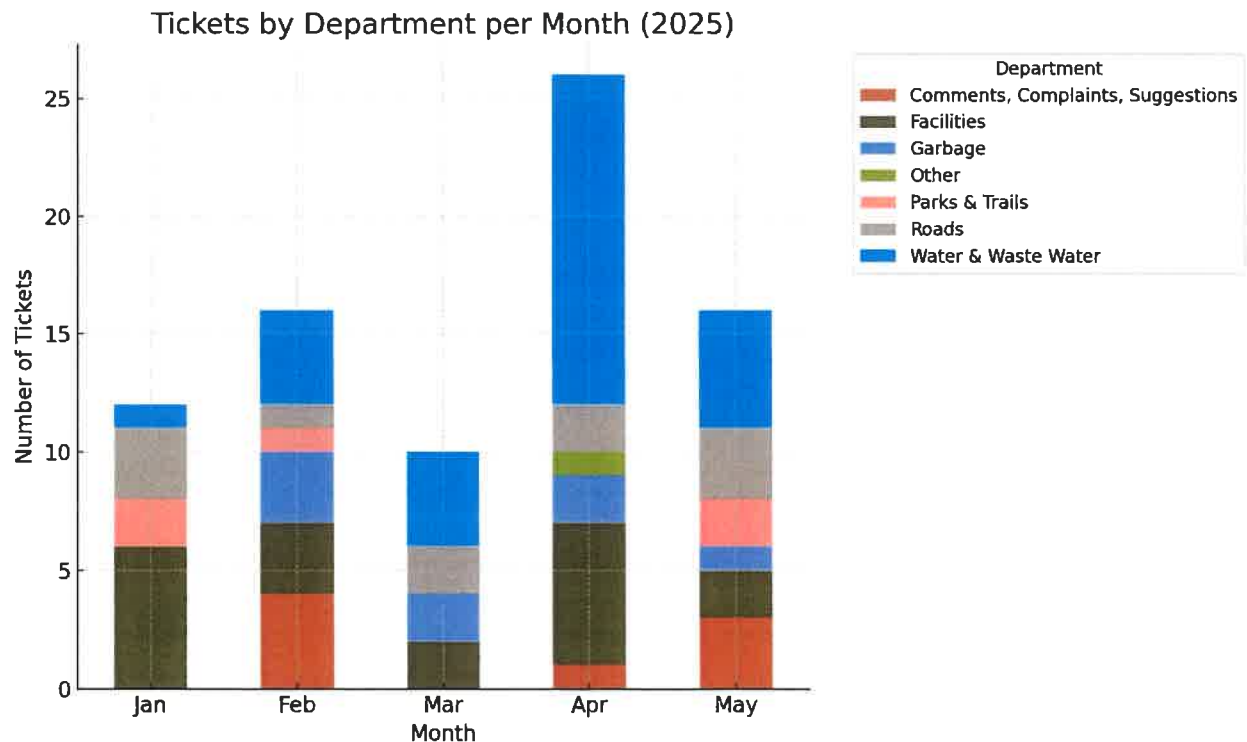
As of May 14, 2025, there are 528(up 6) subscribers to the Voyent ALERT! System.

Activated alerts can include everyday communications, boil orders or critical event notifications.

Alerts Activated by Administration – January, February, March, April & May: 45

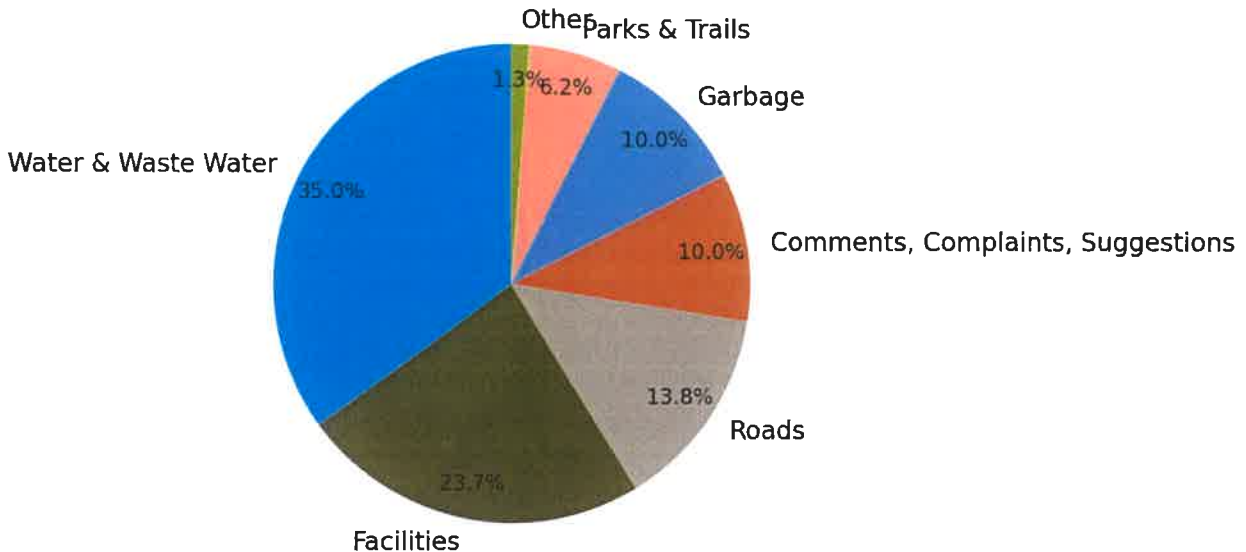
Alerts Activated by Administration since August 2024: 68

Ticket Categories by Month 2025 to date:



Proportion of Tickets by Category 2025 to date:

Proportion of Tickets by Department (YTD 2025)



Average time to complete ticket: 5.46 days

Water & Wastewater (Activity related to ongoing projects is reported in Major project Paragraph)

Alma

- 13 May 25: Parts received for rebuilding of lift station pumps, rebuild ongoing. Awaiting delivery of new pumps.
- 8 May 25: Temporary water line was turned on with no issues.

Riverside-Albert

- Bicentennial Road leak: Digging continues to identify exact location of leak to allow a repair. School remain on temporary line and boil order, recreation center back on water but under boil order. Water operator to give latest update at meeting.

Hillsborough

- Nothing significant to report on water

Public Works

- The public works team has now completed the main areas of spring cleanup and will move onto side streets in conjunction with starting summer daily routine of grass cutting, washroom and facility maintenance, garbage collection from public garbage cans.
- As of 12 May 25, a member of the public works team is posted to Riverside-Albert and will be joined by a summer student to conduct daily routine within Alma & Riverside-Albert.
- **Patching & Padding:** Private contracts have now been issued for the patching and padding in Alma, Riverside-Albert and Hillsborough- awaiting confirmation of start dates.
- **DTI summer maintenance** schedule for potholes/patching in Hillsborough will be complete by Mid July (exact dates to follow). This will include the area of the small culvert on the Lake Road.
- Steeves Street Bridge inspection completed, over all the bridge is in good condition with recommendation to replace some elements of the decking.

Trans Canada Trail

Graybrook Trail Bridge - Discussion had with TCT regarding funding to replace/Repair Graybrook trail bridge, with creating a board walk at the opposite end of the pond being considered as a future funded project. Awaiting confirmation of funding eligibility.

Minor (Internal) Projects

| Project | Budget | Lifecycle stage | Remarks |
|---------------------------------|--------|-----------------|---|
| Look Out Outhouses refurb | \$1200 | Initiation | |
| Picnic Shelter Roofs | \$3000 | Initiation | |
| RA Rec Centre Mezzanine, stairs | \$4800 | Planning | Review of original permit application has identified deficiencies in the design. Advice has been sought from Fire marshal and Plan 360 -No Change |

| | | | |
|--|------------------------------|-------------------------|---|
| Roads-Summer Maintenance | \$180,000 (padding Patching) | Planning | Contracts Awarded awaiting dates |
| | \$14,000 (Gravel roads) | Planning | Chignecto Rehab awaiting gravel assessment |
| Pool Repairs/Maintenance | \$20,000 | Planning | Leak in lines now repaired (\$1977.00), Maintenance in preparation of opening begins this month. |
| Bridge Inspection (Steeves Street) | \$5000 | Planning | Complete (\$3852.50), remaining budget to be used for suggested repairs |
| Alma Activity Centre Electrical Upgrades | \$25,000.00 | Execution | Awarded to power electrical (\$24035.00) |
| Alma Gazebo | \$20,000 | Initiate- RFP Submitted | 3 Proposals received see CRF |
| Riverside-Albert Rec Centre Kitchen | Cost TBC | Planning | Investigation into poorly draining sinks identified deficiencies that need addressing to bring to code. Awaiting quotes. Gas Inspection booked for 22 May 2025 |
| Steeves House Museum | | Initiate/Planning | Foundation repair conducted (\$678.50) results to be monitored. IN discussion with HHI |
| Foundation repairs | \$14,120 (TBC) | | |

| | | |
|----------------------|-----|---|
| Strom window repairs | TBC | regarding prioritization of further repairs |
|----------------------|-----|---|

Major Projects

WARD 1

Alma Water Project Phase 1 & Phase 2

- Booster station. Meeting with landowner conducted preliminary design in development to allow for further discussion.
- Pipework from new well site to existing well site almost complete
- Foundation work for new building to begin week of 19 May 25
- Project currently on schedule
- Letter sent to residents with private wells regarding well protection field survey.

WARD 2

Riverside Albert Water Filtration Project – EXP initiating final works (Flooring, Chlorine pumps and ventilation)

WARD 3

Golf Club Road – No Change

- Financing agreed in principle, awaiting receipt of 2023 financials to move forward.
- Meeting to be arranged with the contractor once funding is received.

WARD 4

Hillsborough Water Exploration

- Hydrogeological survey and Environmental Impact Assessment (EIA) In progress.
- Meeting held with landowner to discuss their concerns, agreement reached to allow access to mark proposed location.

Grey Brook (Route 114)

- NB Power has begun work moving electrical and communication cables

- Meeting held May 10th to highlight concerns in maintaining water and sewer while project progresses, it is likely that disruption will occur for water users, awaiting DTI plan before confirming to what extent the disruption will be.
- It has been suggested to DTI a public update is delivered by them once their plan is confirmed.

Pound Hill – No Change

- Review to be made of project late April early May to identify any defects covered by warranty- Awaiting response from Englobe for date

WARD 5

NIL

WARD 6

Greensboro Lagoon: The 90% design has been submitted to DELG for review by Englobe who are now awaiting comments. It is expected that Fundy Albert will be included in the discussion on comments are received back.

Date: May 20th, 2025

Department: Finance

Audit

Progressing well in completion of Audit Working Papers & Support Files for 2023 Audit. The Draft Working Papers & Support Files for General Operating have been forwarded to our CPA for review. Upon completion of the review, recommended adjustments will be added, adjusting entries will be completed, final trial balances will be produced and added to prepared Financial Statements.

For the remaining nineteen (19) working papers & support files, a fair amount of progress has been made and will be forwarded to our CPA for review soon.

In the duration of completing working papers & support files for 2023 audit, portions of 2024's have been completed and foresee the process for 2024 being completed shortly after 2023's completion.

Income Statements

Please see Appendix I, II, III & IV for Budget vs Actual Income Statements for General Operating, Alma Utility, Hillsborough Utility and Riverside-Albert Utility as of April 30th, 2025.

Please note:

- General – “Other General Administration Services” is expenses for the updated Asset Management Plan that will be refunded by Canada Community Building Fund 2023/24 Allocation upon completion
 - “Fighting Force – Other” is over target due to annual expenses such as WorksafeNB and Andrew MacDonald Insurance paid in the first quarter
 - “General Equipment” We have seen a fair number of repairs on equipment in the first quarter
- Alma Utility – recent invoice from Camille Leger has created a larger deficit until the claim to RDC has been completed
 - “Wastewater Lift Station” Annual Property Tax has been expensed for the year
- Hillsborough Utility - “Purification & Treatment: Other” Wastewater Treatment & Disposal: Other” Annual Property Tax has been expensed for the year
- Riverside-Albert Utility - “WS & WD Admin. & General: Other” Net HST from Capital

Projects

- "Transmission & Distribution: Other" Water leak repair on Bicentennial
- "Interest on Temporary Borrowing (W)" When we closed the loans for further withdrawals the bank started to charge us principal payments along with interest. Finance department is working with the bank to switch to interest only payments.

Receivables

We have received success with recent disconnection notices/warnings and have received some payments and/or payment arrangements.

Please see chart below for update collection efforts:

| Department | 61-90 (03/25) | 61-90 (04/25) | 91+ (03/25) | 91+ (04/25) | Collections* |
|--------------------------|------------------|------------------|-------------|-------------|--------------|
| Alma Utility | 32,975 | - | 51,066 | 56,872 | 16,559 |
| Riverside-Albert Utility | 23,189 | - | 18,595 | 20,131 | 29,749 |
| Hillsborough Utility | 46,669 | - | 54,217 | 77,202 | |
| General | 961 | - | 908 | 358 | 5,687 |

*Collection – These amounts have been sent to collections/services disconnected

Proposed Motions of Council

We are starting the formal closing the Riverside-Albert Water Treatment Upgrades and require the following motions from council:

- o Motion to transfer \$13,888.67 from Riverside-Albert Utility Capital to Riverside-Albert Utility to cover cost overruns that we were not able to add to the rescope (Refer to Council Report Form – Riverside-Albert Water Treatment Plant Upgrades Cost Overrun)
- o Motion for Application for Financing – Once all funding requirements are met and the project is formally closed, a resolution of council to authorize the issuing and selling to the New Brunswick Municipal Finance Corporation a Local Government of Fundy Albert debenture in the principal amount of \$40,000 (as per Ministerial Order 24-0043) will be required. I anticipate it to be ready to be brought to the June Council meeting. Please see Appendix V for official Application for Financing.

Fundy Albert - General Comparative Gross Margin Income Statement

Target: 33%

| | Budget 2025-01-01 to 2025-12-31 | Actual 2025-01-01 to 2025-04-30 | Percent |
|-------------------------------------|---------------------------------|---------------------------------|---------|
| OPERATING REVENUE | | | |
| REVENUE | | | |
| Local Warrant | 5,602,033.00 | 1,867,344.04 | 33% |
| Equalization Grant | 213,527.00 | 71,175.72 | 33% |
| Fire | 18,696.00 | 4,674.00 | 25% |
| Roads & Streets - Hillsborough | 10,566.00 | - | |
| Roads & Streets | 10,566.00 | - | 0% |
| Environmental Health - Circular Mat | 92,636.00 | 16,333.18 | 18% |
| Alma Activity Centre | 13,000.00 | 3,785.00 | |
| Riverside-Albert Recreation Centre | 13,500.00 | 2,776.00 | |
| Community Centre (Hall) | 26,500.00 | 6,561.00 | 25% |
| Hillsborough Swimming Pool | 5,000.00 | - | |
| Swimming Pools, Beaches, Marinas | 5,000.00 | - | 0% |
| Hillsborough Arena | 120,003.00 | 57,890.05 | |
| Skating Rink & Arena | 120,003.00 | 57,890.05 | 48% |
| Animal License & Permits | 500.00 | - | 0% |
| Building Permits | 35,000.00 | 28,693.18 | 82% |
| Fines - By-Law Enforcement | - | - | |
| Alma Multicultural Building | 24,120.00 | 7,855.00 | 33% |
| Alma Office | - | 1,000.00 | |
| Artisan Village | 3,750.00 | - | |
| Riverside-Albert Office | 12,000.00 | 1,000.00 | |
| Rentals - Buildings Other | 15,750.00 | 2,000.00 | 13% |
| Return on Investments - Interest | - | - | |
| Interest on Investments | 30,000.00 | 8,208.64 | 27% |
| Profit on Sale of Investment | - | - | |
| Commissions | - | - | |

| | | | |
|---------------------------------------|---------------------|---------------------|-----|
| Contributions (Gifts, Donations, Etc) | - | - | - |
| Other, Miscellaneous | - | 5,124.40 | - |
| Federal Government (UT) | - | - | - |
| Provincial Government (UT) | - | 120,000.00 | - |
| Other (UT) | - | - | - |
| Federal Government (CT) | - | - | - |
| Provincial Government (CT) | - | - | - |
| Other (CT) | - | - | - |
| Second Previous Surplus | 100,000.00 | - | - |
| Transfer From Operating Reserve | 70,389.00 | - | 0% |
| Transfer From Reserve | - | - | - |
| Alma Utility | 105,263.00 | 26,316.00 | - |
| Hillsborough Utility | 105,263.00 | 26,316.00 | - |
| Riverside-Albert Utility | 105,263.00 | 26,316.00 | - |
| Utility Fund | 315,789.00 | 78,948.00 | 25% |
| Other | - | 405.08 | - |
| Grants | - | - | - |
| PILT | - | - | - |
| TOTAL REVENUE | <u>6,680,509.00</u> | <u>2,275,212.29</u> | 34% |
| TOTAL OPERATING REVENUE | <u>6,680,509.00</u> | <u>2,275,212.29</u> | 34% |
| GROSS MARGIN | <u>6,680,509.00</u> | <u>2,275,212.29</u> | 34% |
| OPERATING EXPENSE | | | |
| EXPENSES | | | |
| Mayor: Personnel | 42,172.00 | - | 0% |
| Mayor: Personnel | - | - | - |
| Mayor: Other | 2,000.00 | - | 0% |
| Councillor - Ward 1: Personnel | 20,982.00 | 1,691.62 | - |
| Councillor - Ward 2: Personnel | 20,982.00 | 6,993.92 | - |
| Councillor - Ward 3: Personnel | 20,982.00 | 6,993.92 | - |

| | | | | |
|-------------------------------------|-----------|------------|-----------|-----------|
| Councillor - Ward 4: Personnel | 20,982.00 | | 6,993.92 | |
| Councillor - Ward 5: Personnel | 20,982.00 | | 6,666.68 | |
| Councillor - Ward 6: Personnel | 25,220.00 | | 8,326.83 | |
| Councillors: Personnel | | 130,130.00 | | 37,666.89 |
| Councillor - Ward 1: Other | 1,336.00 | | - | |
| Councillor - Ward 2: Other | 1,336.00 | | 361.34 | |
| Councillor - Ward 3: Other | 1,336.00 | | - | |
| Councillor - Ward 4: Other | 1,336.00 | | - | |
| Councillor - Ward 5: Other | 1,320.00 | | - | |
| Councillor - Ward 6: Other | 1,336.00 | | 341.62 | |
| Councillors: Other | | 8,000.00 | | 702.96 |
| Development Seminars | | 1,000.00 | | 1,664.09 |
| Other Legislative Costs | | 3,500.00 | | 182.87 |
| Manager, Administrator: Personnel | | 117,688.00 | | 25,661.72 |
| Manager, Administrator: Other | | 2,500.00 | | 839.40 |
| Clerk: Personnel | | 58,561.00 | | 40,567.05 |
| Clerk: Other | | - | | - |
| Human Resources: Other | | 4,400.00 | | 1,979.00 |
| Alma Office | 23,356.00 | | 5,264.30 | |
| Hillsborough Office | 46,375.00 | | 22,857.94 | |
| Riverside-Albert Office | 9,140.00 | | 4,296.10 | |
| Office Building(s) | | 78,871.00 | | 32,418.34 |
| Legal Services | | 25,000.00 | | 4,843.74 |
| Other Administrative Services | | 44,790.00 | | 20,280.78 |
| Financial Administration: Personnel | | 67,981.00 | | 21,120.55 |
| Financial Administration: Other | | - | | - |
| Accounting: Personnel | | 59,764.00 | | 17,918.29 |
| Accounting: Other | | 3,750.00 | | - |
| External Audit: Audit Fees | | 25,000.00 | | 4,600.00 |
| Purchasing: Other | | 159,981.00 | | 19,475.53 |
| Civic Relations | | 5,000.00 | | 2,207.94 |
| Training & Development | | 20,000.00 | | 5,168.01 |
| Cost of Assessment | | 128,249.00 | | - |
| | | | | 0% |

| | | | |
|-------------------------------------|--------------|------------|-----|
| Regional & Collaborative Services | 16,821.00 | 5,606.88 | 33% |
| Other General Administration Servic | - | 6,000.00 | |
| Conventions & Delegations | 7,000.00 | - | 0% |
| Liability Insurance | 59,400.00 | - | 0% |
| Municipal Association Membership | 10,000.00 | 7,171.17 | 72% |
| Grants: Other | 25,000.00 | 15,250.00 | 61% |
| R.C.M.P. | 1,097,838.00 | 274,459.50 | 25% |
| A - Fire Admin.: Personnel | - | - | |
| H - Fire Admin.: Personnel | - | - | |
| RA - Fire Admin.: Personnel | - | - | |
| Fire Administration: Personnel | - | - | |
| A - FF Force: Personnel | 13,096.00 | - | |
| H - FF Force: Personnel | 26,192.00 | - | |
| RA - FF Force: Personnel | 21,281.00 | - | |
| Firefighting Force: Personnel | 60,569.00 | - | 0% |
| A - FF Force: Other | 9,212.00 | 6,693.46 | |
| H - FF Force: Other | 17,005.00 | 11,316.46 | |
| RA - FF Force: Other | 12,813.00 | 10,108.97 | |
| Firefighting Force: Other | 39,030.00 | 28,118.89 | 72% |
| A - Fire Alarm Systems | 649.00 | 1,356.97 | |
| H - Fire Alarm Systems | 1,297.00 | 2,802.96 | |
| RA - Fire Alarm Systems | 1,054.00 | 1,641.08 | |
| Fire Alarm System | 102,775.00 | 1,329.91 | |
| Fire Alarm Systems | 105,775.00 | 7,130.92 | 7% |
| A - Fire Prevention | 1,000.00 | - | 0% |
| H - Fire Prevention | 1,000.00 | 126.09 | 13% |
| RA - Fire Prevention | 1,000.00 | - | 0% |
| Fire Investigation | 2,000.00 | - | 0% |
| A - Water Cost (Reg. 81-195) | - | - | |
| H - Water Cost (Reg. 81-195) | 8,280.00 | - | |
| RA - Water Cost (Reg. 81-195) | 5,000.00 | - | |
| Water Cost (Reg. 81-195) | 13,280.00 | - | 0% |
| A - Training & Develop.: Personnel | - | - | |

| | | | | |
|-------------------------------------|------------|------------|----------|-----|
| H - Training & Develop.: Personnel | - | - | - | - |
| RA - Training & Develop.: Personnel | - | - | - | - |
| Training & Development: Personnel | - | - | - | - |
| A - Training & Develop.: Other | 2,500.00 | - | - | 0% |
| H - Training & Develop.: Other | 7,500.00 | - | 184.00 | 2% |
| RA - Training & Develop.: Other | 5,000.00 | - | 1,304.36 | 26% |
| Alma Station & Building | 18,759.00 | 3,997.55 | - | - |
| Hillsborough Station | 19,662.00 | 8,967.79 | - | - |
| Riverside-Albert Station | 16,371.00 | 8,353.59 | - | - |
| Station(s) & Building(s) | 54,792.00 | 21,318.93 | - | 39% |
| A - Fighting Equipment | 52,300.00 | 3,746.96 | - | - |
| H - Fighting Equipment | 97,700.00 | 21,959.75 | - | - |
| RA - Fighting Equipment | 75,000.00 | 6,132.65 | - | - |
| Fighting Equipment | 225,000.00 | 31,839.36 | - | 14% |
| Fire Service: Contract w/ Other Gov | 382,249.00 | 191,124.50 | - | 50% |
| Emergency Measures - Disaster Contr | 6,913.00 | 505.84 | - | 7% |
| Emergency Measure: T & D | - | - | - | - |
| Other: Fire Protective Services | - | - | - | - |
| By-Law Enforcement: Personnel | - | - | - | - |
| By-Law Enforcement: Other | 56,490.00 | 33,894.00 | - | 60% |
| Animal & Pest Control: Personnel | - | - | - | - |
| Animal & Pest Control: Other | 18,126.00 | 5,741.48 | - | 32% |
| Regional Public Safety Committee | 1,580.00 | 526.56 | - | 33% |
| Common Services: Personnel | 255,787.00 | 54,104.33 | - | 21% |
| Common Services: Other | 6,180.00 | 518.72 | - | 8% |
| Road Transport: Personnel | - | - | - | - |
| Road Transport: Other | - | - | - | - |
| General Equipment | 85,000.00 | 35,942.33 | - | 42% |
| Workshops, Yards & Buildings: Perso | 406,165.00 | 99,222.68 | - | 24% |
| Workshops, Yards & Buildings: Other | 53,414.00 | 2,257.55 | - | 4% |
| Summer Maintenance: Personnel | - | - | - | - |
| Summer Maintenance: Other | - | - | - | - |
| Summer Maintenance: Private Contrac | 249,202.00 | - | - | 0% |

| | | | |
|-------------------------------------|------------|------------|-----|
| Summer Maintenance: DTI | 34,961.00 | - | 0% |
| Sidewalks | 6,000.00 | - | 0% |
| Culverts & Drainage Ditches | 89,260.00 | - | 0% |
| Storm Sewers | - | 225.00 | |
| Snow Removal: Personnel | - | - | |
| Snow Removal: Other | - | 18.59 | |
| Snow Removal: Private Contract | 261,971.00 | 195,535.72 | 75% |
| Snow & Ice Removal: DTI | 85,551.00 | - | 0% |
| Bridges, Viaduct, Causeway & Grade | 5,000.00 | - | 0% |
| Street Lights | 78,821.00 | 26,478.68 | 34% |
| Street Signs | 1,500.00 | 974.60 | 65% |
| Regional Transport: RSC | 2,173.00 | 724.40 | 33% |
| Collection: Personnel/Contract | 599,732.00 | 229,069.67 | 38% |
| Collection (RSC) | - | - | |
| Disposal: Tripping Fees (RSC) | 104,370.00 | 34,790.00 | 33% |
| Cemeteries | - | - | |
| Public Health Services: Other | 4,634.00 | 1,544.52 | 33% |
| Planning (RSC) | 204,274.00 | 68,091.32 | 33% |
| Beautification & Rehabilitation | 16,714.00 | 1,819.78 | 11% |
| Natural Resources Dev. - Other | 5,000.00 | - | 0% |
| Tree Removal & Planting | 7,667.00 | - | 0% |
| C&S Development : RSC | 5,320.00 | 1,773.32 | 33% |
| Industrial Parks & Commissions | - | 8,135.49 | |
| Eco. Develop.: Personnel | 79,904.00 | 3,202.49 | 4% |
| Eco. Develop.: Other | - | - | |
| Tourist Bureau | 24,485.00 | 4,898.69 | 20% |
| Tourist Camps, Parks, Etc. | 12,856.00 | 569.41 | 4% |
| Promotion of Tourist Attraction | - | - | |
| Tourism: Other(Decorative Lighting) | - | - | |
| Other Develop. Services - RSC | 1,129.00 | 376.24 | 33% |
| Recreation Administration: Other | 10,000.00 | 8.34 | 0% |
| Community Centres: Personnel | - | - | |
| Community Centres & Halls: Other | 59,469.00 | 22,197.27 | 37% |

| | | | |
|-------------------------------------|---------------------|---------------------|------------|
| Swimming Pools, Beaches, Marinas: P | 16,133.00 | - | 0% |
| Swimming Pools, Beaches, Marinas: O | 35,000.00 | 451.39 | 1% |
| Skating Rinks & Arenas: Personnel | 114,768.00 | 72,974.99 | 64% |
| Skating Rinks & Arenas: Other | 141,478.00 | 53,177.09 | 38% |
| Parks & Playgrounds: Personnel | 17,904.00 | - | 0% |
| Parks & Playgrounds: Other | 14,922.00 | 8,774.98 | 59% |
| Cultural Buildings & Facilities: P | - | - | |
| Cultural Buildings & Facilities: O | 15,594.00 | 8,623.49 | 55% |
| Museums: Personnel | - | - | |
| Museums: Other | 20,924.00 | 3,952.18 | 19% |
| Libraries: Personnel | - | - | |
| Libraries: Other - H. Library | 7,289.00 | 2,722.30 | |
| Library Building | 20,555.00 | 7,765.64 | |
| Libraries: Other | 27,844.00 | 10,487.94 | 38% |
| Place of Assembly: Other | - | - | |
| Other Recreation & Cultural Service | 1,385.00 | 461.52 | 33% |
| Interest: STB for Capital Projects | 45,499.00 | - | 0% |
| Interest: Current Operations (LoFC) | - | - | |
| Interest: Long Term Debt | 73,250.00 | - | 0% |
| Principal Installments | 90,000.00 | - | 0% |
| Capital Leasing Arrangements | 109,865.00 | 42,097.40 | 38% |
| Cost of Issuing & Selling Debenture | 2,000.00 | - | 0% |
| Bank Service Charge | 5,500.00 | 2,044.85 | 37% |
| Interac Fees | - | - | |
| Transfer to Capital | - | - | |
| Transfer to Capital Reserve | 3,704.00 | - | 0% |
| Transfer to Operating Reserve | - | - | |
| Second Previous Year Deficit | - | - | |
| Accrued Sick Pay | - | - | |
| Capital Reserve | - | - | |
| Operating Reserve | - | - | |
| TOTAL EXPENSES | 6,680,509.00 | 1,863,107.93 | 28% |

NET INCOME

=====

412,104.36

Generated On: 2025-05-09

Alma Utility Comparative Gross Margin Income Statement

Target: 0.33

| | Budget 2025-01-01 to 2025-12-31 | Actual 2025-01-01 to 2025-04-30 | Percent |
|------------------------------------|---------------------------------|---------------------------------|---------|
| OPERATING REVENUE | | | |
| REVENUE | | | |
| Residential - Water | 170,742.00 | 69,118.90 | 50% |
| Commercial - Water | - | 13,233.85 | |
| Industrial - Water | - | - | |
| Institutional - Water | - | - | |
| Own Local Government - Water | - | 2,730.00 | |
| Residential - Wastewater | 169,287.00 | 70,224.90 | 51% |
| Commercial - Wastewater | - | 12,862.85 | |
| Industrial - Wastewater | - | - | |
| Institutional - Wastewater | - | - | |
| Own Local Government - Wastewater | - | 2,555.00 | |
| Connection & Service Charges | - | - | |
| Other | - | - | |
| Interest on Investments | - | - | |
| Surcharges | - | - | |
| Interest | 3,700.00 | 2,180.85 | 59% |
| Misc Other | 100.00 | 37.69 | 38% |
| Federal Government (UT) | - | - | |
| Provincial Government (UT) | - | - | |
| Other Governments (UT) | 30,000.00 | 30,000.00 | 100% |
| Federal Government (CT) | - | - | |
| Provincial Government (CT) | - | 160,556.00 | |
| Other Governments (CT) | - | - | |
| Surplus from Previous - Water | - | - | |
| Surplus From Previous - Wastewater | - | - | |
| Surplus From Previous - Combined | - | - | |

| | | | |
|--------------------------------------|-------------------|-------------------|-----|
| Operating Reserve Fund | - | - | |
| TOTAL REVENUE | <u>373,829.00</u> | <u>363,500.04</u> | 97% |
| EXPENSES | | | |
| Admin. & General: Personnel | - | - | |
| Admin. & General: Other (W) | 69,184.00 | 18,008.89 | 26% |
| Purification & Treatment: Personnel | - | - | |
| Purification & Treatment: Other | 12,066.00 | 1,618.54 | 13% |
| Source of Supply: Personnel | - | - | |
| Source of Supply: Other | 1,022.00 | 645.13 | 63% |
| Transmission & Distribution: Person | - | - | |
| Transmission & Distribution: Other | 14,000.00 | 4,122.90 | 29% |
| Power & Pumping: Personnel | - | - | |
| Power & Pumping: Other | 7,833.00 | 3,981.99 | 51% |
| Billing & Collection: Personnel (W) | - | - | |
| Billing & Collection: Other (W) | - | - | |
| Water Purchased | 8,256.00 | - | 0% |
| Water Supply: Other | - | - | |
| Admin. & General: Personnel (WW) | - | - | |
| Admin. & General: Other (WW) | 44,156.00 | 18,008.89 | 41% |
| Wastewater Collection System: Per. | - | - | |
| Wastewater Collection System: Other | 5,000.00 | 892.50 | 18% |
| Wastewater Lift Station(s): Per. | - | - | |
| Wastewater Lift Station(s): Other | 42,081.00 | 28,725.66 | 68% |
| Wastewater Treatment & Disposal: P. | - | - | |
| Wastewater Treatment & Disposal: O. | 33,817.00 | 4,031.02 | 12% |
| Storm Sewers | - | - | |
| Billing & Collection: Personnel (WW) | - | - | |
| Billing & Collection: Other (WW) | - | - | |
| Other Wastewater Disposal | 1,446.00 | 472.10 | 33% |
| Less Transfer: General (SS) | - | - | |
| Interest on Temporary Borrowing (W) | 32,400.00 | 8,893.35 | 27% |
| Interest on Long-Term Debt (W) | 11,783.00 | - | 0% |

| | | | |
|--------------------------------------|-------------------|---------------------|----|
| Principal Installments (W) | 39,500.00 | - | 0% |
| Capital Leasing Arrangements (W) | - | - | - |
| Other: Water System Debt Charges | - | - | - |
| Total Wastewater Debt Charges | - | - | - |
| Wastewater Debt Charges | - | - | - |
| Interest on Temporary Borrowing (WW) | - | - | - |
| Interest on Long-Term Debt (WW) | 11,785.00 | - | 0% |
| Principal Installments (WW) | 39,500.00 | - | 0% |
| Capital Leasing Arrangements (WW) | - | - | - |
| Other: Wastewater Debt Charges | - | - | - |
| Reserve: Capital Water | - | - | - |
| Reserve: Operating Water | - | - | - |
| Reserve: Capital Wastewater System | - | - | - |
| Reserve: Operating Wastewater Sys | - | - | - |
| Capital: Water | - | - | - |
| Capital: Wastewater | - | - | - |
| Capital Investment | - | 574,582.58 | - |
| Deficit from Previous: Combined | - | - | - |
| Deficit From Previous: Water | - | - | - |
| Deficit From Previous: Wastewater | - | - | - |
| Discounts | - | - | - |
| Provision for Loss on Accounts Rec. | - | - | - |
| Previous Unaccrued Liability: Water | - | - | - |
| Previous Unaccrued Liability: WW | - | - | - |
| Bank Fees | - | - | - |
| Net HSt | - | - | - |
| Bad Debt Expense | - | - | - |
| Debit/Credit Cards Fees | - | - | - |
| TOTAL EXPENSES | <u>373,829.00</u> | <u>663,983.55</u> | |
| NET INCOME | <u>-</u> | <u>- 300,483.51</u> | |

Hillsborough Utility Comparative Gross Margin Income Statement

| | Budget 2025-01-01 to 2025-12-31 | Actual 2025-01-01 to 2025-04-30 | Percent |
|------------------------------------|---------------------------------|---------------------------------|---------|
| REVENUE | | | |
| Residential - Water | 231,000.00 | 56,387.75 | 24% |
| Commercial - Water | - | - | |
| Industrial - Water | - | - | |
| Institutional - Water | - | - | |
| Own Local Government - Water | - | - | |
| Residential - Wastewater | 290,500.00 | 69,343.75 | 24% |
| Commercial - Wastewater | - | 1,353.75 | |
| Industrial - Wastewater | - | - | |
| Institutional - Wastewater | - | - | |
| Own Local Government - Wastewater | - | - | |
| Connection & Service Charges | 2,500.00 | 1,000.00 | 40% |
| Other | - | - | |
| Interest on Investments | - | - | |
| Surcharges | - | - | |
| Interest | 6,500.00 | 9,744.18 | 150% |
| Water Supply (Fire) | 8,280.00 | - | 0% |
| Misc. Other | 200.00 | 90.25 | 45% |
| Federal Government (UT) | - | - | |
| Provincial Government (UT) | - | - | |
| Other Governments (UT) | - | - | |
| Total Unconditional Transfers | - | - | |
| Conditional Transfers | - | - | |
| Federal Government (CT) | - | - | |
| Provincial Government (CT) | - | - | |
| Other Governments (CT) | - | - | |
| Surplus from Previous - Water | - | - | |
| Surplus from Previous - Wastewater | - | - | |

| | | | |
|--------------------------------------|-------------------|-------------------|------------|
| Surplus from Previous - Combined | 63,485.00 | - | 0% |
| Operating Reserve Fund | 46,000.00 | - | 0% |
| TOTAL REVENUE | 648,465.00 | 137,919.68 | 21% |
| EXPENSES | | | |
| Admin. & General: Personnel | - | - | |
| Admin. & General: Other (W) | 79,883.00 | 14,500.17 | 18% |
| Purification & Treatment: Personnel | - | - | |
| Purification & Treatment: Other | 11,148.00 | 5,073.86 | 46% |
| Source of Supply: Personnel | - | - | |
| Source of Supply: Other | 206,322.00 | 11,664.24 | 6% |
| Transmission & Distribution: Person | - | - | |
| Transmission & Distribution: Other | 35,690.00 | 5,437.20 | 15% |
| Power & Pumping: Personnel | - | - | |
| Power & Pumping: Other | 16,161.00 | 4,602.36 | 28% |
| Billing & Collection: Personnel (W) | - | - | |
| Billing & Collection: Other (W) | - | - | |
| Water Purchased | - | - | |
| Water Supply: Other | - | - | |
| Admin & General: Personnel (WW) | - | - | |
| Admin. & General: Other (WW) | 44,977.00 | 14,500.17 | 32% |
| Wastewater Collection System: Per. | - | - | |
| Wastewater Collection System: Other | 10,000.00 | 1,811.10 | 18% |
| Wastewater Lift Station(s): Person. | - | - | |
| Wastewater Lift Station(s): Other | 34,619.00 | 5,149.36 | 15% |
| Wastewater Treatment & Disposal: P | - | - | |
| Wastewater Treatment & Disposal: Ot | 39,336.00 | 15,808.41 | 40% |
| Storm Sewers | - | - | |
| Billing & Collection: Personnel (WW) | - | - | |
| Billing & Collection: Other (WW) | - | - | |
| Other Wastewater Disposal | - | - | |
| Less Transfer General (SS) | - | - | |
| Interest on Temporary Borrowing (W) | - | - | |

| | | |
|--------------------------------------|-------------------|-------------------------|
| Interest on Long-Term Debt (W) | - | - |
| Principal Installments (W) | - | - |
| Capital Leasing Arrangements (W) | - | - |
| Other: Water System Debt Charges | - | - |
| Interest on Temporary Borrowing (WW) | - | - |
| Interest on Long-Term Debt (WW) | 56,711.00 | 0% |
| Principal Installments (WW) | 81,000.00 | 0% |
| Capital Leasing Arrangements (WW) | - | - |
| Other: Wastewater Debt Charges | - | - |
| Reserve: Capital Water | - | - |
| Reserve: Operating Water | - | - |
| Reserve: Capital Wastewater System | 5,500.00 | 0% |
| Reserve: Operating Wastewater Sys | - | - |
| Capital: Water | 27,118.00 | 0% |
| Capital: Wastewater | - | - |
| Deficit from Previous: Combined | - | - |
| Deficit from Previous: Water | - | - |
| Deficit from Previous: Wastewater | - | - |
| Discounts | - | - |
| Provision for Loss on Accounts Rec. | - | - |
| Previous Unaccrued Liability: Water | - | - |
| Previous Unaccrued Liability: WW | - | - |
| Capital Investment | - | - |
| Bank Fees | - | - |
| CC Service Fees | - | - |
| NET HST | - | - |
| El Expense | - | - |
| CPP Expense | - | - |
| TOTAL EXPENSES | 648,465.00 | 78,546.87 12% |
| NET INCOME | - | 59,372.81 |

Riverside-Albert Utility Department Comparative Gross Margin Income Statement

| | Budget 2025-01-01 to 2025-12-31 | Actual 2025-01-01 to 2025-04-30 | Percent |
|-----------------------------------|---------------------------------|---------------------------------|---------|
| OPERATING REVENUE | | | |
| REVENUE | | | |
| Residential - Water | 89,369.00 | 42,924.00 | |
| Residential Plus - Water | - | 912.00 | |
| Total Residential - Water | 89,369.00 | 43,836.00 | 49% |
| Commercial - Water | 7,921.00 | 4,560.00 | 58% |
| Industrial | 8,607.00 | 8,607.00 | 100% |
| Institutional - Water | 59,378.00 | 23,194.00 | 39% |
| Own Local Government - Water | 3,507.00 | 2,630.40 | 75% |
| Residential - Waste Water | 63,980.00 | 30,480.00 | |
| Residential Plus - Wastewater | - | 552.00 | |
| Total Residential - Wastewater | 63,980.00 | 31,032.00 | 49% |
| Commercial - Wastewater | 7,150.00 | 4,140.00 | 58% |
| Industrial - Wastewater | - | - | |
| Institutional - Wastewater | 50,405.00 | 25,202.90 | 50% |
| Own Local Government - Wastewater | 520.00 | 620.00 | 119% |
| Connection & Service Charges | 2,000.00 | - | 0% |
| Other | - | 30.00 | |
| Interest on Investments | - | - | |
| Surcharges | - | - | |
| Interest | 3,144.00 | 2,341.11 | 74% |
| Water Supply (Fire) | 5,000.00 | - | 0% |
| Federal Government (UT) | - | - | |
| Provincial Government (UT) | - | - | |
| Other Governments (UT) | - | - | |
| Federal Government (CT) | - | - | |
| Provincial Government (CT) | - | 44,015.00 | |

| | | | |
|--------------------------------------|-------------------|-------------------|-----|
| Other Governments (CT) | - | - | |
| Surplus From Previous Year - Water | - | - | |
| Surplus From Previous Year - WW | - | - | |
| Surplus From Previous Year - Combin | - | - | |
| Operating Reserve Fund | 12,400.00 | - | 0% |
| Capital Reserve | - | - | |
| TOTAL REVENUE | <u>313,381.00</u> | <u>190,208.41</u> | 61% |
| EXPENSES | | | |
| Admin. & General: Personnel | - | - | |
| Admin. & General: Other | 69,581.00 | 26,126.63 | 38% |
| Purification & Treatment: Personnel | - | - | |
| Purification & Treatment: Other | 22,351.00 | 5,913.46 | 26% |
| Source of Supply: Personnel | - | - | |
| Source of Supply: Other | 20,614.00 | 29.59 | 0% |
| Transmission & Distribution: Person | - | - | |
| Transmission & Distribution: Other | 14,065.00 | 9,687.27 | 69% |
| Power & Pumping Personnel | - | - | |
| Power & Pumping: Other | 10,377.00 | 4,538.97 | 44% |
| Billing & Collection: Personnel (W) | - | - | |
| Billing & Collection: Other (W) | - | - | |
| Water Purchased | - | - | |
| Water Supply: Other | - | - | |
| Admin. & General: Personnel (WW) | - | - | |
| Admin. & General: Other (WW) | 41,246.00 | 26,126.62 | 63% |
| Wastewater Collection System: Perso | - | - | |
| Wastewater Collection System: Other | 5,000.00 | 80.59 | 2% |
| Wastewater Lift Station(s): Person | - | - | |
| Wastewater Lift Station(s): Other | 18,801.00 | 1,856.95 | 10% |
| Wastewater Treatment & Disposal: Pe | - | - | |
| Wastewater Treatment & Disposal: Ot | 3,766.00 | 531.71 | 14% |
| Storm Sewers | - | - | |
| Billing & Collection: Personnel (WW) | - | - | |

| | | | |
|--------------------------------------|-----------|-----------|------|
| Billing & Collection: Other (WW) | - | - | - |
| Other Wastewater Disposal | - | - | - |
| Less Transfer: General Fund (SS) | - | - | - |
| Interest on Temporary Borrowing (W) | 15,801.00 | 50,119.77 | 317% |
| Interest on Long-Term Debt (W) | 38,602.00 | - | 0% |
| Principal Installments (W) | 39,617.00 | - | 0% |
| Capital Leasing Arrangements (W) | - | - | - |
| Other: Water System Debt Charges | - | - | - |
| Interest on Temporary Borrowing (WW) | - | - | - |
| Interest on Long-Term Debt (WW) | 4,560.00 | - | 0% |
| Principal Installments (WW) | 9,000.00 | - | 0% |
| Capital Leasing Arrangements (WW) | - | - | - |
| Other: Wastewater Debt Charges | - | - | - |
| Reserve: Capital Water | - | - | - |
| Reserve: Operating Water | - | - | - |
| Reserve: Capital Wastewater System | - | - | - |
| Reserve: Operating Wastewater System | - | - | - |
| Capital: Wastewater | - | - | - |
| Deficit from Previous: Combined | - | - | - |
| Deficit From Previous: Water | - | - | - |
| Deficit From Previous: Wastewater | - | - | - |
| Discounts | - | - | - |
| Provision for Loss on Accounts Rec. | - | - | - |
| Previous Unaccrued Liability: Water | - | - | - |
| Previous Unaccrued Liability WW | - | - | - |
| Other | - | - | - |
| Capital Investment | - | 77,384.77 | - |
| Bank Fees | - | - | - |
| Service Fees (A/R) | - | - | - |
| Net HST | - | - | - |
| Gain/loss | - | - | - |
| EI Expense | - | - | - |
| CPP Expense | - | - | - |

TOTAL EXPENSES

313,381.00

202,396.33

65%

NET INCOME

-

- 12,187.92

Generated On: 2025-05-13

To: **THE NEW BRUNSWICK MUNICIPAL FINANCE CORPORATION**

Re: **APPLICATION FOR FINANCING**

Resolved that the Clerk and/or Treasurer and/or Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Local Government of Fundy Albert debenture in the principal amount of \$ 40,000.00 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Local Government of Fundy Albert agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

I certify that the above is a true and exact copy of a resolution passed by the Council of the Local Government of Fundy Albert while in regular/special session held _____

SEAL

Clerk

| Ministerial Order Number | Date of Ministerial Order | Date of Council's Resolution authorizing Application to the MCBB | Purpose by Function | Amount in Dollars | Term for each Amount |
|-----------------------------------|---------------------------------|--|--|-------------------------|----------------------------|
| <u>General Revenue Fund</u> | | | | | |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| <u>Water & Sewer Fund</u> | | | | | |
| <u>24-0043</u> | <u>May 13/24</u> | <u>Sept. 5/23</u> | <u>Environmental Health Services</u> | <u>\$40,000</u> | <u>15 years</u> |
| <u>Other Fund (Specify _____)</u> | | | | | |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |

Transfer of Proceeds:

Bank Name: Royal Bank of Canada
Institution Number: 003
Branch Transit Number: 00884
Account Number: 1027911

By submitting this application, the Local Government acknowledges that the New Brunswick Municipal Finance Corporation will not be notifying them of acceptance of this application for financing and waives such notice of acceptance.

This Application should be sent to:

**Department of Environment and Local Government,
2nd Floor, Marysville Place,
20 McGloin Street, Fredericton, NB E3A 5T8
ATTENTION: Grace Lee Cutler
FAX Number: (506)453-7128**