

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Conflict of Interest Declarations**
- 4. Public Presentations**
  - 4.1 Gillian Matheson and Jim Martin representing White Birch Subdivision for the Justin Drive Rezoning for Ashwood Community
- 5. Information Items**
  - 5.1 Development Activity Report – Plan 360 (April and May)
  - 5.2 Maritime By-Law Enforcement Services Report
  - 5.3 E6 Financial Update
- 6. Council Direction Requests**
  - 6.1 Community Investment Plan
- 7. Departmental Reports**
  - 7.1 Legislative Services
  - 7.2 Operations
  - 7.3 Financial services
- 8. Mayor and Council Statement and Inquiries**
- 9. Public Statements and Inquiries**
- 10. Closed Session**
- 11. Adjournment**



## Development Activity Report

April 2025

The monthly Planning and Development report provides frequent up-to date information on planning and development requests in the municipality of **Fundy Albert**. It also provides a year-to-date total of development activity.

The following are the total number of applications **received** this month based on type:

| Application  | April | Year to Date |
|--|-------|--------------|
| Development Permit   | 1     | 6            |
| Building Permit  | 7     | 19           |
| Subdivisions   | 1     | 4            |
| Zoning Confirmations   | 0     | 2            |
| Regulation Amendment   | 0     | 0            |
| Policy Amendment   | 0     | 0            |
| Rezoning   | 0     | 1            |
| Adjustments (variances, terms and conditions, temporary uses, similar or compatible uses, non-conforming uses) | 0     | 1            |
| Complaints, Zoning & Building Infractions  | 0     | 2            |
| Document Approvals   | 0     | 1            |
| Sidewalk Cafe  | 0     | 0            |

## Permit Breakdown

The following table provides the year-to-date permits **issued** sorted by development type and provides a comparison to the same period as the previous year.

Construction values represent the estimated construction value of issued building permits and are not actual construction costs.

| Permit Type                      | April 2025 |                    | 2025 YTD  |                    | April 2024 |                  | 2024 YTD  |                    |
|----------------------------------|------------|--------------------|-----------|--------------------|------------|------------------|-----------|--------------------|
|                                  | #          | Value              | #         | Value              | #          | Value            | #         | Value              |
| Residential                      | 3          | \$1,498,370        | 9         | \$3,512,162        | 1          | \$118,800        | 7         | \$1,418,285        |
| Multi Residential                | 0          | \$0                | 0         | \$0                | 0          | \$0              | 0         | \$0                |
| Commercial                       | 0          | \$0                | 0         | \$0                | 0          | \$0              | 0         | \$0                |
| Industrial                       | 0          | \$0                | 0         | \$0                | 0          | \$0              | 0         | \$0                |
| Institutional                    | 2          | \$1,763,190        | 3         | \$2,323,190        | 0          | \$0              | 0         | \$0                |
| Accessory Buildings & Structures | 2          | \$21,288           | 8         | \$294,817          | 4          | \$67,368         | 7         | \$148,884          |
| Agricultural                     | 0          | \$0                | 0         | \$0                | 0          | \$0              | 0         | \$0                |
| <b>Total</b>                     | <b>7</b>   | <b>\$3,282,848</b> | <b>20</b> | <b>\$6,130,169</b> | <b>5</b>   | <b>\$186,168</b> | <b>14</b> | <b>\$1,567,169</b> |

Number of Units Created – Note negative numbers indicate demolition of units

|                         | April 2025 | 2025 YTD | April 2024 | 2024 YTD |
|-------------------------|------------|----------|------------|----------|
| Single Dwelling Unit    | 3          | 8        | 1          | 6        |
| Two-unit/semi-detached  | 0          | 0        | 0          | 0        |
| Townhouse/Rowhouse      | 0          | 0        | 0          | 0        |
| Multiple Dwelling Unit  | 0          | 0        | 0          | 0        |
| Accessory Dwelling Unit | 0          | 0        | 0          | 0        |
| Mobile / Mini Home      | 0          | 0        | 0          | 0        |
| <b>Total</b>            | <b>3</b>   | <b>8</b> | <b>1</b>   | <b>6</b> |

### Active Subdivision Applications

The following table provides the year-to-date subdivision applications received and provides a comparison to the same period as the previous year.

|                       | April 2025 | 2025 YTD | April 2024 | 2024 YTD |
|-----------------------|------------|----------|------------|----------|
| # of Plans            | 1          | 3        | 1          | 9        |
| # of Proposed Lots    | 3          | 4        | 0          | 47       |
| # of Proposed Parcels | 0          | 1        | 1          | 5        |

### Southeast Planning Review and Adjustment Committee

The Southeast Planning Review and Adjustment Committee is a non-political group who provide input on land use planning related issues in the municipality. Under the *Community Planning Act*, they provide advice to Council on amendments to the planning related by-laws and rezonings as well as the location of new infrastructure and lands for public purposes. The committee acts as an approval body on variances, temporary uses, conditional uses, similar or compatible uses and extensions to non-conforming uses. Please note that some proposals may contain more than one application (ie. a conditional use that requires a variance).

|                          | April 2025 | 2025 YTD |
|--------------------------|------------|----------|
| Variance Request         | 0          | 1        |
| Rulings of Compatibility | 0          | 0        |
| Conditional Use          | 0          | 0        |
| Non-Conforming Use       | 0          | 0        |
| Temporary Use Approval   | 0          | 0        |
| Policy Amendment         | 0          | 0        |
| Regulation Amendment     | 0          | 0        |
| Rezoning                 | 0          | 0        |
| <b>Total</b>             | <b>0</b>   | <b>1</b> |



COMMISSION DE SERVICES RÉGIONAUX  
**SUD-EST  
SOUTHEAST**  
REGIONAL SERVICE COMMISSION



## Development Activity Report

May 2025

The monthly Planning and Development report provides frequent up-to date information on planning and development requests in the municipality of **Fundy Albert**. It also provides a year-to-date total of development activity.

The following are the total number of applications **received** this month based on type:

| Application  | May | Year to Date |
|--|-----|--------------|
| Development Permit   | 2   | 8            |
| Building Permit  | 2   | 21           |
| Subdivisions   | 5   | 9            |
| Zoning Confirmations   | 2   | 4            |
| Regulation Amendment   | 0   | 0            |
| Policy Amendment   | 0   | 0            |
| Rezoning   | 0   | 1            |
| Adjustments (variances, terms and conditions, temporary uses, similar or compatible uses, non-conforming uses) | 1   | 2            |
| Complaints, Zoning & Building Infractions  | 0   | 2            |
| Document Approvals   | 0   | 1            |
| Sidewalk Cafe  | 0   | 0            |

**Main / Principal**  
1234 rue Main Street, Suite 200  
Moncton, NB E1C 1H7  
(506) 238-5386

**Shediac**  
815A rue Bombardier Street  
Shediac, NB E4P 1H9  
(506) 533-3637

**Tantramar**  
112C rue Main Street  
Sackville, NB E4L 0C3  
(506) 364-4701

**Riverview**  
Operations Centre d'opérations  
300 rue Robertson Street  
Riverview, NB E1B 0T8  
(506) 382-3574

## Permit Breakdown

The following table provides the year-to-date permits **issued** sorted by development type and provides a comparison to the same period as the previous year.

Construction values represent the estimated construction value of issued building permits and are not actual construction costs.

| Permit Type                      | May 2025 |                    | 2025 YTD  |                    | May 2024 |                  | 2024 YTD  |                    |
|----------------------------------|----------|--------------------|-----------|--------------------|----------|------------------|-----------|--------------------|
|                                  | #        | Value              | #         | Value              | #        | Value            | #         | Value              |
| Residential                      | 5        | \$1,871,125        | 14        | \$5,383,287        | 2        | \$556,580        | 9         | \$1,974,865        |
| Multi Residential                | 0        | \$0                | 0         | \$0                | 0        | \$0              | 0         | \$0                |
| Commercial                       | 0        | \$0                | 0         | \$0                | 0        | \$0              | 0         | \$0                |
| Industrial                       | 0        | \$0                | 0         | \$0                | 0        | \$0              | 0         | \$0                |
| Institutional                    | 0        | \$0                | 3         | \$2,323,190        | 0        | \$0              | 0         | \$0                |
| Accessory Buildings & Structures | 1        | \$6,192            | 9         | \$301,009          | 2        | \$67,130         | 9         | \$216,014          |
| Agricultural                     | 0        | \$0                | 0         | \$0                | 0        | \$0              | 0         | \$0                |
| <b>Total</b>                     | <b>6</b> | <b>\$1,877,317</b> | <b>26</b> | <b>\$8,007,486</b> | <b>4</b> | <b>\$623,710</b> | <b>18</b> | <b>\$2,190,879</b> |

Number of Units Created – Note negative numbers indicate demolition of units

|                         | May 2025 | 2025 YTD  | May 2024 | 2024 YTD |
|-------------------------|----------|-----------|----------|----------|
| Single Dwelling Unit    | 4        | 12        | 1        | 7        |
| Two-unit/semi-detached  | 0        | 0         | 0        | 0        |
| Townhouse/Rowhouse      | 0        | 0         | 0        | 0        |
| Multiple Dwelling Unit  | 0        | 0         | 0        | 0        |
| Accessory Dwelling Unit | 0        | 0         | 0        | 0        |
| Mobile / Mini Home      | 0        | 0         | 0        | 0        |
| <b>Total</b>            | <b>4</b> | <b>12</b> | <b>1</b> | <b>7</b> |



COMMISSION DE SERVICES RÉGIONAUX  
**SUD-EST  
SOUTHEAST**  
REGIONAL SERVICE COMMISSION



### Active Subdivision Applications

The following table provides the year-to-date subdivision applications received and provides a comparison to the same period as the previous year.

|                       | May 2025 | 2025 YTD | May 2024 | 2024 YTD |
|-----------------------|----------|----------|----------|----------|
| # of Plans            | 5        | 8        | 2        | 11       |
| # of Proposed Lots    | 6        | 10       | 1        | 48       |
| # of Proposed Parcels | 0        | 1        | 1        | 6        |

### Southeast Planning Review and Adjustment Committee

The Southeast Planning Review and Adjustment Committee is a non-political group who provide input on land use planning related issues in the municipality. Under the *Community Planning Act*, they provide advice to Council on amendments to the planning related by-laws and rezonings as well as the location of new infrastructure and lands for public purposes. The committee acts as an approval body on variances, temporary uses, conditional uses, similar or compatible uses and extensions to non-conforming uses. Please note that some proposals may contain more than one application (ie. a conditional use that requires a variance).

|                            | May 2025 | 2025 YTD |
|----------------------------|----------|----------|
| Variance Request           | 0        | 1        |
| Similar and Compatible Use | 0        | 0        |
| Conditional Use            | 0        | 0        |
| Non-Conforming Use         | 0        | 0        |
| Temporary Use Approval     | 0        | 0        |
| Policy Amendment           | 0        | 0        |
| Regulation Amendment       | 0        | 0        |
| Rezoning                   | 0        | 0        |
| <b>Total</b>               | <b>0</b> | <b>1</b> |

**Main / Principal**  
1234 rue Main Street, Suite 200  
Moncton, NB E1C 1H7  
(506) 238-5386

**Shediac**  
815A rue Bombardier Street  
Shediac, NB E4P 1H9  
(506) 533-3637

**Tantramar**  
112C rue Main Street  
Sackville, NB E4L 0C3  
(506) 364-4701

**Riverview**  
Operations Centre d'opérations  
300 rue Robertson Street  
Riverview, NB E1B 0T8  
(506) 382-3574

# Monthly Report on Unsightly Properties in Fundy Albert May 2025

## Summary of Active cases

### Introduction

This report provides a comprehensive overview of the active unsightly properties in the Fundy Albert region, and the actions being taken or required.

### Active Cases by Ward

Ward 1: 1 case - notice of inspection sent.

Ward 2: 4 active cases

- 1 case – Form 4 issued

- 2 cases - notice of inspection sent

- 1 case - Property cleanup in progress. A follow-up inspection is required to assess progress.

Ward 3: 4 active cases

- 2 cases – Form 4 delivered

- 1 case - Property cleaning scheduled for next week, depending on the judge's approval and the contractor's availability.

- 1 case – notice of inspection sent

Ward 4: 2 active cases

- 1 case – Warning letter sent

- 1 case – Form 4 will be delivered

Ward 5: No open cases

Ward 6: 1 active case - notice of inspection sent.

Respectfully submitted.

Jordan Cyr

By law Enforcement Officer

Fundy Albert



# Project Update Report

---

Project: Audit Remediation and Finance Restructuring

Reporting Period: June 2 – 13, 2025

## Summary:

During the reporting period of June 2–13, 2025, significant progress was made on both the 2023 audit preparation and the finance restructuring initiative. Key audit milestones were achieved, including meeting the June 4th working paper submission deadline and advancing the review of balance sheet accounts. Simultaneously, efforts to formalize financial processes are well underway, with a comprehensive list of core functions being documented collaboratively by the team. Weekly prioritization continues to guide the identification of quick wins and longer-term improvements, ensuring momentum and alignment across all areas of the finance function.

## Accomplishments

### 2023 Audit Preparation

- Working Paper Deadline Met:**  
The team successfully met the June 4th deadline for the delivery of working papers, allowing Lori to begin her review as scheduled.
- File Compilation and Structuring:**  
The audit file is being compiled and organized to mirror the format previously used by the auditors. This structure will serve both for the 2023 audit and as a reference framework for future year-end processes.
- Balance Sheet Review Progress:**  
Lori has completed several balance sheet accounts and is actively working through the more complex accounts. Her detailed review continues to move forward efficiently.
- Supporting Documentation and Adjustments:**  
Support documentation is being pulled to accompany the reviewed accounts. Lori is on track to be ready by the end of next week to begin scheduling working sessions with Jillian to initiate required adjustments.

## Process Improvements

### Process Documentation Initiative:


Christien has begun collaborating with Krista and Jillian to formalize and document finance-related processes. To date, the team is working through the following key areas:

- Water and Sewer Billing
- Ice Rental Billing
- Community Space and Meeting Room Billing
- Receivables Collection
- Payables Input
- Payables Payments
- Payroll
- Source Deductions
- HST
- Bank Reconciliations
- Credit Card Reconciliations
- Month-End Close
- Reporting
- Capital
- Petty Cash
- Bank Deposits

### Weekly Prioritization and Continuous Improvement:

Each week, key priorities are identified and the team works collaboratively to review the current state, identify quick wins for immediate improvement, and set longer-term objectives for robust and sustainable process design.

Thanks,

  
Ross Lindsay



## COUNCIL REPORT FORM (CRF)

**To** Fundy Albert Council in Public Session  
**From** Jillian Hutchinson, Treasurer & Ian Barrett, Director of Operations  
**Date** June 17, 2025  
**Subject** 2024-28 Canada Community Building Fund Capital Investment Plan  
**Presenters** Jillian Hutchinson, Treasurer & Ian Barret, Director of Operations  
(if applicable)  
**Length of Presentation**  
(if applicable)

**Type**                  Public                  Private                  ✓ Committee of the Whole

### RATIONALE FOR PRIVATE DISCUSSION (if applicable):

N/A

### ISSUE

Approval of 2024-28 Canada Community Building Fund Capital Investment Plan

### CURRENT STATUS AND BACKGROUND

The **Canada Community-Building Fund (CCBF)** is a long-term, stable, and indexed source of federal funding provided to provinces and territories, which then distribute it to municipalities and communities across Canada. It supports strategic investments in essential local infrastructure such as:

- o Public transit
- o Drinking water and wastewater systems
- o Roads and bridges
- o Broadband and connectivity
- o Recreation and cultural facilities
- o Community energy systems
- o Fire Halls

Fundy Albert has been granted **\$1,653,785** over four (4) years for capital investments within the categories listed above.

In correlation with our Asset Management Plan and upcoming capital projects, our engineer's of Englobe Corp. have assisted in creating our 2024-28 Capital Investment Plan. Our Capital Investment Plan includes the following projects:

1. Utility Gap Analysis - **\$189,500** – This project will provide the required information to support the asset management planning of Fundy Albert. It will provide current capacity and condition of existing infrastructure, capacity for community growth and recommendation for future expansion to support further growth.
2. Fundy View Drive Storm Water Pipe Replacement - **\$290,000** – The proposed project involves the installation of a new storm pipe along Fundy View Drive in Alma, NB. The project aims to improve stormwater management, reduce flooding risks and enhance the resilience of local infrastructure. The new storm water pipe will help protect roadways and properties by efficiently directing water runoff, ensuring long-term sustainability and safety for the community.
3. Culvert Replacement on King Street - **\$545,000** – The proposed project involves the replacement of a culvert along King Street in Riverside-Albert, NB. This upgrade will improve stormwater management, reduce the risk of flooding and enhance the durability of local infrastructure., The new culver will ensure efficient water flow, protect roadways and properties and contribute to the long-term safety and resilience of the community. (This project aligns with the Provincial-Municipal Highway Program 2027 project request of reconstruction of 1.642 km of road from King Street/Stiles Road Intersection to the Village Limits.)
4. Hillsborough Sanitary Sewer Upgrades - **\$570,000** – Based on the record drawings submitted in February 2021, only a section of Main Street has been completed. The Mill Street section was removed from Phase 1 due to budget constraints, so it is proposed to continue this project to complete Mill Street. If the budget allows Priority #2 (from Mill Street – Academy Street) will also be completed. This cost includes a 20% contingency allowance and engineering services.
5. School Street Storm Water Pipe Replacement – Phase I - **\$59,285** – The proposed project involves installing a new storm water pipe along Main Street in Alma, NB, from the School Street intersection to the coastal area behind the Tides Restaurant/Parkland Village Inn. This project will improve stormwater drainage, reduce flooding risks, and enhance the resilience of local infrastructure. By efficiently managing water runoff, the new storm water pipe will help protect roadways, properties, and the coastal environment, ensuring long-term sustainability and safety for the community.

### RECOMMENDATION

Our recommendation is for Council to approve the 2024-28 Capital Investment Plan at the next scheduled Council Meeting.

### OTHER OPTIONS

Council direct administration to redevelop an alternate capital investment plan for Canada Community Building Fund.

#### RISK ANALYSIS

We will not receive our annual payments from Canada Community Building Fund until we submit an approved 2024-28 Capital Investment plan.

#### CONSIDERATIONS

|  |  |
|--|--|
| <b>Legal</b>   | N/A  |
| <b>Financial</b>   | At present time, all projects besides School Street Storm Water Replacement – Phase I, will be fully funded by the Canada Community Building Fund.<br><br>Funding Release Schedule: <ul style="list-style-type: none"><li>o 2024 - \$315,007</li><li>o 2025 - \$328,132</li><li>o 2026 - \$328,132</li><li>o 2027 - \$341,257</li><li>o 2028 - \$341,257</li></ul> |
| <b>Environmental</b>                                     | N/A  |
| <b>Policy</b>  | N/A  |
| <b>Stakeholders</b>                                      | Fundy Albert Taxpayers   |
| <b>Community Sensitivities</b>                           | N/A  |
| <b>Council priorities</b>                                | Strategic Plan Alignment: <ul style="list-style-type: none"><li>✓ Infrastructure</li><li>• Village Services</li><li>• Communications</li><li>• Strategic Partnerships</li><li>• Economic Development &amp; Tourism</li></ul>   |
| <b>Documents, maps, photos or presentations attached</b> | Annex I: Draft 2024-28 Capital Investment Plan for the Canada Community Building Fund (CCBF)   |
| <b>Interdepartmental consultation</b>                    | Jillian Hutchinson, Ian Barrett, Kimberly Beers, Laura Leger (Englobe Corp.), Mathilde Diramba (Englobe Corp.)   |
| <b>Intergovernmental considerations</b>                  | N/A  |



Village of Fundy Albert

**2024-2028 Capital Investment Plan for the Canada  
Community-Building Fund (CCBF)**

## INTRODUCTION

The *Village of Fundy Albert* has prepared a Five-Year Capital Investment Plan for the years 2024 – 2028 respecting the *Agreement on the Canada Community-Building Fund with Local Governments*. Each project will contribute towards achieving the following program benefits:

- a) beneficial impacts on communities of completed eligible projects, supported by specific outcomes examples in communities;
- b) the impact of CCBF as a predictable source of funding;
- c) progress made on improving Local Government planning and asset management, including development or update of Housing Needs Assessments; and
- d) a description of how CCBF funding has alleviated housing pressures tied to infrastructure gaps and contributed to housing supply and affordability outcomes.

## CAPITAL INVESTMENT PLAN CONTENT

The capital investment plan for the Canada Community Building Fund (CCBF) includes the following:

1. Certified copy of the resolution from Council adopting the CCBF Five-Year Capital Investment Plan of the local government.
2. Each project will include the following information: project name, category, description, geo-location, proposed output and outcome indicators, projected start and end dates, proposed funding sources, and indicate if the project enables housing. Also indicate if an Environmental Impact Assessment (EIA) or a tender are required for each project

FOR THE CANADA COMMUNITY BUILDING FUND (CCBF)

2024 - 2028

RESOLUTION

2025 - XXX Moved by councilor \_\_\_\_\_ and seconded by councilor \_\_\_\_\_ "that the document entitled *(Legal name of your local government)* \_\_\_\_\_ *Five-Year Capital Investment Plan* for the Canada Community Building Fund (CCBF) 2024 - 2028 be adopted",

Motion Carried

I certify that the above resolution of the council of \_\_\_\_\_ was adopted while in *regular/special* session XXXXXX, 202X.

(SEAL)

\_\_\_\_\_  
CLERK  
LEGAL NAME OF YOUR LOCAL GOVERNMENT

PROJECTS

1) School Street Area - Storm Water Pipe Repair - Phase I

Select the project category: **Wastewater**

Please see APPENDIX A for reference.

**Project Description:** (Brief and to the point description)

The proposed project involves installing a new storm water pipe along Main Street in Alma, NB, from School Street intersection to the coastal area behind Tides Restaurant/Parkland Inn, within the Village of Fundy Albert. This project will improve stormwater drainage, reduce flooding risks, and enhance the resilience of local infrastructure. By efficiently managing water runoff, the new storm pipe will help protect roadways, properties, and the coastal environment, ensuring long-term sustainability and safety for the community.

**Please identify the location of the project:**

For several projects, this will be the latitude/longitude coordinates of the capital asset. For projects with linear infrastructure, this will be a series of coordinates indicating the linear path of the asset.

| Project location                                 | Unique location or Starting point |            | End (when linear project only) |            |
|--|-----------------------------------|------------|--------------------------------|------------|
|  | Latitude                          | Longitude  | Latitude                       | Longitude  |
| Project location (e.g. street location)          |                                   |            |                                |            |
| School Street/Orange lane/Fundy View Drive Start | 45 36 06 N                        | 64 56 36 W | 45 36 01 N                     | 64 56 42 W |
| Mid point  | 45 36 03 N                        | 64 56 43 W |                                |            |
|  |                                   |            |                                |            |
|  |                                   |            |                                |            |

**Please indicate proposed output indicator(s) and proposed outcome indicator(s) below.** It is important to note that all project categories must correlate with the project category selected below the project name.

**Proposed Output Indicator(s):**

An Output is an immediate, easily measured result of a project. Outputs typically consist of tangible capital assets that are built, improved, or have materialized as a direct result of project funding. It indicates things that have been constructed, produced, bought, delivered; it answers the 'what' question, and ideally the 'where' is provided in the geodata column. The output indicator is the data point collected in order to measure and report on the tangible asset.

| Project Category | Output  |
|------------------|---|
| Wastewater       | Number of increased or improved wastewater facilities and installations |
|                  | Length of increased or improved linear wastewater infrastructure        |

**Proposed Outcome Indicator(s):**

An outcome is a statement of an expected result, impact or benefit. The outcome indicator is the data point collected in order to measure and report on the result.

| Project Category | Outcome                                       |
|------------------|---|
| Wastewater       | Change in total wastewater treatment capacity |

**Check box if this project enables housing:** ☐

Housing units enabled is a measure of increased capacity for potential housing development as a result of the infrastructure investment made and, in some cases, where CCBF funding contributed directly to housing development.

**Identify projected start and end dates:**Projected Start Date: 2028-06-01  
YYYY-MM-DDProjected End Date: 2028-10-01  
YYYY-MM-DD**Project Funding Allocations**

Please indicate a projected amount in the proper year under each applicable funding source.

|             | CCBF Contribution | Provincial | Municipal | Private Sector | CCBF Interest | Other | Source of Other | Total Cost   |
|-------------|-------------------|------------|-----------|----------------|---------------|-------|-----------------|--------------|
| 2024        |                   |            |           |                |               |       |                 | \$ -         |
| 2025        |                   |            |           |                |               |       |                 | \$ -         |
| 2026        |                   |            |           |                |               |       |                 | \$ -         |
| 2027        |                   |            |           |                |               |       |                 | \$ -         |
| 2028        | \$ 59,285.00      | \$ -       | \$ -      | \$ -           | \$ -          | \$ -  |                 | \$ 59,285.00 |
| Grand Total | \$ 59,285.00      | \$ -       | \$ -      | \$ -           | \$ -          | \$ -  |                 | \$ 59,285.00 |

Environmental Impact Assessment Required ☐Tender Required ☐**PROJECTS****2) Fundy View Drive - Storm Water Pipe**Select the project category: **Wastewater**

Please see APPENDIX A for reference.



**Project Description:** (Brief and to the point description)

The proposed project involves the installation of a new storm pipe along Fundy View Drive in Alma, NB, within the Village of Fundy Albert. This project aims to improve stormwater management, reduce flooding risks, and enhance the resilience of local infrastructure. The new storm pipe will help protect roadways and properties by efficiently directing water runoff, ensuring long-term sustainability and safety for the community.

**Please identify the location of the project:**

For several projects, this will be the latitude/longitude coordinates of the capital asset. For projects with linear infrastructure, this will be a series of coordinates indicating the linear path of the asset.

| Project location                        | Unique location or Starting point |            | End (when linear project only) |            |
|---|-----------------------------------|------------|--------------------------------|------------|
|   | Latitude                          | Longitude  | Latitude                       | Longitude  |
| Project location (e.g. street location) |                                   |            |                                |            |
| Fundy View Drive                        | 45 36 02 N                        | 64 56 45 W | 45 36 00 N                     | 64 56 45 W |
|   |                                   |            |                                |            |
|   |                                   |            |                                |            |
|   |                                   |            |                                |            |

**Please indicate proposed output indicator(s) and proposed outcome indicator(s) below.** It is important to note that all project categories must correlate with the project category selected below the project name.

**Proposed Output Indicator(s):**

An Output is an immediate, easily measured result of a project. Outputs typically consist of tangible capital assets that are built, improved, or have materialized as a direct result of project funding. It indicates things that have been constructed, produced, bought, delivered; it answers the 'what' question, and ideally the 'where' is provided in the geodata column. The output indicator is the data point collected in order to measure and report on the tangible asset.

| Project Category | Output  |
|------------------|---|
| Wastewater       | Number of increased or improved wastewater facilities and installations |
|                  | Length of increased or improved linear wastewater infrastructure        |

**Proposed Outcome Indicator(s):**

An outcome is a statement of an expected result, impact or benefit. The outcome indicator is the data point collected in order to measure and report on the result.

| Project Category | Outcome                                       |
|------------------|---|
| Wastewater       | Change in total wastewater treatment capacity |
|                  |   |

**Check box if this project enables housing:** ☐

Housing units enabled is a measure of increased capacity for potential housing development as a result of the infrastructure investment made and, in some cases, where CCBF funding contributed directly to housing development.

**Identify projected start and end dates:**

Projected Start Date:   
YYYY-MM-DD

Projected End Date:   
YYYY-MM-DD

**Project Funding Allocations**

Please indicate a projected amount in the proper year under each applicable funding source.

|             | CCBF Contribution | Provincial | Municipal | Private Sector | CCBF Interest | Other | Source of Other | Total Cost    |
|-------------|-------------------|------------|-----------|----------------|---------------|-------|-----------------|---------------|
| 2024        | \$ 125,507.00     |            |           |                |               |       |                 | \$ 125,507.00 |
| 2025        | \$ 164,493.00     |            |           |                |               |       |                 | \$ 164,493.00 |
| 2026        |                   |            |           |                |               |       |                 | \$ -          |
| 2027        | \$ -              |            |           |                |               |       |                 | \$ -          |
| 2028        |                   |            |           |                |               |       |                 | \$ -          |
| Grand Total | \$ 290,000.00     | \$ -       | \$ -      | \$ -           | \$ -          | \$ -  |                 | \$ 290,000.00 |

Environmental Impact Assessment Required ☐

Tender Required ☒

**PROJECTS****3) King Street - Culvert Replacement**

Select the project category:

Please see APPENDIX A for reference.

**Project Description:** (Brief and to the point description)

The proposed project involves the replacement of a culvert along King Street in Riverside-Albert, NB, within the Village of Fundy Albert. This upgrade will improve stormwater management, reduce the risk of flooding, and enhance the durability of local infrastructure. The new culvert will ensure efficient water flow, protect roadways and properties, and contribute to the long-term safety and resilience of the community.

**Please identify the location of the project:**

For several projects, this will be the latitude/longitude coordinates of the capital asset. For projects with linear infrastructure, this will be a series of coordinates indicating the linear path of the asset.

| Project location                        | Unique location or Starting point |            | End (when linear project only) |           |
|---|-----------------------------------|------------|--------------------------------|-----------|
|   | Latitude                          | Longitude  | Latitude                       | Longitude |
| Project location (e.g. street location) |                                   |            |                                |           |
| King Street, Riverside Albert           | 45 45 22 N                        | 64 43 22 W |                                |           |
|   |                                   |            |                                |           |
|   |                                   |            |                                |           |
|   |                                   |            |                                |           |

**Please indicate proposed output indicator(s) and proposed outcome indicator(s) below.** It is important to note that all project categories must correlate with the project category selected below the project name.

**Proposed Output Indicator(s):**

An Output is an immediate, easily measured result of a project. Outputs typically consist of tangible capital assets that are built, improved, or have materialized as a direct result of project funding. It indicates things that have been constructed, produced, bought, delivered; it answers the 'what' question, and ideally the 'where' is provided in the geodata column. The output indicator is the data point collected in order to measure and report on the tangible asset.

| Project Category        | Output   |
|-------------------------|--|
| Local Roads and Bridges | Number of increased or improved support facilities and installations                                   |
|                         | Length of increased or improved roads, highways, bridges, tunnels, and active transportation corridors |

**Proposed Outcome Indicator(s):**

An outcome is a statement of an expected result, impact or benefit. The outcome indicator is the data point collected in order to measure and report on the result.

| Project Category        | Outcome  |
|-------------------------|--|
| Local Roads and Bridges | Increase in estimated service life of infrastructure |

**Check box if this project enables housing:** ☐

Housing units enabled is a measure of increased capacity for potential housing development as a result of the infrastructure investment made and, in some cases, where CCBF funding contributed directly to housing development.

**Identify projected start and end dates:**

Projected Start Date:   
YYYY-MM-DD

Projected End Date:   
YYYY-MM-DD

**Project Funding Allocations**

Please indicate a projected amount in the proper year under each applicable funding source.

|             | CCBF Contribution | Provincial | Municipal | Private Sector | CCBF Interest | Other | Source of Other | Total Cost    |
|-------------|-------------------|------------|-----------|----------------|---------------|-------|-----------------|---------------|
| 2024        | \$ -              |            |           |                |               |       |                 | \$ -          |
| 2025        | \$ 163,639.00     |            |           |                |               |       |                 | \$ 163,639.00 |
| 2026        | \$ 328,132.00     |            |           |                |               |       |                 | \$ 328,132.00 |
| 2027        | \$ 53,229.00      |            |           |                |               |       |                 | \$ 53,229.00  |
| 2028        |                   |            |           |                |               |       |                 | \$ -          |
| Grand Total | \$ 545,000.00     | \$ -       | \$ -      | \$ -           | \$ -          | \$ -  |                 | \$ 545,000.00 |

Environmental Impact Assessment Required ☐

Tender Required ☒

**PROJECTS**

**4) Hillsborough Sanitary Sewer Upgrades - Phase II-b**

Select the project category:

Please see APPENDIX A for reference.

**Project Description:** (Brief and to the point description)

Continuation of the Hillsborough Sanitary Sewer Upgrades. Mill Street. This project will continue the phase 1 sewer upgrades started in 2021 and will provide upgrade sewer services preventing infiltration and environmental risks.

**Please identify the location of the project:**

For several projects, this will be the latitude/longitude coordinates of the capital asset. For projects with linear infrastructure, this will be a series of coordinates indicating the linear path of the asset.

| Project location                        | Unique location or Starting point |            | End (when linear project only) |            |
|---|-----------------------------------|------------|--------------------------------|------------|
| Project location (e.g. street location) | Latitude                          | Longitude  | Latitude                       | Longitude  |
| Mill Street, Hillsborough               | 45 55 29 N                        | 64 38 48 W | 45 55 30 N                     | 64 38 35 W |
|   |                                   |            |                                |            |
|   |                                   |            |                                |            |
|   |                                   |            |                                |            |

**Please indicate proposed output indicator(s) and proposed outcome indicator(s) below.** It is important to note that all project categories must correlate with the project category selected below the project name.

**Proposed Output Indicator(s):**

An Output is an immediate, easily measured result of a project. Outputs typically consist of tangible capital assets that are built, improved, or have materialized as a direct result of project funding. It indicates things that have been constructed, produced, bought, delivered; it answers the 'what' question, and ideally the 'where' is provided in the geodata column. The output indicator is the data point collected in order to measure and report on the tangible asset.

| Project Category | Output  |
|------------------|---|
| Wastewater       | Number of increased or improved wastewater facilities and installations<br>Length of increased or improved linear wastewater infrastructure |

**Proposed Outcome Indicator(s):**

An outcome is a statement of an expected result, impact or benefit. The outcome indicator is the data point collected in order to measure and report on the result.

| Project Category | Outcome   |
|------------------|---|
| Wastewater       | Number of households experiencing increased or improved wastewater service<br>Change in total wastewater treatment capacity |

**Check box if this project enables housing:** ☐

Housing units enabled is a measure of increased capacity for potential housing development as a result of the infrastructure investment made and, in some cases, where CCBF funding contributed directly to housing development.

**Identify projected start and end dates:**

Projected Start Date:   
YYYY-MM-DD

Projected End Date:   
YYYY-MM-DD

**Project Funding Allocations**

Please indicate a projected amount in the proper year under each applicable funding source.

|             | CCBF Contribution | Provincial | Municipal | Private Sector | CCBF Interest | Other | Source of Other | Total Cost    |
|-------------|-------------------|------------|-----------|----------------|---------------|-------|-----------------|---------------|
| 2024        |                   |            |           |                |               |       |                 | \$ -          |
| 2025        | \$ -              |            |           |                |               |       |                 | \$ -          |
| 2026        | \$ -              |            |           |                |               |       |                 | \$ -          |
| 2027        | \$ 288,028.00     |            |           |                |               |       |                 | \$ 288,028.00 |
| 2028        | \$ 281,972.00     |            |           |                |               |       |                 | \$ 281,972.00 |
| Grand Total | \$ 570,000.00     | \$ -       | \$ -      | \$ -           | \$ -          | \$ -  |                 | \$ 570,000.00 |

Environmental Impact Assessment Required ☐

Tender Required ☒

**PROJECTS****5) Utility Gap Analysis**

Select the project category:

Please see APPENDIX A for reference.

Project Description: (Brief and to the point description)

This project will provide the required information to support the asset management planning of Fundy Albert. It will provide current capacity and condition of existing infrastructure, capacity for community growth and recommendation for future expansion to support further growth.

**Please identify the location of the project:**

For several projects, this will be the latitude/longitude coordinates of the capital asset. For projects with linear infrastructure, this will be a series of coordinates indicating the linear path of the asset.

| Project location<br>Project location (e.g. street location) | Unique location or Starting point |           | End (when linear project only) |           |
|---|-----------------------------------|-----------|--------------------------------|-----------|
|   | Latitude                          | Longitude | Latitude                       | Longitude |
|   |                                   |           |                                |           |
|   |                                   |           |                                |           |
|   |                                   |           |                                |           |
|   |                                   |           |                                |           |
|   |                                   |           |                                |           |

**Please indicate proposed output indicator(s) and proposed outcome indicator(s) below.** It is important to note that all project categories must correlate with the project category selected below the project name.

**Proposed Output Indicator(s):**

An Output is an immediate, easily measured result of a project. Outputs typically consist of tangible capital assets that are built, improved, or have materialized as a direct result of project funding. It indicates things that have been constructed, produced, bought, delivered; it answers the 'what' question, and ideally the 'where' is provided in the geodata column. The output indicator is the data point collected in order to measure and report on the tangible asset.

| Project Category  | Output   |
|-------------------|--|
| Capacity Building | Number of new or improved asset evaluations, assessments and reports |

**Proposed Outcome Indicator(s):**

An outcome is a statement of an expected result, impact or benefit. The outcome indicator is the data point collected in order to measure and report on the result.

| Project Category | Outcome |
|------------------|---------|
|                  |         |

**Check box if this project enables housing:** ☐

Housing units enabled is a measure of increased capacity for potential housing development as a result of the infrastructure investment made and, in some cases, where CCBF funding contributed directly to housing development.

**Identify projected start and end dates:**

Projected Start Date:   
YYYY-MM-DD

Projected End Date:   
YYYY-MM-DD

**Project Funding Allocations**

Please indicate a projected amount in the proper year under each applicable funding source.

|             | CCBF Contribution | Provincial | Municipal | Private Sector | CCBF Interest | Other | Source of Other | Total Cost    |
|-------------|-------------------|------------|-----------|----------------|---------------|-------|-----------------|---------------|
| 2024        | \$ 189,500.00     |            |           |                |               |       |                 | \$ 189,500.00 |
| 2025        |                   |            |           |                |               |       |                 | \$ -          |
| 2026        |                   |            |           |                |               |       |                 | \$ -          |
| 2027        |                   |            |           |                |               |       |                 | \$ -          |
| 2028        |                   |            |           |                |               |       |                 | \$ -          |
| Grand Total | \$ 189,500.00     | \$ -       | \$ -      | \$ -           | \$ -          | \$ -  |                 | \$ 189,500.00 |

Environmental Impact Assessment Required ☐

Tender Required ☐

**PROJECTS****6) (Insert name of the project)**

Select the project category:

Please see APPENDIX A for reference.

**Project Description:** (Brief and to the point description)

**Please identify the location of the project:**

For several projects, this will be the latitude/longitude coordinates of the capital asset. For projects with linear infrastructure, this will be a series of coordinates indicating the linear path of the asset.

| Project location                        | Unique location or Starting point |           | End (when linear project only) |           |
|---|-----------------------------------|-----------|--------------------------------|-----------|
| Project location (e.g. street location) | Latitude                          | Longitude | Latitude                       | Longitude |
|   |                                   |           |                                |           |
|   |                                   |           |                                |           |
|   |                                   |           |                                |           |
|   |                                   |           |                                |           |
|   |                                   |           |                                |           |

**Please indicate proposed output indicator(s) and proposed outcome indicator(s) below.** It is important to note that all project categories must correlate with the project category selected below the project name.

**Proposed Output Indicator(s):**

An Output is an immediate, easily measured result of a project. Outputs typically consist of tangible capital assets that are built, improved, or have materialized as a direct result of project funding. It indicates things that have been constructed, produced, bought, delivered; it answers the 'what' question, and ideally the 'where' is provided in the geodata column. The output indicator is the data point collected in order to measure and report on the tangible asset.

| Project Category | Output |
|------------------|--------|
|                  |        |
|                  |        |

**Proposed Outcome Indicator(s):**

An outcome is a statement of an expected result, impact or benefit. The outcome indicator is the data point collected in order to measure and report on the result.

| Project Category | Outcome |
|------------------|---------|
|                  |         |
|                  |         |

**Check box if this project enables housing:** ☐

Housing units enabled is a measure of increased capacity for potential housing development as a result of the infrastructure investment made and, in some cases, where CCBF funding contributed directly to housing development.

**Identify projected start and end dates:**

Projected Start Date:   
YYYY-MM-DD

Projected End Date:   
YYYY-MM-DD

**Project Funding Allocations**

Please indicate a projected amount in the proper year under each applicable funding source.

|             | CCBF Contribution | Provincial | Municipal | Private Sector | CCBF Interest | Other | Source of Other | Total Cost |
|-------------|-------------------|------------|-----------|----------------|---------------|-------|-----------------|------------|
| 2024        |                   |            |           |                |               |       |                 | \$ -       |
| 2025        |                   |            |           |                |               |       |                 | \$ -       |
| 2026        |                   |            |           |                |               |       |                 | \$ -       |
| 2027        |                   |            |           |                |               |       |                 | \$ -       |
| 2028        |                   |            |           |                |               |       |                 | \$ -       |
| Grand Total | \$ -              | \$ -       | \$ -      | \$ -           | \$ -          | \$ -  |                 | \$ -       |

Environmental Impact Assessment Required ☐

Tender Required ☐

**PROJECTS****7) (Insert name of the project)**

**Select the project category:**

Please see APPENDIX A for reference.

**Project Description:** (Brief and to the point description)

**Please identify the location of the project:**

For several projects, this will be the latitude/longitude coordinates of the capital asset. For projects with linear infrastructure, this will be a series of coordinates indicating the linear path of the asset.

| Project location                        | Unique location or Starting point |           | End (when linear project only) |           |
|---|-----------------------------------|-----------|--------------------------------|-----------|
| Project location (e.g. street location) | Latitude                          | Longitude | Latitude                       | Longitude |
|   |                                   |           |                                |           |
|   |                                   |           |                                |           |
|   |                                   |           |                                |           |
|   |                                   |           |                                |           |

Please indicate proposed output indicator(s) and proposed outcome indicator(s) below. It is important to note that all project categories must correlate with the project category selected below the project name.

**Proposed Output Indicator(s):**

An Output is an immediate, easily measured result of a project. Outputs typically consist of tangible capital assets that are built, improved, or have materialized as a direct result of project funding. It indicates things that have been constructed, produced, bought, delivered; it answers the 'what' question, and ideally the 'where' is provided in the geodata column. The output indicator is the data point collected in order to measure and report on the tangible asset.

| Project Category | Output |
|------------------|--------|
|                  |        |
|                  |        |

**Proposed Outcome Indicator(s):**

An outcome is a statement of an expected result, impact or benefit. The outcome indicator is the data point collected in order to measure and report on the result.

| Project Category | Outcome |
|------------------|---------|
|                  |         |
|                  |         |

**Check box if this project enables housing:** ☐

Housing units enabled is a measure of increased capacity for potential housing development as a result of the infrastructure investment made and, in some cases, where CCBF funding contributed directly to housing development.

**Identify projected start and end dates:**

Projected Start Date:   
YYYY-MM-DD

Projected End Date:   
YYYY-MM-DD

**Project Funding Allocations**

Please indicate a projected amount in the proper year under each applicable funding source.

|             | CCBF Contribution | Provincial | Municipal | Private Sector | CCBF Interest | Other | Source of Other | Total Cost |
|-------------|-------------------|------------|-----------|----------------|---------------|-------|-----------------|------------|
| 2024        |                   |            |           |                |               |       |                 | \$ -       |
| 2025        |                   |            |           |                |               |       |                 | \$ -       |
| 2026        |                   |            |           |                |               |       |                 | \$ -       |
| 2027        |                   |            |           |                |               |       |                 | \$ -       |
| 2028        |                   |            |           |                |               |       |                 | \$ -       |
| Grand Total | \$ -              | \$ -       | \$ -      | \$ -           | \$ -          | \$ -  |                 | \$ -       |

Environmental Impact Assessment Required ☐

Tender Required ☐

**PROJECTS****8) (Insert name of the project)**

Select the project category:

Please see APPENDIX A for reference.

**Project Description:** (Brief and to the point description)

**Please identify the location of the project:**

For several projects, this will be the latitude/longitude coordinates of the capital asset. For projects with linear infrastructure, this will be a series of coordinates indicating the linear path of the asset.

| Project location                        | Unique location or Starting point |           | End (when linear project only) |           |
|---|-----------------------------------|-----------|--------------------------------|-----------|
| Project location (e.g. street location) | Latitude                          | Longitude | Latitude                       | Longitude |
|   |                                   |           |                                |           |



|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Please indicate proposed output indicator(s) and proposed outcome indicator(s) below. It is important to note that all project categories must correlate with the project category selected below the project name.

**Proposed Output Indicator(s):**

An Output is an immediate, easily measured result of a project. Outputs typically consist of tangible capital assets that are built, improved, or have materialized as a direct result of project funding. It indicates things that have been constructed, produced, bought, delivered; it answers the 'what' question, and ideally the 'where' is provided in the geodata column. The output indicator is the data point collected in order to measure and report on the tangible asset.

| Project Category | Output |
|------------------|--------|
|                  |        |
|                  |        |

**Proposed Outcome Indicator(s):**

An outcome is a statement of an expected result, impact or benefit. The outcome indicator is the data point collected in order to measure and report on the result.

| Project Category | Outcome |
|------------------|---------|
|                  |         |
|                  |         |

Check box if this project enables housing: ☐

Housing units enabled is a measure of increased capacity for potential housing development as a result of the infrastructure investment made and, in some cases, where CCBF funding contributed directly to housing development.

Identify projected start and end dates:

Projected Start Date:   
YYYY-MM-DD

Projected End Date:   
YYYY-MM-DD

Project Funding Allocations

Please indicate a projected amount in the proper year under each applicable funding source.

|             | CCBF Contribution | Provincial | Municipal | Private Sector | CCBF Interest | Other | Source of Other | Total Cost |
|-------------|-------------------|------------|-----------|----------------|---------------|-------|-----------------|------------|
| 2024        |                   |            |           |                |               |       |                 | \$ -       |
| 2025        |                   |            |           |                |               |       |                 | \$ -       |
| 2026        |                   |            |           |                |               |       |                 | \$ -       |
| 2027        |                   |            |           |                |               |       |                 | \$ -       |
| 2028        |                   |            |           |                |               |       |                 | \$ -       |
| Grand Total | \$ -              | \$ -       | \$ -      | \$ -           | \$ -          | \$ -  |                 | \$ -       |

Environmental Impact Assessment Required ☐

Tender Required ☐

**PROJECTS**

**9) (Insert name of the project)**

Select the project category:

Please see APPENDIX A for reference.

Project Description: (Brief and to the point description)

Please identify the location of the project:

For several projects, this will be the latitude/longitude coordinates of the capital asset. For projects with linear infrastructure, this will be a series of coordinates indicating the linear path of the asset.

| Project location                        | Unique location or Starting point |           | End (when linear project only) |           |
|---|-----------------------------------|-----------|--------------------------------|-----------|
| Project location (e.g. street location) | Latitude                          | Longitude | Latitude                       | Longitude |
|   |                                   |           |                                |           |
|   |                                   |           |                                |           |
|   |                                   |           |                                |           |
|   |                                   |           |                                |           |

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
|--|--|--|--|--|

Please indicate proposed output indicator(s) and proposed outcome indicator(s) below. It is important to note that all project categories must correlate with the project category selected below the project name.

**Proposed Output Indicator(s):**

An Output is an immediate, easily measured result of a project. Outputs typically consist of tangible capital assets that are built, improved, or have materialized as a direct result of project funding. It indicates things that have been constructed, produced, bought, delivered; it answers the 'what' question, and ideally the 'where' is provided in the geodata column. The output indicator is the data point collected in order to measure and report on the tangible asset.

| Project Category | Output |
|------------------|--------|
|                  |        |

**Proposed Outcome Indicator(s):**

An outcome is a statement of an expected result, impact or benefit. The outcome indicator is the data point collected in order to measure and report on the result.

| Project Category | Outcome |
|------------------|---------|
|                  |         |

**Check box if this project enables housing:** ☐

Housing units enabled is a measure of increased capacity for potential housing development as a result of the infrastructure investment made and, in some cases, where CCBF funding contributed directly to housing development.

**Identify projected start and end dates:**

Projected Start Date:   
YYYY-MM-DD

Projected End Date:   
YYYY-MM-DD

**Project Funding Allocations:**

Please indicate a projected amount in the proper year under each applicable funding source.

|             | CCBF Contribution | Provincial | Municipal | Private Sector | CCBF Interest | Other | Source of Other | Total Cost |
|-------------|-------------------|------------|-----------|----------------|---------------|-------|-----------------|------------|
| 2024        |                   |            |           |                |               |       |                 | \$ -       |
| 2025        |                   |            |           |                |               |       |                 | \$ -       |
| 2026        |                   |            |           |                |               |       |                 | \$ -       |
| 2027        |                   |            |           |                |               |       |                 | \$ -       |
| 2028        |                   |            |           |                |               |       |                 | \$ -       |
| Grand Total | \$ -              | \$ -       | \$ -      | \$ -           | \$ -          | \$ -  |                 | \$ -       |

Environmental Impact Assessment Required ☐

Tender Required ☐

**PROJECTS****10) (Insert name of the project)**

Select the project category:   
Please see APPENDIX A for reference.

**Project Description:** (Brief and to the point description)

**Please identify the location of the project:**

For several projects, this will be the latitude/longitude coordinates of the capital asset. For projects with linear infrastructure, this will be a series of coordinates indicating the linear path of the asset.

| Project location                        | Unique location or Starting point |           | End (when linear project only) |           |
|---|-----------------------------------|-----------|--------------------------------|-----------|
|   | Latitude                          | Longitude | Latitude                       | Longitude |
| Project location (e.g. street location) |                                   |           |                                |           |
|   |                                   |           |                                |           |
|   |                                   |           |                                |           |
|   |                                   |           |                                |           |



Please indicate proposed output indicator(s) and proposed outcome indicator(s) below. It is important to note that all project categories must correlate with the project category selected below the project name.

**Proposed Output Indicator(s):**

An Output is an immediate, easily measured result of a project. Outputs typically consist of tangible capital assets that are built, improved, or have materialized as a direct result of project funding. It indicates things that have been constructed, produced, bought, delivered; it answers the 'what' question, and ideally the 'where' is provided in the geodata column. The output indicator is the data point collected in order to measure and report on the tangible asset.

| Project Category | Output |
|------------------|--------|
|                  |        |

**Proposed Outcome Indicator(s):**

An outcome is a statement of an expected result, impact or benefit. The outcome indicator is the data point collected in order to measure and report on the result.

| Project Category | Outcome |
|------------------|---------|
|                  |         |

Check box if this project enables housing: ☐

Housing units enabled is a measure of increased capacity for potential housing development as a result of the infrastructure investment made and, in some cases, where CCBF funding contributed directly to housing development.

**Identify projected start and end dates:**

Projected Start Date:   
YYYY-MM-DD

Projected End Date:   
YYYY-MM-DD

**Project Funding Allocations**

Please indicate a projected amount in the proper year under each applicable funding source.

|             | CCBF Contribution | Provincial | Municipal | Private Sector | CCBF Interest | Other | Source of Other | Total Cost |
|-------------|-------------------|------------|-----------|----------------|---------------|-------|-----------------|------------|
| 2024        |                   |            |           |                |               |       |                 | \$ -       |
| 2025        |                   |            |           |                |               |       |                 | \$ -       |
| 2026        |                   |            |           |                |               |       |                 | \$ -       |
| 2027        |                   |            |           |                |               |       |                 | \$ -       |
| 2028        |                   |            |           |                |               |       |                 | \$ -       |
| Grand Total | \$ -              | \$ -       | \$ -      | \$ -           | \$ -          | \$ -  |                 | \$ -       |

Environmental Impact Assessment Required ☐

Tender Required ☐

**Project Funding Allocations Summary Table**

For internal use

|             | CCBF Contribution | Provincial | Municipal | Private Sector | CCBF Interest | Other | Total Cost |
|-------------|-------------------|------------|-----------|----------------|---------------|-------|------------|
| Grand Total | \$ 1,653,785.00   | \$ -       | \$ -      | \$ -           | \$ -          | \$ -  | \$ -       |

### COMMUNITY GRANTS PROGRAM

2025 Grants Council Approval - \$25,000 (80% - \$20,000)

|   |                 |
|---|-----------------|
| Literacy Express - Pre-School Program                               | \$2,500         |
| Hillsborough District Minor Hockey Association - Ice Rental Subsidy | \$8,000         |
| Fundy Blades Figure Skating Club - Ice Rental Subsidy               | \$4,000         |
| Chipoudy Communities Revitalization Committee                       | \$500           |
| <b>TOTAL APPROVED February 4, 2025</b>                              | <b>\$15,000</b> |

### BUILDING PERMITS

May

| WARD         | Number of Permits | Value              |
|--------------|-------------------|--------------------|
| 1            | 1                 | \$193,600          |
| 2            | 0                 | 0                  |
| 3            | 1                 | \$270,780          |
| 4            | 0                 | 0                  |
| 5            | 1                 | \$348,160          |
| 6            | 3                 | \$1,064,777        |
| <b>TOTAL</b> | <b>6</b>          | <b>\$1,877,317</b> |

### FUNDING

- Interpretive signage for the Crooked Creek Trail –**Design is completed.**



- Applied for a grant through the Enabling Accessibility Fund for 2849 Main Street (Library). Wheelchair ramp in the front of the building and an automated door. Reached out for update and we should hear late Spring.
- Alma EV charger (NB Power). Pending

- Community Investment Fund – Applied for \$1,000 to assist with Footloose in Fundy Albert the ParticipACTION initiative taking place throughout Fundy Albert the month of June - **Approved**
- FireSmart Program – Recently, the Federal and Provincial Governments announced around **\$40 million in funding to increase New Brunswick's wildfire preparedness**, which includes a FireSmart program. As part of the program, the Provincial Government is encouraging communities to create wildfire resiliency plans. The purpose of these plans is to identify critical infrastructure in high-risk areas within a community that would be severely impacted by wildfire. The plan would then indicate what forms of mitigation could be implemented to make a community more resilient in the event of wildfire. Once the program has officially launched, municipalities will be able to apply for funding for wildfire resiliency plans – **Submitting an application**

### **FUNDY ALBERT SIGNAGE**

Installation of sign in Lower Coverdale has been approved by DTI. **Hansen signs working with post company and assessing the area.**

### **BY-LAWS AND POLICIES**

Code of Conduct By-Law – Completed. Legal reviewed and will be presented to Council in the coming months.

### **UMNB**

UMNB Annual Conference and AGM is being held in Saint John October 3<sup>rd</sup> to October 5<sup>th</sup>. I have received confirmation from two councillors who wish to attend. Please let me know asap if you are interested in attending complete the registration.

### **SOUTHEAST REGIONAL SERVICE COMMISSION**

I requested a 45-minute presentation by the CEO and directors, providing a concise overview of the services currently being delivered by the commission. The SERSC will propose dates and times in the near future.

### **GOLF CLUB ROAD CULVERT**

On September 16, 2024, tenders for Golf Club Road Culvert replacement were opened and a total of five (5) submissions were received. The tendering process was completed by Englobe.



I am working with the Disaster Recovery Engineer with EMO who will be looking after the file. EMO has reviewed the design documentation we provided and in general the repair design is eligible for funding under the program, and they could cover the full extent of the project costs (less HST) up to the \$1.1 million.

We have the WAWA permit (Valid until September 30<sup>th</sup>, 2025). We can apply for an extension if needed.

The Village does have the conditional acceptance from the Municipal Capital Borrowing Board for the Golf Club Road Culvert Repair upon receipt of the 2023 audited financial statements.

Once the audits are completed and the interim financing being secured (it takes approx. 2 weeks to receive the approval from the Capital Borrowing Board) the recommendation from Englobe will be presented to Council for approval, and the work can commence.

#### **WATER AND WASTEWATER**

We reached out to Veolia for a ballpark price and interest to oversee the daily operations and maintenance of Fundy Albert's entire water and wastewater systems.

Veolia would charge between \$25k - \$30k on a monthly basis, plus any maintenance, upgrades etc.... will be at cost plus 10%.

At this time Veolia is not interested in providing the services to oversee the daily operations of the water distribution system, wastewater treatment along with the wastewater collections systems. They may revisit this in the future.

This project/ preliminary pricing proposal would have to be reviewed by Veolia Senior Management with a "Go / No Go Memo" prior to us submitting a proposal to Fundy Albert.

Looking ahead, Administration will explore a future job opportunity for a Level 2 Water Operator.

### Municipal Short term rental Revenue

| Fundy Albert Rentals |  |  |                         |                         |            |
|----------------------|--|--|-------------------------|-------------------------|------------|
| Month                | Riverside<br>Albert<br>Community<br>Room | Riverside-<br>Albert Rec<br>Centre Gym | Alma Activity<br>Centre | Alma Cultural<br>Centre | Revenue    |
| January              | 16                                       | 5                                      | 8                       | 6                       | \$90.00    |
| February             | 24                                       | 14                                     | 8                       | 4                       | \$250.00   |
| March                | 30                                       | 9                                      | 9                       | 4                       | \$150.00   |
| April                | 35                                       | 15                                     | 11                      | 1                       | \$2901.00* |
| May                  | 24                                       | 15                                     | 9                       | 3                       | \$150.00   |
| <b>Total</b>         | 94                                       | 43                                     | 34                      | 17                      | \$3541.00  |

\*Aprils higher revenue was due to rental to elections (municipal & Federal)

#### For the Month of May:

The revenue generated for the month of March is from a two (2) day rentals of the Alma Cultural Centre for First Aid Training.

The rest of the rentals consists of free usage:

#### Riverside-Albert Recreation Centre

ACTA  
RA Fire Department  
Shepody Fish and Game  
Nursing homes without walls  
Pickleball  
Home school group  
Gentle Yoga  
Basketball  
BACH Foundation  
CCRC

#### Alma Activity Centre

Nursing homes without walls

#### Alma Cultural Centre

Memorial Service

## Communications

### VOYENTALERT!

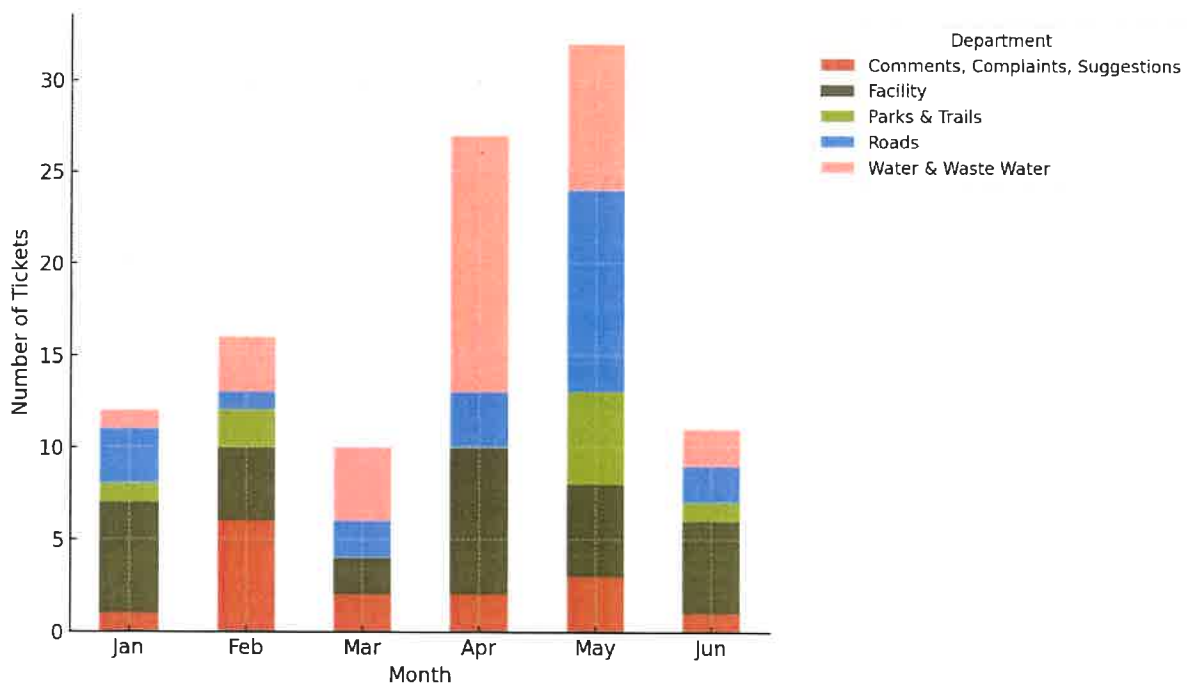
As of June 11, 2025, there are 533 subscribers to the Voyent ALERT! System.

Activated alerts can include everyday communications, boil orders or critical event notifications.

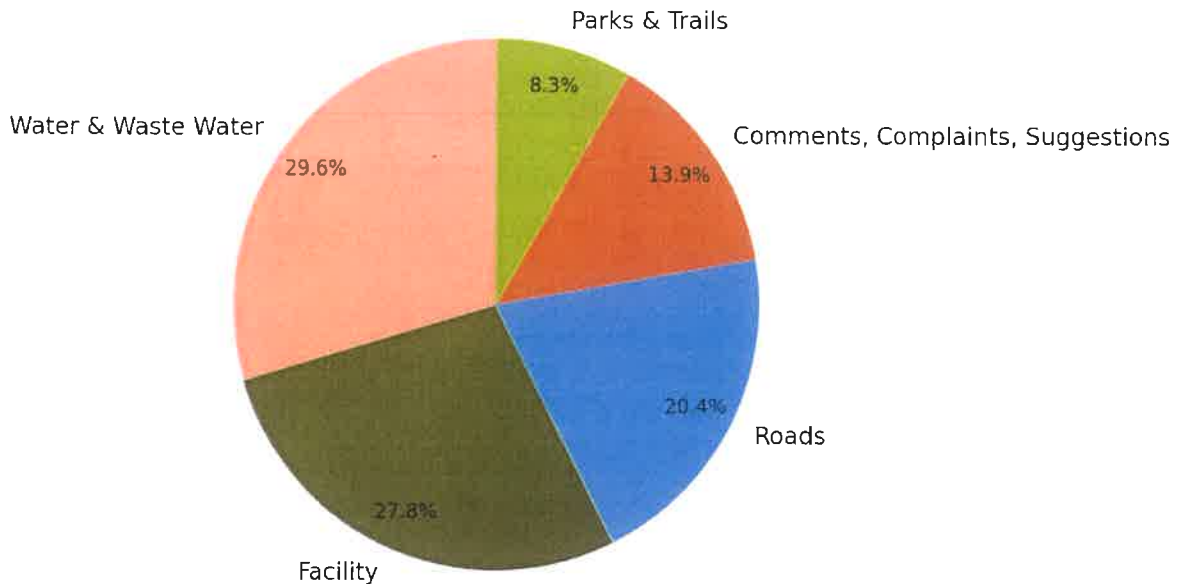
Alerts Activated by Administration – Year to Date: 46

Alerts Activated by Administration since August 2024: 69

### Ticket Categories by Month 2025 to date:



### Proportion of Tickets by Category 2025 to date:



**Average time to complete ticket: 7.9 days**

**Open Tickets: 23**

**Water & Wastewater (Activity related to ongoing projects is reported in Major project Paragraph)**

**Alma**

- No water issue to report.
- Lift Station Pumps to be fitted Thursday 12<sup>th</sup> June.
  - Quotes to refurbish pumps taken out of service to be requested and budgeted for 2026. This will provide redundancy and the ability to rotate service and repair.

**Riverside-Albert**

- Bicentennial leak repaired, line to be disinfected and back in service 16-18<sup>th</sup> June 2025.

**Hillsborough**

- Hydrant on main street (Rocco's) back in service.
- Maintenance was carried out on Lagoon Blower motors to replace bearings.



- A request for a service connection has been made for 2963 Main Street. In order to install the water line, it will need to be directionally drilled underneath the 114 to avoid disruption to traffic with an approximate cost of \$16,000.00. Three quotes have been requested, and once all details have been received a CRF will be submitted for council's consideration.

### **Public Works**

#### **Pool**

- Repair to pool lines complete.
- Thankyou to the fire dept for filling the pool Wednesday 11<sup>th</sup> June
- Pool "opening" to be conducted 16<sup>th</sup> June.
- Pool opens to public first week of July

**Graybrook Trail Bridge** – Funding is available from TCT for infrastructure repair. This will cover up to 30% of the cost, quotes to be requested for repair/replacement work and application submitted.

#### **Beautification**

- Hanging basket and flowers expected to be in place by end of June.
- Alma Park benches have been removed for repair/refurbishment

#### **Equipment**

- Equipment breakdowns and repairs have caused delays to some works; clean up of side streets and minor road/shoulder repairs.
- Snow Blower- Re-quotes and lead times are being requested for replacement snowblower, rough cost and lead time is \$14,000- and 8-weeks lead. Once quotes are received a CRF will be presented for councils' consideration.

#### **Roads**

- DTI patching in Hillsborough to be complete by mid July.
- Bicentennial Road- Quotes to be requested to reinstate road after leak repairs
- Shoulder work to begin July.

#### **Day of Caring**

- The public works team provided mulch and compost and will be on site in Riverside-Albert and Alma to support the community groups taking part.

Minor (Internal) Projects

| Project                         | Budget                       | Lifecycle stage | Remarks  |
|---------------------------------|------------------------------|-----------------|--|
| Look Out Outhouses refurb       | \$1200                       | Initiation      |  |
| Picnic Shelter Roofs            | \$3000                       | Planning        | Quotes requested   |
| RA Rec Centre Mezzanine, stairs | \$4800                       | On Hold         | Review of original permit application has identified deficiencies in the design. Advice has been sought from Fire marshal and Plan 360 |
| Roads-Summer Maintenance        | \$180,000 (padding Patching) | Executing       | Sewells delivered padding and patch on Academy and Mill Street, Hillsborough (\$53,500.00 plus HST)                                    |
|                                 | \$14,000                     | Executing       | Browns Paving- Provisional start date of 30 June 25, Riverside-Albert followed by Alma   |
|                                 | \$TBC                        | Initiated       | Chignecto Rehab- Meeting on 13th June to mitigate Knotweed issues before work proceeds<br><br>Bicentennial reinstatement-              |

|  |   |                          |   |
|--|---|--------------------------|---|
| Pool Repairs/Maintenance                 | \$20,000<br>(\$14,500.00 remaining)     | Complete<br><br>Initiate | Line repairs, painting, pool opening<br><br>Quotes requested for epoxy coat finish for pool |
| Alma Activity Centre Electrical Upgrades | \$25,000.00<br>2023/24 CCBF             | executing                | Power electrical conducting works- Completion date 20 <sup>th</sup> June 2025               |
| Alma Gazebo                              | \$49,514.00                             | Planning                 |   |
| Steeves House Museum                     | \$678.50<br><br>(\$13,411.50 remaining) | Complete                 | Foundation Repair.<br><br>Meeting planned to discuss further repairs, gutters, windows.     |
|  |   |                          |   |
|  |   |                          |   |

## Major Projects

### **WARD 1**

#### **Alma Water Project Phase 1 & Phase 2**

- Pipe installed and pressure tested.
- Slabs poured
- Access road from existing to new well complete
- MTI indigenous monitor secured and overseeing work.
- Awaiting date for private well measurement

### **WARD 2**

Riverside Albert Water Filtration Project – Scope change works ongoing to deliver

- o Improved Ventilation System – Enhancing air quality and creating a safer work environment.
- o Renewed Floor Covering – Increasing cleanliness and durability within the facility.
- o Upgraded Chlorination Equipment – Strengthening water treatment processes to ensure drinking water meets mandated safety standards.

### **WARD 3**

#### **Golf Club Road – No Change**

- Financing agreed in principle, awaiting receipt of 2023 financials to move forward.
- Meeting to be arranged with the contractor once funding is received.

### **WARD 4**

#### **Hillsborough Water Exploration**

- Hydrogeological survey and Environmental Impact Assessment (EIA) In progress.
- Administration has coordinated with Landowner; the agreement is currently sat with the landowner's lawyer and potential amendments may be requested.
- Landowner has requested copy of original easement document from original watermain installation.
- Landowner has agreed to environmental survey to be conducted June-July
- Proposed timeline
  - o Drill test well Late summer- Fall
  - o Pump test Winter early spring
- Scope/Contract for next tasks to be discussed and confirmed over the coming months.

#### **Grey Brook (Route 114)**

- NB Power has begun work moving electrical and communication cables & Poles
- An update was requested from NBDTI, the following is a summary of their response: The department remains committed to the project; however, unforeseen technical challenges related to environmental conditions, municipal infrastructure, and soft soils have caused delays. These are not administrative delays but complex site issues requiring resolution.

To reduce risk and maintain momentum, the plan is to tender later this year and, if possible, begin relocating municipal infrastructure and procuring pipe materials in the current season. Major construction would follow next calendar year, once all technical concerns are resolved.

**Pound Hill – No Change**

- Review to be made of project late April early May to identify any defects covered by warranty.

**WARD 5**

NIL

**WARD 6**

**Greensboro Lagoon:** Drawings are at 90% and preparing for tender. Meeting requested with DELG.

---

**Date:** June 17<sup>th</sup>, 2025

**Department:** Finance

---

**Income Statements/Bank Balance**

Please see below for balances as per May 31, 2025.

*General*

- Net Income/Loss: \$555,767.03
- Available Bank Balance: \$796,806.64

Please see Appendix I – General Gross Margin Income Statement & Notes.

*Alma Utility*

- Net Income/Loss: \$68,092.27
- Available Bank Balance: \$60,687.73 plus \$50,000 overdraft

Please see Appendix II – Alma Utility Gross Margin Income Statement & Notes.

*Hillsborough Utility*

- Net Income/Loss: \$(24,083.97)
- Available Bank Balance: \$260,757.11

Please see Appendix III – Hillsborough Utility Gross Margin Income Statement & Notes.

*Riverside-Albert Utility*

- Net Income/Loss: \$(37,026.61)
- Available Bank Balance: \$25,014.23 plus \$100,000 overdraft

Please see Appendix IIII – Riverside-Albert Utility Gross Margin Income Statement & Notes

### Receivables

We have received success with recent disconnection notices/warnings and have sent disconnection notices to unanswered disconnection warning notices.

Please see chart below for update collection efforts:

| Department               | 61-90<br>(04/25) | 61-90<br>(05/25) | 91+ (04/25) | 91+ (05/25) | Collections* |
|--------------------------|------------------|------------------|-------------|-------------|--------------|
| Alma Utility             | -                | -                | 56,872      | 20,025      | 9,891        |
| Riverside-Albert Utility | -                | -                | 20,131      | 17,404      | 29,749       |
| Hillsborough Utility     | -                | 71,557           | 77,202      | 55,207      | 12,464       |
| General                  | -                | -                | 358         | -           | 5,687        |

\*Collection - These amounts have been sent to collections/services disconnected

**Fundy Albert - General  
Comparative Gross Margin Income Statement**

**Target: 42%**

|                                       | Budget       | Actual       | Percent  |
|---------------------------------------|--------------|--------------|--|
| <b>REVENUE</b>                        |              |              |  |
| Local Warrant                         | 5,602,033.00 | 2,334,180.05 | 42%  |
| Equalization Grant                    | 213,527.00   | 88,969.65    | 42%  |
| Fire                                  | 18,696.00    | 9,348.00     | 50% Billed Quarterly   |
| Roads & Streets - Hillsborough        | 10,566.00    | -            |  |
| Roads & Streets                       | 10,566.00    | -            | 0%   |
| Environmental Health - Circular Mat   | 92,636.00    | 26,399.32    | 28% Billed Monthly/Extra Quarterly   |
| Alma Activity Centre                  | 13,000.00    | 5,585.00     |  |
| Riverside-Albert Recreation Centre    | 13,500.00    | 4,226.00     |  |
| Community Centre (Hall)               | 26,500.00    | 9,811.00     | 37% Billing to Anglophone East not completed, Incubator Space 2 Empty          |
| Hillsborough Swimming Pool            | 5,000.00     | -            |  |
| Swimming Pools, Beaches, Marinas      | 5,000.00     | -            | 0%   |
| Hillsborough Arena                    | 120,003.00   | 57,890.05    |  |
| Skating Rink & Arena                  | 120,003.00   | 57,890.05    | 48% 1/2 Annual Season complete/rate increase for Fall                          |
| Animal License & Permits              | 500.00       | -            | 0%   |
| Building Permits                      | 35,000.00    | 28,693.18    | 82% Received more permits than budgeted  |
| Fines - By-Law Enforcement            | -            | -            |  |
| Alma Multicultural Building           | 24,120.00    | 10,165.00    | 42%  |
| Alma Office                           | -            | 1,500.00     |  |
| Artisan Village                       | 3,750.00     | 425.00       |  |
| Riverside-Albert Office               | 12,000.00    | 1,500.00     |  |
| Rentals - Buildings Other             | 15,750.00    | 3,425.00     | 22% Office Rentals did not start until March, Artisan Village - 2 Empty Cabins |
| Return on Investments - Interest      | -            | -            |  |
| Interest on Investments               | 30,000.00    | 11,017.77    | 37% Lower Bank Balances/Less Interest Earned                                   |
| Profit on Sale of Investment          | -            | -            |  |
| Commissions                           | -            | -            |  |
| Contributions (Gifts, Donations, Etc) | -            | -            |  |
| Other, Miscellaneous                  | -            | 5,536.48     | Elections NB, Modlers Field, Photocopies                                       |



|                                 |                     |                     |  |
|---------------------------------|---------------------|---------------------|--|
| Federal Government (UT)         | -                   | 6,000.00            | Heritage Canada Fund - Canada Day                  |
| Provincial Government (UT)      | -                   | 120,000.00          | Local Government Funding                           |
| Other (UT)                      | -                   | -                   |  |
| Federal Government (CT)         | -                   | -                   |  |
| Provincial Government (CT)      | -                   | -                   |  |
| Other (CT)                      | -                   | -                   |  |
| Second Previous Surplus         | 100,000.00          | -                   | 0% Revenue Recorded at Yearend                     |
| Transfer From Operating Reserve | 70,389.00           | -                   | 0% Transfer Not Completed/Healthy Cash Flow        |
| Transfer From Reserve           | -                   | -                   |  |
| Alma Utility                    | 105,263.00          | 26,316.00           |  |
| Hillsborough Utility            | 105,263.00          | 26,316.00           |  |
| Riverside-Albert Utility        | 105,263.00          | 26,316.00           |  |
| Utility Fund                    | 315,789.00          | 78,948.00           | 25% Billed Quarterly                               |
| Other                           | -                   | -                   | (Consolidated Misc. Costs to Other, Miscellaneous) |
| Grants                          | -                   | -                   |  |
| PILT                            | -                   | -                   |  |
| <b>TOTAL REVENUE</b>            | <b>6,680,509.00</b> | <b>2,790,383.50</b> | <b>42%</b>   |

#### EXPENSES

|                                |            |           |   |
|--------------------------------|------------|-----------|---|
| Mayor: Personnel.              | 42,172.00  | 3,333.33  | 8% No Mayor January - April   |
| Mayor: Other                   | 2,000.00   | 1,075.87  | 54% Expenses higher then anticipated  |
| Councillor - Ward 1: Personnel | 20,982.00  | 3,793.27  |   |
| Councillor - Ward 2: Personnel | 20,982.00  | 8,742.40  |   |
| Councillor - Ward 3: Personnel | 20,982.00  | 8,742.40  |   |
| Councillor - Ward 4: Personnel | 20,982.00  | 8,742.40  |   |
| Councillor - Ward 5: Personnel | 20,982.00  | 8,333.35  |   |
| Councillor - Ward 6: Personnel | 25,220.00  | 14,666.48 |   |
| Councillors: Personnel         | 130,130.00 | 53,020.30 | 41% No Ward 1 Councillor February - April/Deputy Mayor Received Mayor Honorarium During Vacancy |
| Councillor - Ward 1: Other     | 1,336.00   | 155.98    |   |
| Councillor - Ward 2: Other     | 1,336.00   | 361.34    |   |
| Councillor - Ward 3: Other     | 1,336.00   | -         |   |
| Councillor - Ward 4: Other     | 1,336.00   | -         |   |
| Councillor - Ward 5: Other     | 1,320.00   | 433.84    |   |

|                                     |              |           |            |   |  |
|-------------------------------------|--------------|-----------|------------|---|--|
| Councillor - Ward 6: Other          | 1,336.00     | 341.62    |            |   |  |
| Councillors: Other                  | 8,000.00     |           | 1,292.78   | 16% Expenses lower then anticipated   |  |
| Development Seminars                | 1,000.00     |           | 1,864.09   | 186% Training Session w/ Brenda Knight & Barb Quigley                                       |  |
| Other Legislative Costs             | 3,500.00     |           | 542.84     | 16% Expenses lower then anticipated   |  |
| Manager, Administrator: Personnel   | 117,888.00   |           | 27,105.96  | 23% Mid April - Present - No CAO (Benefit Cost Adjustment from last month)                  |  |
| Manager, Administrator: Other       | 2,500.00     |           | 839.40     | 34% Mid April - Present - No CAO  |  |
| Clerk: Personnel                    | 58,561.00    |           | 54,352.01  | 93% Director of Community Services promoted to Director of Legislative Services/Interim CAO |  |
| Clerk: Other                        | -            |           | -          |   |  |
| Human Resources: Other              | 4,400.00     |           | 1,979.00   | 45%   |  |
| Alma Office                         | 23,356.00    | 6,749.62  |            |   |  |
| Hillsborough Office                 | 46,375.00    | 27,813.58 |            |   |  |
| Riverside-Albert Office             | 9,140.00     | 4,863.51  |            |   |  |
| Office Building(s)                  | 78,871.00    |           | 39,426.71  | 50% Higher IT Costs/Property Tax  |  |
| Legal Services                      | 25,000.00    |           | 8,547.60   | 34% Legal Use - Low   |  |
| Other Administrative Services       | 44,790.00    |           | 26,428.48  | 59% WorksafeNB Paid for 2025  |  |
| Financial Administration: Personnel | 67,981.00    |           | 26,963.69  | 40%   |  |
| Financial Administration: Other     | -            |           | -          |   |  |
| Accounting: Personnel               | 59,764.00    |           | 22,870.14  | 38%   |  |
| Accounting: Other                   | 3,750.00     |           | 10,000.00  | 267% e6 - Funded by Local Government  |  |
| External Audit: Audit Fees          | 25,000.00    |           | 4,600.00   | 18% Additional Auditing Fees for 2023 Audit   |  |
| Purchasing: Other                   | 159,981.00   |           | 24,473.44  | 15% Anticipated Purchasing/Projects - Not Billed/Completed                                  |  |
| Civic Relations                     | 5,000.00     |           | 2,357.94   | 47%   |  |
| Training & Development              | 20,000.00    |           | 9,488.01   | 47%   |  |
| Cost of Assessment                  | 128,249.00   |           | -          | 0%  |  |
| Regional & Collaborative Services   | 16,821.00    |           | 7,008.60   | 42%   |  |
| Other General Administration Serv   | -            |           | 8,821.56   | 0% Funded Services  |  |
| Conventions & Delegations           | 7,000.00     |           | -          | 0%  |  |
| Liability Insurance                 | 59,400.00    |           | 24,086.85  | 41%   |  |
| Municipal Association Membership    | 10,000.00    |           | 7,171.17   | 72%   |  |
| Grants: Other                       | 25,000.00    |           | 15,250.00  | 61%   |  |
| R.C.M.P.                            | 1,097,838.00 |           | 274,459.50 | 25% Yet to Receive 2nd Quarter Billing  |  |
| A - Fire Admin.: Personnel          | -            | -         | -          |   |  |
| H - Fire Admin.: Personnel          | -            | -         | -          |   |  |

|                                     |            |            |           |  |
|-------------------------------------|------------|------------|-----------|--|
| RA - Fire Admin.: Personnel         | -          | -          | -         | 0%                                     |
| Fire Administration: Personnel      |            |            |           |  |
| A - FF Force: Personnel             | 13,086.00  | -          | -         | 0%                                     |
| H - FF Force: Personnel             | 26,192.00  | -          | -         |  |
| RA - FF Force: Personnel            | 21,281.00  | -          | -         |  |
| Firefighting Force: Personnel       |            | 60,569.00  | -         | 0% Honorarium Paid at Yearend          |
| A - FF Force: Other                 | 9,212.00   | 6,693.46   |           |  |
| H - FF Force: Other                 | 17,005.00  | 11,458.46  |           |  |
| RA - FF Force: Other                | 12,813.00  | 14,996.97  |           |  |
| Firefighting Force: Other           |            | 39,030.00  | 33,148.89 | 85% Annual Insurance & WorksafeNB Paid |
| A - Fire Alarm Systems              | 649.00     | 6,048.37   |           |  |
| H - Fire Alarm Systems              | 1,297.00   | 4,860.07   |           |  |
| RA - Fire Alarm Systems             | 1,054.00   | 1,783.86   |           |  |
| Fire Alarm System                   | 102,775.00 | 2,016.23   |           |  |
| Fire Alarm Systems                  |            | 105,775.00 | 14,708.53 | 14% TMR Radios Not Purchased           |
| A - Fire Prevention                 |            | 1,000.00   | -         | 0% Spent during Fire Prevention Month  |
| H - Fire Prevention                 |            | 1,000.00   | 126.09    | 13% Spent during Fire Prevention Month |
| RA - Fire Prevention                |            | 1,000.00   | -         | 0% Spent during Fire Prevention Month  |
| Fire Investigation                  |            | 2,000.00   | -         | 0% Not yet used                        |
| A - Water Cost (Reg. 81-195)        | -          | -          |           |  |
| H - Water Cost (Reg. 81-195)        | 8,280.00   | -          |           |  |
| RA - Water Cost (Reg. 81-195)       | 5,000.00   | -          |           |  |
| Water Cost (Reg. 81-195)            |            | 13,280.00  | -         | 0% Billed at Yearend                   |
| A - Training & Develop.: Personnel  | -          | -          | -         | 0%                                     |
| H - Training & Develop.: Personnel  | -          | -          | -         | 15%                                    |
| RA - Training & Develop.: Personnel | -          | -          | -         | 43%                                    |
| Training & Development: Personnel   |            | -          | -         | 52%                                    |
| A - Training & Develop.: Other      |            | 2,500.00   | 385.00    |  |
| H - Training & Develop.: Other      |            | 7,500.00   | 3,236.04  |  |
| RA - Training & Develop.: Other     |            | 5,000.00   | 2,600.56  |  |
| Alma Station & Building             | 18,759.00  | 6,869.74   |           | Electrical Repairs Completed           |
| Hillsborough Station                | 19,662.00  | 11,110.51  |           | Water & Sewer Billed for the Year      |
| Riverside-Albert Station            | 16,371.00  | 10,036.20  |           |  |

| Station(s) & Building(s)            | 54,792.00  | 28,016.45  | 51%   |  |
|-------------------------------------|------------|------------|---|--|
| A - Fighting Equipment              | 52,300.00  | 8,283.10   |   |  |
| H - Fighting Equipment              | 97,700.00  | 27,367.81  |   |  |
| RA - Fighting Equipment             | 75,000.00  | 28,153.85  |   |  |
| Fighting Equipment                  | 225,000.00 | 63,804.76  | 28% Budgeted Equipment Replacement Not Completed          |  |
| Fire Service: Contract w/ Other Gov | 382,249.00 | 191,124.50 | 50% Billed Quarterly                                      |  |
| Emergency Measures - Disaster Contr | 6,913.00   | 863.15     | 12% Honorarium Paid at Yearend                            |  |
| Emergency Measure: T & D            | -          | -          |   |  |
| Other: Fire Protective Services     | -          | -          |   |  |
| By-Law Enforcement: Personnel       | -          | -          |   |  |
| By-Law Enforcement: Other           | 56,490.00  | 33,894.00  | 60% Deposit and Quarter 1 & 2 Billed                      |  |
| Animal & Pest Control: Personnel    | -          | -          |   |  |
| Animal & Pest Control: Other        | 18,126.00  | 5,741.48   | 32% Only 1 Quarter & Ending Contract Amounts Billed       |  |
| Regional Public Safety Committee    | 1,580.00   | 658.20     | 42%   |  |
| Common Services: Personnel          | 255,787.00 | 68,393.62  | 27% Superintendent/Foreman Not Hired                      |  |
| Common Services: Other              | 6,180.00   | 817.76     | 13% Expenses lower than anticipated                       |  |
| Road Transport: Personnel           | -          | -          |   |  |
| Road Transport: Other               | -          | -          |   |  |
| General Equipment                   | 85,000.00  | 44,351.31  | 52% Equipment Repairs Higher than anticipated             |  |
| Workshops, Yards & Buildings: Perso | 406,165.00 | 140,838.05 | 35% Overtime Use Low                                      |  |
| Workshops, Yards & Buildings: Other | 53,414.00  | 17,424.02  | 33% Shop Costs Low/Uniform Costs Not Complete             |  |
| Summer Maintenance: Personnel       | -          | -          |   |  |
| Summer Maintenance: Other           | -          | -          |   |  |
| Summer Maintenance: Private Contrac | 249,202.00 | -          | 0% Approved Work Billing Started in June                  |  |
| Summer Maintenance: DTI             | 34,961.00  | -          | 0% Not Billed   |  |
| Sidewalks                           | 6,000.00   | -          | 0% No Work Completed                                      |  |
| Culverts & Drainage Ditches         | 89,260.00  | 2,225.00   | 2% Approved Work Only Starting                            |  |
| Storm Sewers                        | -          | -          |   |  |
| Snow Removal: Personnel             | -          | -          |   |  |
| Snow Removal: Other                 | -          | -          |   |  |
| Snow Removal: Private Contract      | 261,971.00 | 195,554.31 | 75% One Quarter of 2025 Left to be Billed                 |  |
| Snow & Ice Removal: DTI             | 85,551.00  | -          | 0% Not Billed   |  |
| Bridges, Viaduct, Causeway & Grade  | 5,000.00   | 3,350.00   | 67% Inspection Complete/Remainder to Complete Maintenance |  |

|                                     |            |            |     |  |
|-------------------------------------|------------|------------|-----|--|
| Street Lights                       | 78,821.00  | 33,597.00  | 43% |  |
| Street Signs                        | 1,500.00   | 974.60     | 65% | Replacement Signs Purchased/Contingency for Remainder of Year  |
| Regional Transport: RSC             | 2,173.00   | 905.50     | 42% |  |
| Collection: Personnel/Contract      | 599,732.00 | 276,227.97 | 46% |  |
| Collection (RSC)                    | -          |            |     |  |
| Disposal: Tipping Fees (RSC)        | 104,370.00 | 43,487.50  | 42% |  |
| Cemeteries                          | -          | -          |     |  |
| Public Health Services: Other       | 4,634.00   | 1,930.65   | 42% |  |
| Planning (RSC)                      | 204,274.00 | 85,114.15  | 42% |  |
| Beautification & Rehabilitation     | 16,714.00  | 1,819.78   | 11% | Not Billed for Hanging Baskets/Veteran Banners/Christmas Lights  |
| Natural Resources Dev. - Other      | 5,000.00   | -          | 0%  | Knotweed Work Not Commenced  |
| Tree Removal & Planting             | 7,667.00   | -          | 0%  | No Tree Removal Completed  |
| C&S Development : RSC               | 5,320.00   | 2,216.65   | 42% |  |
| Industrial Parks & Commissions      | -          | -          |     |  |
| Eco. Develop.: Personnel            | 79,904.00  | 4,046.59   | 5%  | Director of Community Services promoted to Director of Legislative Services/Interim CAO (Benefit Adjustment) |
| Eco. Develop.: Other                | -          | -          |     |  |
| Tourist Bureau                      | 24,485.00  | 5,978.30   | 24% | Summer Students yet to Start/Mini Split Not Purchased  |
| Tourist Camps, Parks, Etc.          | 12,856.00  | 1,710.54   | 13% | Planned Park Maintenance Not Completed   |
| Promotion of Tourist Attraction     | -          | -          |     |  |
| Tourism: Other(Decorative Lighting) | -          | -          |     |  |
| Other Develop. Services - RSC       | 1,129.00   | 470.30     | 42% |  |
| Recreation Administration: Other    | 10,000.00  | 1,341.66   | 13% | One Bill for Canada Day Processed to Date  |
| Community Centres: Personnel        | -          | -          |     |  |
| Community Centres & Halls: Other    | 59,469.00  | 31,267.03  | 53% | Temporary Bathrooms at Recreation Centre   |
| Swimming Pools, Beaches, Marinas: P | 16,133.00  | -          | 0%  |  |
| Swimming Pools, Beaches, Marinas: O | 35,000.00  | 3,353.74   | 10% | Pool Repair Lower than Anticipated   |
| Skating Rinks & Arenas: Personnel   | 114,768.00 | 74,213.09  | 65% | 1/3 Season Remaining for 2025  |
| Skating Rinks & Arenas: Other       | 141,478.00 | 61,272.59  | 43% |  |
| Parks & Playgrounds: Personnel      | 17,904.00  | -          | 0%  |  |
| Parks & Playgrounds: Other          | 14,922.00  | 9,080.31   | 61% | Portion of Trail/Park Maintenance Completed  |
| Cultural Buildings & Facilities: P  | -          | -          |     |  |
| Cultural Buildings & Facilities: O  | 15,594.00  | 10,363.84  | 66% | Property Tax billing for the year  |
| Museums: Personnel                  | -          | -          |     |  |

|                                     |                     |                     |  |
|-------------------------------------|---------------------|---------------------|--|
| Museums: Other                      | 20,924.00           | 5,544.68            | 26% Basement Repair Lower than Anticipated           |
| Libraries: Personnel                | -                   | -                   |  |
| Libraries: Other - H. Library       | 7,289.00            | 2,722.30            |  |
| Library Building                    | 20,555.00           | 8,952.26            |  |
| Libraries: Other - Literacy Express | -                   | -                   |  |
| Libraries: Other                    | 27,844.00           | 11,674.56           | 42%  |
| Place of Assembly: Other            | -                   | -                   |  |
| Other Recreation & Cultural Service | 1,385.00            | 576.90              | 42%  |
| Interest: STB for Capital Projects  | 45,498.00           | -                   | 0% No Short Term Lending Yet Required                |
| Interest: Current Operations (LoFC) | -                   | -                   |  |
| Interest: Long Term Debt            | 73,250.00           | 3,617.50            | 5% One Interest Payment Billed to Date               |
| Principal Installments              | 90,000.00           | -                   | 0% No Principal Payment Billed to Date               |
| Capital Leasing Arrangements        | 109,865.00          | 52,621.75           | 48% Fire Truck Lease to Become Debenture in the Fall |
| Cost of Issuing & Selling Debenture | 2,000.00            | -                   | 0%   |
| Bank Service Charge                 | 5,500.00            | 2,588.30            | 47%  |
| Interac Fees                        | -                   | -                   |  |
| Transfer to Capital                 | -                   | -                   |  |
| Transfer to Capital Reserve         | 3,704.00            | -                   | 0% Expense Completed in June                         |
| Transfer to Operating Reserve       | -                   | -                   |  |
| Second Previous Year Deficit        | -                   | -                   |  |
| Accrued Sick Pay                    | -                   | -                   |  |
| Net HST                             | -                   | -                   |  |
| Bad Debt Expense                    | -                   | -                   |  |
| WorkSafeNB - Employees              | -                   | -                   |  |
| EI                                  | -                   | -                   |  |
| CPP                                 | -                   | -                   |  |
| Capital Reserve                     | -                   | -                   |  |
| Operating Reserve                   | -                   | -                   |  |
| <b>TOTAL EXPENSES</b>               | <b>6,680,509.00</b> | <b>2,234,616.47</b> | <b>33%</b>   |
| <b>NET INCOME</b>                   | <b>-</b>            | <b>555,767.03</b>   |  |

**Alma Utility**  
**Comparative Gross Margin Income Statement**  
**Target: 42%**

|                                    | Budget     | Actual     | Percent | Notes                                    |
|------------------------------------|------------|------------|---------|--|
| <b>OPERATING REVENUE</b>           |            |            |         |  |
| <b>REVENUE</b>                     |            |            |         |  |
| Residential - Water                | 170,742.00 | 69,118.90  | 50%     | Billed Quarterly                         |
| Commercial - Water                 | -          | 13,233.85  |         |  |
| Industrial - Water                 | -          | -          |         |  |
| Institutional - Water              | -          | -          |         |  |
| Own Local Government - Water       | -          | 2,730.00   |         |  |
| Residential - Wastewater           | 169,287.00 | 70,224.90  | 51%     | Billed Quarterly                         |
| Commercial - Wastewater            | -          | 12,862.85  |         |  |
| Industrial - Wastewater            | -          | -          |         |  |
| Institutional - Wastewater         | -          | -          |         |  |
| Own Local Government - Wastewater  | -          | 2,555.00   |         |  |
| Connection & Service Charges       | -          | -          |         |  |
| Other                              | -          | -          |         |  |
| Interest on Investments            | -          | -          |         |  |
| Surcharges                         | -          | -          |         |  |
| Interest                           | 3,700.00   | 2,180.85   | 59%     | Interest Charged Higher than Anticipated |
| Misc Other                         | 100.00     | 37.69      | 38%     |  |
| Federal Government (UT)            | -          | -          |         |  |
| Provincial Government (UT)         | -          | -          |         |  |
| Other Governments (UT)             | 30,000.00  | 30,000.00  | 100%    | Billed for the year                      |
| Federal Government (CT)            | -          | -          |         |  |
| Provincial Government (CT)         | -          | 914,608.02 |         | RDC Funding for Alma Water Phase I&II    |
| Other Governments (CT)             | -          | -          |         |  |
| Surplus from Previous - Water      | -          | -          |         |  |
| Surplus From Previous - Wastewater | -          | -          |         |  |
| Surplus From Previous - Combined   | -          | -          |         |  |



|                                      |                   |                     |   |
|--------------------------------------|-------------------|---------------------|---|
| Operating Reserve Fund               | -                 | -                   | -   |
| <b>TOTAL REVENUE</b>                 | <u>373,829.00</u> | <u>1,117,552.06</u> | 299%  |
| <b>EXPENSES</b>                      |                   |                     |   |
| Admin. & General: Personnel          | -                 | -                   |   |
| Admin. & General: Other (W)          | 69,184.00         | 27,222.52           | 39% Utility Transfer Split Evenly/Extra for Water Not Allocated |
| Purification & Treatment: Personnel  | -                 | -                   |   |
| Purification & Treatment: Other      | 12,066.00         | 1,948.37            | 16% Repair Contingency Not Used to Date                         |
| Source of Supply: Personnel          | -                 | -                   |   |
| Source of Supply: Other              | 1,022.00          | 821.38              | 80% Only Remaining Expense Prepaid Insurance                    |
| Transmission & Distribution: Person  | -                 | -                   |   |
| Transmission & Distribution: Other   | 14,000.00         | 4,652.90            | 33% Minimal Repairs Required                                    |
| Power & Pumping: Personnel           | -                 | -                   |   |
| Power & Pumping: Other               | 7,833.00          | 4,689.56            | 60% NB Power Costs Higher than Anticipated                      |
| Billing & Collection: Personnel (W)  | -                 | -                   |   |
| Billing & Collection: Other (W)      | -                 | -                   |   |
| Water Purchased                      | 8,256.00          | -                   | 0% Billed in the Fall   |
| Water Supply: Other                  | -                 | 198.60              | Misc. Water Supply Parts Purchased                              |
| Admin. & General: Personnel (WW)     | -                 | -                   |   |
| Admin. & General: Other (WW)         | 44,156.00         | 27,222.54           | 62% Utility Transfer Split Evenly/Extra for Water Not Allocated |
| Wastewater Collection System: Per.   | -                 | -                   |   |
| Wastewater Collection System: Other  | 5,000.00          | 892.50              | 18% Minimal Repairs Required                                    |
| Wastewater Lift Station(s): Per.     | -                 | -                   |   |
| Wastewater Lift Station(s): Other    | 42,081.00         | 29,182.22           | 69% Billing For Lift Station Pump Processed                     |
| Wastewater Treatment & Disposal: P.  | -                 | -                   |   |
| Wastewater Treatment & Disposal: O.  | 33,817.00         | 5,517.57            | 16% Minimal Repairs Required                                    |
| Storm Sewers                         | -                 | -                   |   |
| Billing & Collection: Personnel (WW) | -                 | -                   |   |
| Billing & Collection: Other (WW)     | -                 | -                   |   |
| Other Wastewater Disposal            | 1,446.00          | 589.79              | 41%   |
| Less Transfer: General (SS)          | -                 | -                   |   |
| Interest on Temporary Borrowing (W)  | 32,400.00         | 11,100.80           | 34% Interest on Short Term Borrowing Low                        |
| Interest on Long-Term Debt (W)       | 11,783.00         | 438.38              | 4% One Billing for Interest Completed                           |

|                                      |                   |                     |   |
|--------------------------------------|-------------------|---------------------|---|
| Principal Installments (W)           | 39,500.00         | -                   | 0% No Billing for Principal Payment Completed |
| Capital Leasing Arrangements (W)     | -                 | -                   |   |
| Other: Water System Debt Charges     | -                 | -                   |   |
| Total Wastewater Debt Charges        | -                 | -                   |   |
| Wastewater Debt Charges              | -                 | -                   |   |
| Interest on Temporary Borrowing (WW) | -                 | -                   |   |
| Interest on Long-Term Debt (WW)      | 11,785.00         | 438.37              | 4% One Billing for Interest Completed         |
| Principal Installments (WW)          | 39,500.00         | -                   | 0% No Billing for Principal Payment Completed |
| Capital Leasing Arrangements (WW)    | -                 | -                   |   |
| Other: Wastewater Debt Charges       | -                 | -                   |   |
| Reserve: Capital Water               | -                 | -                   |   |
| Reserve: Operating Water             | -                 | -                   |   |
| Reserve: Capital Wastewater System   | -                 | -                   |   |
| Reserve: Operating Wastewater Sys    | -                 | -                   |   |
| Capital: Water                       | -                 | -                   |   |
| Capital: Wastewater                  | -                 | -                   |   |
| Capital Investment                   | -                 | 934,544.29          | Alma Water Phase I & II                       |
| Deficit from Previous: Combined      | -                 | -                   |   |
| Deficit From Previous: Water         | -                 | -                   |   |
| Deficit From Previous: Wastewater    | -                 | -                   |   |
| Discounts                            | -                 | -                   |   |
| Provision for Loss on Accounts Rec.  | -                 | -                   |   |
| Previous Unaccrued Liability: Water  | -                 | -                   |   |
| Previous Unaccrued Liability: WW     | -                 | -                   |   |
| Bank Fees                            | -                 | -                   |   |
| Net HSt                              | -                 | -                   |   |
| Bad Debt Expense                     | -                 | -                   |   |
| Debit/Credit Cards Fees              | -                 | -                   |   |
| <b>TOTAL EXPENSES</b>                | <b>373,829.00</b> | <b>1,049,459.79</b> | <b>281%</b>                                   |
| <b>NET INCOME</b>                    | <b>-</b>          | <b>68,092.27</b>    |   |

# **Hillsborough Utility** **Comparative Gross Margin Income Statement**

**Target: 42%**

|                                    | Budget     | Actual    | Percent                                       |
|------------------------------------|------------|-----------|---|
| <b>REVENUE</b>                     |            |           |   |
| Residential - Water                | 231,000.00 | 56,387.75 | 24% Only 1 Billing Period Completed           |
| Commercial - Water                 | -          | -         |   |
| Industrial - Water                 | -          | -         |   |
| Institutional - Water              | -          | -         |   |
| Own Local Government - Water       | -          | -         |   |
| Residential - Wastewater           | 290,500.00 | 70,697.50 | 24% Only 1 Billing Period Completed           |
| Commercial - Wastewater            | -          | -         |   |
| Industrial - Wastewater            | -          | -         |   |
| Institutional - Wastewater         | -          | -         |   |
| Own Local Government - Wastewater  | -          | -         |   |
| Connection & Service Charges       | 2,500.00   | 1,000.00  | 40%   |
| Other                              | -          | -         |   |
| Interest on Investments            | -          | -         |   |
| Surcharges                         | -          | -         |   |
| Interest                           | 6,500.00   | 9,744.18  | 150% Interest Revenue Higher than Anticipated |
| Water Supply (Fire)                | 8,280.00   | -         | 0% Billed at Yearend                          |
| Misc. Other                        | 200.00     | 100.25    | 50% Higher Revenue than Anticipated           |
| Federal Government (UT)            | -          | -         |   |
| Provincial Government (UT)         | -          | -         |   |
| Other Governments (UT)             | -          | -         |   |
| Total Unconditional Transfers      | -          | -         |   |
| Conditional Transfers              | -          | -         |   |
| Federal Government (CT)            | -          | -         |   |
| Provincial Government (CT)         | -          | -         |   |
| Other Governments (CT)             | -          | -         |   |
| Surplus from Previous - Water      | -          | -         |   |
| Surplus from Previous - Wastewater | -          | -         |   |

|                                      |                   |                   |            |   |
|--------------------------------------|-------------------|-------------------|------------|---|
| Surplus from Previous - Combined     | 63,485.00         | -                 | 0%         | Entry Completed at Yearend  |
| Operating Reserve Fund               | 46,000.00         | -                 | 0%         | Healthy Cashflow/Transfer Not Completed   |
| <b>TOTAL REVENUE</b>                 | <b>648,465.00</b> | <b>137,929.68</b> | <b>21%</b> |   |
| <b>EXPENSES</b>                      |                   |                   |            |   |
| Admin. & General: Personnel          | -                 | -                 |            |   |
| Admin. & General: Other (W)          | 79,883.00         | 15,163.46         | 19%        | Net HST Low - Water Exploration Phase I Slowly Commencing/Utility Fund Transfer Completed Quarterly |
| Purification & Treatment: Personnel  | -                 | -                 |            |   |
| Purification & Treatment: Other      | 11,148.00         | 7,211.29          | 65%        | Property Tax/Plant Repairs  |
| Source of Supply: Personnel          | -                 | -                 |            |   |
| Source of Supply: Other              | 206,322.00        | 13,537.89         | 7%         | Water Exploration Phase I Slowly Commencing   |
| Transmission & Distribution: Person  | -                 | -                 |            |   |
| Transmission & Distribution: Other   | 35,690.00         | 7,482.20          | 21%        | Anticipated Connections not completed   |
| Power & Pumping: Personnel           | -                 | -                 |            |   |
| Power & Pumping: Other               | 16,161.00         | 6,582.74          | 41%        |   |
| Billing & Collection: Personnel (W)  | -                 | -                 |            |   |
| Billing & Collection: Other (W)      | -                 | -                 |            |   |
| Water Purchased                      | -                 | -                 |            |   |
| Water Supply: Other                  | -                 | 35.60             |            | Misc. Water Supply Purchases  |
| Admin & General: Personnel (WW)      | -                 | -                 |            |   |
| Admin. & General: Other (WW)         | 44,977.00         | 15,163.46         | 34%        | Utility Fund Transfer Completed Quarterly   |
| Wastewater Collection System: Per.   | -                 | -                 |            |   |
| Wastewater Collection System: Other  | 10,000.00         | 1,811.10          | 18%        | No repairs required to date   |
| Wastewater Lift Station(s): Person.  | -                 | -                 |            |   |
| Wastewater Lift Station(s): Other    | 34,619.00         | 7,473.06          | 22%        | Annual Maintenance/Anticipated Rebuilds Not Completed   |
| Wastewater Treatment & Disposal: P   | -                 | -                 |            |   |
| Wastewater Treatment & Disposal: Ot  | 39,336.00         | 18,143.10         | 46%        |   |
| Storm Sewers                         | -                 | -                 |            |   |
| Billing & Collection: Personnel (WW) | -                 | -                 |            |   |
| Billing & Collection: Other (WW)     | -                 | -                 |            |   |
| Other Wastewater Disposal            | -                 | -                 |            |   |
| Less Transfer General (SS)           | -                 | -                 |            |   |
| Interest on Temporary Borrowing (W)  | -                 | -                 |            |   |

|                                      |                   |                   |           |                      |   |
|--------------------------------------|-------------------|-------------------|-----------|----------------------|---|
| Interest on Long-Term Debt (W)       |                   |                   |           |                      |   |
| Principal Installments (W)           |                   |                   |           |                      |   |
| Capital Leasing Arrangements (W)     |                   |                   |           |                      |   |
| Other: Water System Debt Charges     |                   |                   |           |                      |   |
| Interest on Temporary Borrowing (WW) |                   |                   |           |                      |   |
| Interest on Long-Term Debt (WW)      | 56,711.00         | 22,409.75         | 40%       | 1                    | Interest Payment Billed to Date                                   |
| Principal Installments (WW)          | 81,000.00         | 47,000.00         | 58%       | 1                    | Principal Payment Billed to Date                                  |
| Capital Leasing Arrangements (WW)    |                   |                   |           |                      |   |
| Other: Wastewater Debt Charges       |                   |                   |           |                      |   |
| Reserve: Capital Water               |                   |                   |           |                      |   |
| Reserve: Operating Water             |                   |                   |           |                      |   |
| Reserve: Capital Wastewater System   | 5,500.00          |                   | 0%        | Completed at Yearend |   |
| Reserve: Operating Wastewater Sys    |                   |                   |           |                      |   |
| Capital: Water                       | 27,118.00         |                   | 0%        | Completed at Yearend |   |
| Capital: Wastewater                  |                   |                   |           |                      |   |
| Deficit from Previous: Combined      |                   |                   |           |                      |   |
| Deficit from Previous: Water         |                   |                   |           |                      |   |
| Deficit from Previous: Wastewater    |                   |                   |           |                      |   |
| Discounts                            |                   |                   |           |                      |   |
| Provision for Loss on Accounts Rec.  |                   |                   |           |                      |   |
| Previous Unaccrued Liability: Water  |                   |                   |           |                      |   |
| Previous Unaccrued Liability: WW     |                   |                   |           |                      |   |
| Capital Investment                   |                   |                   |           |                      |   |
| Bank Fees                            |                   |                   |           |                      |   |
| CC Service Fees                      |                   |                   |           |                      |   |
| NET HST                              |                   |                   |           |                      |   |
| EI Expense                           |                   |                   |           |                      |   |
| CPP Expense                          |                   |                   |           |                      |   |
| <b>TOTAL EXPENSES</b>                | <b>648,465.00</b> | <b>162,013.65</b> |           |                      |   |
| <b>NET INCOME</b>                    | -                 | -                 | 24,083.97 |                      | Will Increase upon completion of second quarter billing June 30th |

**Riverside-Albert Utility Department    Target: 42%**  
**Comparative Gross Margin Income Statement**

| REVENUE                            | Budget    | Actual    | Percent Notes   |
|------------------------------------|-----------|-----------|---|
| Residential - Water                | 89,369.00 | 42,924.00 |   |
| Residential Plus - Water           | -         | 912.00    |   |
| Total Residential - Water          | 89,369.00 |           | 49% Billed Quarterly  |
| Commercial - Water                 | 7,921.00  | 4,560.00  | 56% Billed Quarterly  |
| Industrial                         | 8,607.00  | 8,607.00  | 100% Billed Annually  |
| Institutional - Water              | 59,378.00 | 23,194.00 | 39% Billed Quarterly  |
| Own Local Government - Water       | 3,507.00  | 3,507.20  | 100% Billed Annually (Adjusted Billing Error From Last Statement) |
| Residential - Waste Water          | 63,980.00 | 30,480.00 |   |
| Residential Plus - Wastewater      | -         | 552.00    |   |
| Total Residential - Wastewater     | 63,980.00 |           | 49% Billed Quarterly  |
| Commercial - Wastewater            | 7,150.00  | 4,140.00  | 58% Billed Quarterly  |
| Industrial - Wastewater            | -         | -         |   |
| Institutional - Wastewater         | 50,405.00 | 25,202.90 | 50% Billed Quarterly  |
| Own Local Government - Wastewater  | 520.00    | 620.00    | 119% Billed Annually  |
| Connection & Service Charges       | 2,000.00  | -         | 0% Projected New Connections Not Completed                        |
| Other                              | -         | 30.00     | Unanticipated Revenue (Encumbrance Certificate)                   |
| Interest on Investments            | -         | -         |   |
| Surcharges                         | -         | -         |   |
| Interest                           | 3,144.00  | 2,341.11  | 74% Interest Revenue Higher than Anticipated                      |
| Water Supply (Fire)                | 5,000.00  | -         | 0% Billed at Yearend  |
| Federal Government (UT)            | -         | -         |   |
| Provincial Government (UT)         | -         | -         |   |
| Other Governments (UT)             | -         | -         |   |
| Federal Government (CT)            | -         | -         |   |
| Provincial Government (CT)         | -         | 38,390.00 | RDC Remittance (Adjusted Revenue to When Earned)                  |
| Other Governments (CT)             | -         | -         |   |
| Surplus From Previous Year - Water | -         | -         |   |
| Surplus From Previous Year - WW    | -         | -         |   |

|                                      |                   |                   |   |
|--------------------------------------|-------------------|-------------------|---|
| Surplus From Previous Year - Combin  | -                 | -                 | -   |
| Operating Reserve Fund               | 12,400.00         | -                 | 0%  |
| Capital Reserve                      | -                 | 9,984.90          | Capital Transfer of Funds for R-A Water Treatment Plant Upgrades            |
| <b>TOTAL REVENUE</b>                 | <u>313,381.00</u> | <u>195,445.11</u> | 62%   |
| <b>EXPENSES</b>                      |                   |                   |   |
| Admin. & General: Personnel          | -                 | -                 |   |
| Admin. & Personnel: Other            | 69,581.00         | 26,357.61         | 38% Utility Transfer Split Evenly/Extra for Water Not Allocated             |
| Purification & Treatment: Personnel  | -                 | -                 |   |
| Purification & Treatment: Other      | 22,351.00         | 8,710.28          | 39% Repair Contingency not Used to Date                                     |
| Source of Supply: Personnel          | -                 | -                 |   |
| Source of Supply: Other              | 20,614.00         | 1,130.84          | 5% Tank Inspection & Cleaning, and Reservoir Maintenance Plan Not Completed |
| Transmission & Distribution: Person  | -                 | -                 |   |
| Transmission & Distribution: Other   | 14,065.00         | 19,857.51         | 141% Water Leak Repair  |
| Power & Pumping Personnel            | -                 | -                 |   |
| Power & Pumping: Other               | 10,377.00         | 6,568.94          | 63% NB Power Billing higher then anticipated                                |
| Billing & Collection: Personnel (W)  | -                 | -                 |   |
| Billing & Collection: Other (W)      | -                 | -                 |   |
| Water Purchased                      | -                 | -                 |   |
| Water Supply: Other                  | -                 | 35.60             | Misc. Purchase of Water Supply  |
| Admin. & General: Personnel (WW)     | -                 | -                 |   |
| Admin. & General: Other (WW)         | 41,246.00         | 26,357.59         | 64% Utility Transfer Split Evenly/Extra for Water Not Allocated             |
| Wastewater Collection System: Perso  | -                 | -                 |   |
| Wastewater Collection System: Other  | 5,000.00          | 80.59             | 2% Repair Contingency not Used to Date                                      |
| Wastewater Lift Station(s): Personn  | -                 | -                 |   |
| Wastewater Lift Station(s): Other    | 18,801.00         | 2,331.63          | 12% Repair Contingency & Annual Maintenance not Used to Date                |
| Wastewater Treatment & Disposal: Pe  | -                 | -                 |   |
| Wastewater Treatment & Disposal: Ot  | 3,766.00          | 775.96            | 21% Sampling Cost lower then anticipated                                    |
| Storm Sewers                         | -                 | -                 |   |
| Billing & Collection: Personnel (WW) | -                 | -                 |   |
| Billing & Collection: Other (WW)     | -                 | -                 |   |
| Other Wastewater Disposal            | -                 | -                 |   |
| Less Transfer: General Fund (SS)     | -                 | -                 |   |



|                                      |                   |                   |  |
|--------------------------------------|-------------------|-------------------|--|
| Interest on Temporary Borrowing (W)  | 15,801.00         | 62,880.40         | 398% Being Charged Principal & Interest on Short Term Debt |
| Interest on Long-Term Debt (W)       | 38,602.00         | -                 | 0% First Interest Payment Billed in June                   |
| Principal Installments (W)           | 39,617.00         | -                 | 0% First Principal Payment Billed in June                  |
| Capital Leasing Arrangements (W)     | -                 | -                 |  |
| Other: Water System Debt Charges     | -                 | -                 |  |
| Interest on Temporary Borrowing (WW) | -                 | -                 |  |
| Interest on Long-Term Debt (WW)      | 4,560.00          | -                 | 0% First Interest Payment Billed in June                   |
| Principal Installments (WW)          | 9,000.00          | -                 | 0% First Principal Payment Billed in June                  |
| Capital Leasing Arrangements (WW)    | -                 | -                 |  |
| Other: Wastewater Debt Charges       | -                 | -                 |  |
| Reserve: Capital Water               | -                 | -                 |  |
| Reserve: Operating Water             | -                 | -                 |  |
| Reserve: Capital Wastewater System   | -                 | -                 |  |
| Reserve: Operating Wastewater System | -                 | -                 |  |
| Capital: Wastewater                  | -                 | -                 |  |
| Deficit from Previous: Combined      | -                 | -                 |  |
| Deficit From Previous: Water         | -                 | -                 |  |
| Deficit From Previous: Wastewater    | -                 | -                 |  |
| Discounts                            | -                 | -                 |  |
| Provision for Loss on Accounts Rec.  | -                 | -                 |  |
| Previous Unaccrued Liability: Water  | -                 | -                 |  |
| Previous Unaccrued Liability WW      | -                 | -                 |  |
| Other                                | -                 | -                 |  |
| Capital Investment                   | -                 | 77,384.77         | Water Treatment Plant/System Upgrades                      |
| Bank Fees                            | -                 | -                 |  |
| Service Fees (A/R)                   | -                 | -                 |  |
| Net HST                              | -                 | -                 |  |
| Gain/loss                            | -                 | -                 |  |
| El Expense                           | -                 | -                 |  |
| CPP Expense                          | -                 | -                 |  |
| <b>TOTAL EXPENSES</b>                | <u>313,381.00</u> | <u>232,471.72</u> | 74%  |

NET INCOME

- 37,026.61