

Present: Mayor Campbell  
Councillor Elderkin (virtual)  
Councillor Land  
Councillor Jonah  
Councillor Coates  
Councillor Garden

Absent: Councillor Ward-Russell

Staff Present: Sean Wallace – CAO  
Kim Beers – Director, Legislative Services  
Ian Barrett – Director, Operations  
Jillian Hutchinson - Treasurer

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### Call to Order

**Mayor Campbell** called the meeting to order at 3:30 pm.

### Adoption of Agenda

**IT WAS MOVED** by **Councillor Coates** and **SECONDED** by **Councillor Land** **THAT** the agenda be adopted.

**MOTION CARRIED** (unanimously)

### Conflict of Interest Declarations

NONE

### Award of Tender

#### Golf Club Road Culvert Replacement

**IT WAS MOVED** by **Councillor Jonah** and **SECONDED** by **Councillor Land**

**THAT** Fundy Albert Council award the Golf Club Road Culvert Replacement Project No.: 2403166 to C. MacLean Construction in the amount of \$966,425.11 plus HST and that the Mayor and Clerk be authorized to sign all related documentation.

**MOTION CARRIED** (unanimously)

### Resolution – Golf Club Road Project – Project Payments

**IT WAS MOVED** by **Councillor Garden** and **SECONDED** by **Councillor Land**

**WHEREAS** the Village of Fundy Albert has received a ministerial order from the Municipal Capital Borrowing Board (Ministerial Order #25-0051) for \$1,159,000;

**AND WHEREAS** the Golf Club Road Project has been approved by NB EMO Disaster Funds for 100% less our portion of HST;

**AND WHEREAS** the Village of Fundy Albert has been approved for increment payments less the \$250,000;

**AND WHEREAS** the bank has declined the Village of Fundy Albert's application for interim funding until the 2023 and 2024 audits are completed;

**AND WHEREAS** Hillsborough Capital Reserve, Account #1004159, has a balance of \$371,898.31 for which payments will be rotated out and in of the reserve account;

**BE IT RESOLVED THAT** Hillsborough Capital Reserve, Account #1004159, be used to fund increment payments in absence of interim bank funding.

**MOTION CARRIED** (unanimously)

**Councillor Land** asked whether the HST will come out of the general operating or the reserve? Ms. Hutchinson advised that the funding source is open to Council's discretion. The cost could be covered through the reserve account, but staff would need to review financial projections to determine if it could alternatively be funded through daily operating funds. A debenture is also a possible funding option.

**Councillor Land** suggested that the Hillsborough reserve should remain unchanged.

**Councillor Elderkin** advised her preference is to keep the financial process as simple as possible, emphasizing that intertwining multiple accounts complicates audits. **Councillor Elderkin** supported the idea that the funds should remain in the same account from start to finish, aligning with **Councillor Land's** position. If HST adjustments are required, they should be resolved by year-end. **Councillor Elderkin** supports administration in managing the funds efficiently, provided the necessary funding is available and the process remains straightforward. **Councillor Elderkin** also extended appreciation to administration for their efforts over the past two weeks and suggested that, pending a successful vote, a courtesy call be made to the Hillsborough Fire Department in recognition of their long-standing concern about the project.

### Adjournment

**Moved by Councillor Land** that the meeting be adjourned at 3:35 pm.

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Mayor

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Clerk