

Present: Mayor Campbell
Councillor Land
Councillor Coates
Councillor Jonah

Absent: Councillor Ward-Russell
Councillor Elderkin

Staff Present: Sean Wallace – CAO
Kim Beers – Director, Legislative Services
Jillian Hutchinson – Treasurer
Ian Barrett – Director, Operations

Guests: Sgt. Ricky LeBlond

CALL TO ORDER

Mayor Campbell called the meeting to order at 6:47 pm

ADOPTION OF AGENDA

Mayor Campbell requested the addition of Public Statements to the agenda, Alma Water Project – Well Field Designation and Councillor Land requested Closed Session Local Governance Act 68 (1)(j) labour and employment matters, including the negotiation of collective agreements

IT WAS MOVED by **Councillor Land** and **SECONDED** by **Councillor Jonah** **THAT** the amended agenda be adopted.

MOTION CARRIED (unanimously)

CONFLICT OF INTEREST DECLARATIONS

None.

ADOPTION OF THE MINUTES

IT WAS MOVED by **Councillor Jonah** **SECONDED** by **Councillor Coates** **THAT** the Minutes of the Special Council Meeting held January 29, 2026 be approved.

MOTION CARRIED (unanimously)

IT WAS MOVED by **Councillor Land** **SECONDED** by **Councillor Jonah** **THAT** the Minutes of the Regular Council Meeting held February 3, 2026 be approved.

MOTION CARRIED (unanimously)

IT WAS MOVED by *Councillor Coates* **SECONDED** by *Councillor Land* **THAT** the Minutes of the Special Council Meeting held February 12, 2026 be approved.

MOTION CARRIED (unanimously)

IT WAS MOVED by *Councillor Land* **SECONDED** by *Councillor Elderkin* **THAT** the Minutes of the Committee of the Whole Meeting held February 17, 2026, be approved.

MOTION CARRIED (unanimously)

CONSENT AGENDA

None

PUBIC AND ADMINISTRATIVE PRESENTATIONS

Sgt. Ricky LeBlond – Caledonia Detachment

Sgt. LeBlond introduced himself to Council, noting his nearly 19 years of service with the RCMP, including experience in federal operations and the street crime unit in Richibucto before becoming Sergeant at the Caledonia Detachment in 2024. He advised that he currently oversees the Caledonia detachment and is acting staff sergeant for Region 7, which includes several surrounding communities.

He outlined recent policing activities, including proactive check stops during the Christmas and New Year's period and upcoming community engagement initiatives such as "Coffee with a Cop" events and another Touch-a-Truck event in the region. Sergeant LeBlond also highlighted new RCMP initiatives, including the implementation of body-worn cameras to improve transparency during interactions with the public and the introduction of new RCMP uniforms in New Brunswick.

Sergeant LeBlond provided a summary of the Q3 policing report (October 1 – December 31). During this period, 264 calls for service were recorded in Fundy Albert, compared with higher call volumes in neighbouring areas. Approximately 75% of calls were non-criminal matters, such as traffic-related incidents and assistance to other agencies. The most common criminal code occurrences in the area were mischief, assault, and other violence-related incidents, while traffic complaints and property crime remain the most frequent policing concerns overall.

He noted that the detachment recently transitioned to a 24-hour policing model as of February 16, replacing the previous model that included overnight on-call coverage. Officers are now on duty at all hours, which improves response capability during nighttime calls. The region currently has 71 officers serving three detachments, including recent staffing increases introduced in 2024, with only one supervisory position still vacant.

Sergeant LeBlond also addressed the planned relocation of the RCMP detachment to Salisbury,

explaining that while the physical location will change, response coverage will be managed through zoning strategies to ensure officers are positioned across the region to maintain effective response times. He emphasized that police deployment is based on call priority and officer availability at the time of an incident.

Finally, he encouraged residents to report incidents and concerns to the RCMP, noting that call volumes influence policing priorities and resource deployment. More reporting of issues such as traffic concerns or property crime helps guide where officers focus their attention within the region.

Mayor Campbell asked those in the gallery if they have questions:

A discussion took place regarding the 264 calls reported for Fundy Albert in the RCMP Q3 report. Sergeant LeBlond clarified that the figure represents total calls for service and police actions, not strictly criminal offences. The number includes 911 calls, traffic stops (both proactive and complaint-driven), tickets issued, assistance to the public or other agencies, and other police activities, in addition to criminal code matters.

When asked how many of the calls were criminal offences or drug-related arrests, Sergeant LeBlond advised that he did not have the detailed breakdown available at the meeting but offered to follow up with that information. It was also noted that residents can access online RCMP reporting tools that provide information about local incidents and policing activity.

Mayor Campbell thanks Sgt. LeBlond for attending.

Mayor Campbell – Epilepsy Awareness Day – Purple Day, March 26

IT WAS MOVED by **Mayor Campbell** and **SECONDED** by **Councillor Land**

THAT Whereas Purple Day is a global effort dedicated to promoting epilepsy awareness in countries around the world, and

Whereas epilepsy is one of the most common neurological conditions, estimated to affect over 50 million people worldwide and 42 people in Canada are diagnosed every day, and

Whereas one in ten persons will have at least one seizure during his or her lifetime, and
Whereas the public is often unable to recognize common seizure types, or how to respond with appropriate first aid, and

Whereas Purple Day will be celebrated on March 26 annually to increase understanding, reduce stigma and improve the quality of life for people with epilepsy throughout the country and globally.

Now, therefore, I do hereby proclaim March 26, 2026, "Purple Day", in an effort to raise awareness of epilepsy in Canada

MOTION CARRIED (unanimously)

REPORTS & RECOMMENDATIONS FROM COMMITTEES AND PRIVATE MEETINGS

Personnel Committee – No report

EMO Committee – *Councillor Coates* advised there is nothing to report.

Recreation Committee – *Councillor Jonah* advised there is nothing to report.

ATV Access on Roads and Streets Committee – *Councillor Coates* advised there is a recommendation to approve the ATV Land Use Agreement request.

[ATV Land Use Agreement Request](#)

IT WAS MOVED by *Councillor Coates* and **SECONDED** by *Councillor Land*

THAT Council of the Village of Fundy Albert authorize the Mayor and Clerk to execute a Land Use Agreement with the New Brunswick All-Terrain Vehicle Federation Inc., represented by ATV Club 32, for the purpose of permitting recreational ATV trail access across municipal lands identified as PID 05053293

MOTION CARRIED (unanimously)

[Whiterock Trans Canada Trail Re-Route](#)

IT WAS MOVED by *Councillor Land* and **SECONDED** by *Councillor Jonah*

THAT WHEREAS the White Rock Recreation Area is a key recreational and tourism asset within the Village of Fundy Albert;

AND WHEREAS the current Trans Canada Trail alignment along Golf Club Road does not fully leverage the recreational, environmental, and economic potential of the White Rock area;

AND WHEREAS the Trans Canada Trail organization has provisionally agreed to reroute the trail through the White Rock Recreation Area, subject to formal municipal approval;

THEREFORE BE IT RESOLVED THAT Council approve the rerouting of the Trans Canada Trail through the White Rock Recreation Area.

BE IT FURTHER RESOLVED THAT the Mayor be authorized to sign the Trans Canada Trail

rerouting application and any related documentation required to formalize the alignment on behalf of the Village of Fundy Albert.

MOTION CARRIED (unanimously)

[Arena Land](#)

IT WAS MOVED by *Councillor Land* and **SECONDED** by *Councillor Jonah*

THAT WHEREAS the Village is pursuing acquisition of approximately 4 acres of land adjacent to the municipal arena to support future expansion;

AND WHEREAS the proposed subdivision required to facilitate this acquisition would leave the vendor's remaining parcel without legal access and therefore not approvable under subdivision requirements;

AND WHEREAS the Village owns PID 05079058 (approximately 0.83 acres), which is not required for current municipal operations or near-term capital projects;

AND WHEREAS conveyance of PID 05079058 forms part of the overall land transaction necessary to enable subdivision approval and completion of the broader arena land acquisition;

THEREFORE BE IT RESOLVED THAT Council authorize the conveyance of PID 05079058 (approximately 0.83 acres) as part of the larger land acquisition agreement to support future arena expansion.

BE IT FURTHER RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to execute all agreements, subdivision documents, and transfer instruments necessary to complete the transaction.

MOTION CARRIED (unanimously)

[PMHP 2026-Scenic Drive Shoulder and Swale Reconstruction](#)

IT WAS MOVED by *Councillor Jonah* and **SECONDED** by *Councillor Coates*

THAT WHEREAS Council approved the 2026 PMHP Scenic Drive Shoulder and Swale Reconstruction project with a total budget of \$185,500;

AND WHEREAS a public Request for Proposals was issued through NBON in accordance with the Municipality's Procurement Policy;

AND WHEREAS WSP submitted the lowest compliant engineering fee and demonstrated alignment with the approved project budget while maintaining corridor-wide

consideration of works;

THEREFORE BE IT RESOLVED THAT Council approve the proposal submitted by WSP for the 2026 PMHP Scenic Drive Shoulder and Swale Reconstruction project.

BE IT FURTHER RESOLVED THAT the Chief Administrative Officer be authorized to execute the engineering agreement with WSP and to take all necessary administrative actions to advance the project, including detailed design, tender preparation, and contract execution, within the approved total project budget of \$185,500.

MOTION CARRIED (unanimously)

[Summer Roads Maintenance 2026](#)

IT WAS MOVED by *Councillor Land* and **SECONDED** by *Councillor Jonah*

THAT WHEREAS the Municipality issued a public Request for Quotations through NBOB for the 2026 Summer Roads Maintenance Program;

AND WHEREAS unit pricing was evaluated to determine best value for each treatment type;

AND WHEREAS Brown's Paving Ltd. submitted the lowest compliant unit pricing for asphalt patching, asphalt padding, and mill & pave works;

AND WHEREAS Birch Hill Construction provides best overall value for crack sealing when accounting for mobilisation and anticipated volumes;

THEREFORE BE IT RESOLVED THAT Council appoint:

- Brown's Paving Ltd. as Contractor of Record for asphalt patching, asphalt padding, and mill & pave works; and
- Birch Hill Construction as Contractor of Record for crack sealing

BE IT FURTHER RESOLVED THAT the Chief Administrative Officer be authorized to approve and execute work orders under the 2026 Summer Roads Maintenance Program with the appointed Contractors of Record, provided that total expenditures remain within the approved 2026 summer roads maintenance budget allocation.

MOTION CARRIED (unanimously)

[Alma Water Project - Well Field Designation](#)

IT WAS MOVED by *Councillor Land* and **SECONDED** by *Councillor Coates*

WHEREAS the Village of Fundy Albert has completed the development of new municipal wells in Alma;

AND WHEREAS designation under the Wellfield Protected Area Designation Order, pursuant to the Clean Water Act, is required as part of the provincial commissioning process;

AND WHEREAS the Department of Environment and Local Government requires a formal resolution from Council to proceed with designation;

THEREFORE BE IT RESOLVED THAT the Mayor and Council for the Village of Fundy Albert formally request that the Department of Environment and Local Government proceed to have the new Alma wells designated under the Wellfield Protected Area Designation Order – Clean Water Act.

MOTION CARRIED (unanimously)

REPORTS FROM ADMINISTRATION

[NB Power and Bell Canada Easement PID 05083050](#)

IT WAS MOVED by *Councillor Jonah* and **SECONDED** by *Councillor Land*

THAT Council of the Village of Fundy Albert authorize the Mayor, Clerk and CAO to execute an easement agreement in favour of NB Power and Bell Canada across municipal lands identified as PID 05083050.

MOTION CARRIED (unanimously)

[Amendment to a Previously Adopted Resolution](#)

[Motion to Rescind](#)

IT WAS MOVED by *Councillor Land* and **SECONDED** by *Councillor Jonah*

BE IT RESOLVED that Council rescind the motion adopted at the February 3, 2026 Regular Meeting of Council authorizing the purchase of a three-ton dump truck fitted with an aluminum hybrid dump body and a 9.2-foot V-blade snowplow, as the motion was adopted following a procedural irregularity.

MOTION CARRIED (unanimously)

[Motion to Re-Adopt – 3 Tonne Dump Truck/Plow Truck Replacement](#)

IT WAS MOVED by *Councillor Land* and **SECONDED** by *Councillor Jonah*

THAT WHEREAS the municipality's existing three-ton dump truck has exceeded most key asset-

management and fleet lifecycle performance indicators, including age, reliability, downtime, and repair-cost benchmarks, resulting in escalating maintenance expenses, reduced fleet reliability, and increasing impacts on service delivery;

AND WHEREAS Administration has received quotations from qualified suppliers for the purchase of a replacement three-ton dump truck fitted with an aluminum hybrid dump body, together with a fitted 9.2-foot V-blade snowplow, which together meet the municipality's operational requirements and represent a like-for-like replacement of the existing asset;

AND WHEREAS the total estimated cost for the replacement vehicle and plow is \$133,883.74 (excluding HST), consisting of \$117,563.74 for the truck and aluminum hybrid dump body and \$16,320.00 for the snowplow;

AND WHEREAS funding is available for this purchase through the Capital Renewal Fund in the amount of \$84,394.00, with the remaining balance of \$49,489.74 and net HST to be funded from the Village Core Capital Reserve;

NOW THEREFORE BE IT RESOLVED that Council approve the purchase of a three-ton dump truck fitted with an aluminum hybrid dump body and a 9.2-foot V-blade snowplow, as quoted by the respective suppliers, at a total estimated cost of \$133,883.74 (excluding HST);

AND BE IT FURTHER RESOLVED that Council authorize the Chief Administrative Officer and Mayor to approve cost variances of up to \$5,000.00 should pricing change or minor specification adjustments be required at the time of purchase, provided the vehicle remains equivalent in duty rating and operational capability.

MOTION CARRIED (unanimously)

[Municipal Building Renovations](#)

IT WAS MOVED by *Councillor Jonah* and **SECONDED** by *Councillor Land*

THAT WHEREAS the Municipal Hall and council chambers were not designed to accommodate the operational and governance needs of the newly amalgamated municipality and require renovation to address space, accessibility, safety, and energy-efficiency deficiencies;

AND WHEREAS funding in the amount of \$104,000 has been allocated to the Municipality through the Community Renewal Fund for the purpose of municipal infrastructure renewal;

AND WHEREAS three quotations were received for the Municipal Building Renovations project, being DC Construction in the amount of \$84,300.00 plus HST, Jaimie Irving in the amount of \$78,882.00 plus HST, and Reg Terris in the amount of \$68,300.00 plus HST;

AND WHEREAS Reg Terris submitted the lowest compliant quotation in the amount

of \$68,300.00 plus HST;

THEREFORE BE IT RESOLVED THAT Council award the contract for the Municipal Building Renovations project to Reg Terris in the amount of \$68,300.00 plus HST.

BE IT FURTHER RESOLVED THAT Council approve a contingency amount of \$5,000.00 to address any unforeseen conditions associated with the renovation of the existing facility, with funding to be drawn from the Community Renewal Fund.

Question on the Motion:

Councillor Land advised that the three quotations received for the project varied significantly in the level of detail provided. One quotation included clear specifications, such as the size of mini-split units, window replacements, and a detailed description of the work, while another provided some description, and the third was very general with minimal details. Concern was raised about whether contractors had been provided with a standardized list or scope of work to ensure consistency among the bids, particularly if the lowest bid were selected without clear specifications.

Administration confirmed that a formal contract will be prepared, which will include the required performance indicators and a detailed scope of work outlining the specific items to be completed. This documentation will be signed by both the contractor and administration and shared with Council, ensuring the municipality is protected and has clear reference points if the agreed work is not completed as specified.

MOTION CARRIED (unanimously)

BY-LAWS

[By-Law 26-WAP-069-FA-3 – First and Second Reading](#)

A discussion took place regarding the importance of ensuring all Councillors are involved in the discussion before a final decision is made. A suggestion was raised to table the matter until the next meeting so that additional councillors could participate in the conversation.

Administration clarified the procedural requirements for passing a by-law, noting that first and second reading would need to occur at the current meeting to maintain the legislative timeline. It was emphasized that completing the initial readings does not represent a final decision, as a third reading and final adoption would occur at a later meeting after the required waiting period.

[By-Law 26-WAP-069-FA-3 – First Reading](#)

IT WAS MOVED by **Councillor Jonah** and **SECONDED** by **Councillor Land**

THAT first reading, by title only, be given to BY-LAW NO. 26-WAP-069-FA-3
A BY-LAW TO AMEND MINISTERIAL REGULATION 21-WAP-069-00
THE WESTMORLAND-ALBERT PLANNING AREA RURAL PLAN REGULATION.

MOTION CARRIED (unanimously)

By-Law 26-WAP-069-FA-3 – Second Reading

IT WAS MOVED by *Councillor Jonah* and **SECONDED** by *Councillor Land*

THAT second reading, be given to BY-LAW NO. 26-WAP-069-FA-3. A BY-LAW TO AMEND MINISTERIAL REGULATION 21-WAP-069-00 - THE WESTMORLAND-ALBERT PLANNING AREA RURAL PLAN REGULATION Ministerial Regulation 21-WAP-069-00, filed in the Westmorland County Registry Office on September 6, 2022 as number 43069906, is hereby amended as follows:

Schedule A-2, being the Westmorland-Albert Planning Area Zoning Map, is amended as shown on the map dated February 5, 2026, attached hereto as Schedule FA-3.

MOTION CARRIED (unanimously)

[By-Law 2026-01 – Procedural By-Law First and Second Reading](#)

By-Law 2026-01 – Procedural By-Law First Reading

IT WAS MOVED by *Councillor Land* and **SECONDED** by *Councillor Jonah*

THAT first reading, by title only, be given to BY-LAW NO. 2026-01, A BY-LAW RESPECTING THE PROCEEDINGS OF FUNDY ALBERT MUNICIPAL COUNCIL AND COMMITTEE MEETINGS.

MOTION CARRIED (unanimously)

By-Law 2026-01 – Procedural By-Law Second Reading

IT WAS MOVED by *Councillor Land* and **SECONDED** by *Councillor Coates*

THAT second reading, by section only, be given to BY-LAW NO. 2026-01, A BY-LAW RESPECTING THE PROCEEDINGS OF FUNDY ALBERT MUNICIPAL COUNCIL AND COMMITTEE MEETINGS

Sections as follows:

1. Title

2. Definitions
3. Application
4. Meetings of Council
5. Procedure
6. Public Hearings
7. Quorum
8. By-Laws
9. Rules of Public Decorum
10. Petitions
11. Deputy Mayor
12. Committees and Boards
13. Conflict of Interest
14. Confidentiality
15. Media Inquiries
16. Consequences of Disrespectful Actions
17. Repeal
18. Enactment

MOTION CARRIED (unanimously)

MAYOR AND COUNCILLOR STATEMENTS

Councillor Land inquired about the installation of the heat pump at the Visitor Information Centre (VIC), noting that it had originally been expected in late fall. Administration advised that the installation is currently being worked on and is anticipated to be completed by spring.

Councillor Land also raised a concern regarding snow clearing around municipal buildings, noting that during snowstorms fire exits and rear access doors should be cleared and accessible. It was observed that this had not been completed at the Visitor Information Centre (VIC), and it was suggested that Public Works review the matter.

Additionally, Councillor Land made a request for the Personnel Committee minutes to be brought forward, with the expectation that they would be available for review at an upcoming Committee of the Whole meeting.

Councillor Coates encouraged residents to remain engaged and attend meetings. It was also mentioned that the next election is scheduled for May, and residents will have the opportunity to express their views at that time.

Councillor Jonah thanked **Mayor Campbell** for attending a meeting with residents at Caledonia Place last Wednesday evening. The meeting provided an opportunity to update residents on past progress, current status, and future plans. Residents asked several good questions, and appreciation was expressed for the Mayor taking the time to attend and participate in the

discussion.

Mayor Campbell noted that the meeting with residents at Caledonia Place was enjoyable and productive, with good discussions and feedback from residents who care deeply the community.

Mayor Campbell also reported that he and the CAO recently met with several provincial ministers, including Tourism, Education, Opportunities New Brunswick, Economic Development, and Health, to discuss Fundy Albert's priorities and needs and to raise awareness of the municipality. During these meetings, they highlighted the importance of Riverside School and suggested that moving Grade 6 and/or Grade 7 back to the school could help increase enrollment. **Mayor Campbell** emphasized the importance of regularly meeting with provincial officials to ensure the municipality's concerns are heard.

Mayor Campbell concluded by thanking the local MLA, Sherry Wilson, for her support and assistance over the past year and for attending the meeting.

NOTICES OF MOTION AND RESOLUTIONS

None

PUBLIC STATEMENTS

MLA Sherry Wilson expressed her appreciation for the work being done by Council and noted it was a pleasure to attend the meeting. She commended the Mayor and CAO for meeting with provincial ministers, stating that advocating directly for the municipality is important and effective. She reaffirmed her support for the community, particularly highlighting the importance of the local school, and offered her assistance whenever needed. **Mayor Campbell** also thanked her for her responsiveness and support.

Rick Langer, President of the Albert County Legion Branch 32, informed Council that the Legion has started a free Thursday morning coffee gathering from 9:00–11:00 a.m. The initiative aims to support seniors and individuals who may feel lonely by providing a welcoming space to socialize and spend time together. Council members were invited to attend.

Kathy Weir commented positively on the Facebook post about the Mayor and CAO meeting with ministers in Fredericton and encouraged promoting that work to the community.

Mrs. Weir asked for an update on the municipal audit and was advised that a public meeting to discuss it is scheduled for March 6 at 5:00 p.m.

Mrs. Weir asked about follow-up from two previous presentations: an easement request for an ATV trail and a proposed housing development on Water Street. **Mayor Campbell** confirmed the ATV easement matter was addresses earlier in the meeting and approved by Council. Regarding

the housing project, discussions with Fundy Housing are ongoing, but progress may take time due to floodplain considerations and the need for Council decisions on land or possible exemptions. Further updates may follow once additional information is received.

CLOSED SESSION

IT WAS MOVED by *Councillor Land* and **SECONDED** by *Councillor Jonah* that Council have an in-camera session at 7:50 pm.

MOTION CARRIED (unanimously).

Local Governance Act 68 (1) (g) litigation or potential litigation

Local Governance Act 68 (1) (f) information concerning legal opinions or advice provided

Local Governance Act 68 (1)(j) labour and employment matters, including the negotiation of collective agreements

IT WAS MOVED by *Councillor Land* and **SECONDED** by *Councillor Coates* to return to the regular session at 8:25 pm.

MOTION CARRIED (unanimously).

IT WAS MOVED by *Councillor Land* and **SECONDED** by *Councillor Jonah*

THAT Council direct Administration to proceed with legal action, to address the ongoing non-compliance located on PID 00624478, as recommended by Plan 360.

MOTION CARRIED (unanimously)

IT WAS MOVED by *Councillor Land* and **SECONDED** by *Councillor Coates*

THAT following the appeal hearing held in Closed Session, Council direct Maritime By-Law Enforcement Services to conduct another site visit, allowing time for compliance with the notice of unsightly premises issued in respect of PID 00624478.

AND FURTHER THAT Council extends the notice of unsightly premises issued in respect of PID 00624478 until May 31, 2026.

AND BE IT FURTHER RESOLVED THAT the Clerk issue a written decision letter in accordance with the Fundy Albert Unsightly or Dangerous Premises By-law.

MOTION CARRIED (unanimously)

ADJOURNMENT

Moved by **Councillor Land** to adjourn at 8:26 pm.

Mayor

Clerk