Present:	Mayor Campbell Councillor Lackey Councillor Elderkin Councillor Davis Councillor Phillips
Absent:	Councillor Cooke Councillor Reid
Staff Present	Kim Beers – Director, Legislative Services/Clerk Ian Barrett – Director, Operations Krista Ronalds – Acting Treasurer
Guests:	Jordan Cyr, Maritime By-Law Enforcement Services Keith MacCallum, Guardian Ecology

CALL TO ORDER

Mayor Campbell called the meeting to order at 4:30 pm.

ADOPTION OF AGENDA

IT WAS MOVED by ***Councillor Elderkin*** and **SECONDED** by ***Councillor Phillips*** **THAT** the agenda be adopted as presented.

MOTION CARRIED (unanimously)

CONFLICT OF INTEREST DECLARATIONS

None declared.

PUBLIC PRESENTATIONS

Jordan Cyr, Maritime By-Law Enforcement Services

Jordan Cyr, with Maritime By-Law Enforcement Services, and By-Law Enforcement Officer Jason Turcotte provided Council with an overview of the services offered by their organization. Maritime By-Law Enforcement Services currently provides contracted enforcement services to approximately 25 municipalities and two regional service commissions throughout New Brunswick.

The presenters outlined the role of a By-Law Enforcement Officer, noting that enforcement activities may include unsightly premises, dangerous buildings, parking enforcement, nuisance complaints, and other municipal by-law matters. They emphasized that their approach focuses on education, communication, and voluntary compliance before pursuing formal enforcement measures.

Council was advised that the organization follows a progressive enforcement process involving inspections, notices, follow-up inspections, and, where necessary, recommendations to Council for legal action or remediation. Any significant actions, such as property clean-ups or demolitions, require Council approval before proceeding.

The presenters highlighted the importance of addressing dangerous and unsightly properties to improve community appearance, public safety, and emergency responder access. Examples were provided of how unsafe structures, and excessive debris can pose risks to residents, visitors, and emergency personnel.

Discussion also included parking enforcement, particularly during tourism and winter maintenance seasons. The presenters noted that their preferred approach is education and public awareness rather than immediate enforcement actions, with efforts made to work cooperatively with residents and visitors whenever possible.

Council inquired about service levels, reporting requirements, and costs. The presenters advised that service fees are based on contracted hours and that monthly activity reports are provided to Administration. They also noted that all enforcement actions are communicated through Administration and that Council approval is sought before any significant legal action is undertaken.

Council thanked Mr. Cyr and Mr. Turcotte for their presentation and the information provided.

Keith MacCallum, Guardian Ecology

Keith MacCallum, Executive Director of Guardian Ecology, provided Council with an update on the organization's ecological restoration initiatives within Fundy Albert. Mr. MacCallum explained that Guardian Ecology is a non-profit organization focused on using ecological restoration projects to address environmental and community challenges.

The presentation focused primarily on the organization's ongoing Japanese Knotweed management program, which began in Alma in 2021. Mr. MacCallum outlined the challenges associated with controlling the invasive species and explained that Guardian Ecology utilizes a non-herbicide approach involving repeated cutting, site monitoring, native species planting, and ecological restoration techniques.

Council was advised that a municipality-wide survey completed in 2024 identified Japanese

Knotweed infestations throughout Fundy Albert, with the largest concentrations located in Alma and smaller infestations present in New Horton, Hopewell Cape, Riverside-Albert, and other areas of the municipality.

Mr. MacCallum presented data demonstrating measurable progress at managed sites. Monitoring results indicate that the average site has experienced an approximate 50% reduction in stem density over the past several years, with some locations showing significant declines and the successful re-establishment of native vegetation communities.

Councillor Elderkin exited the meeting at 5:00 pm and returned at 5:01 pm.

The presentation also highlighted ongoing research into soil health and ecological restoration techniques intended to accelerate the suppression of Japanese Knotweed and improve the recovery of native plant species.

Mr. MacCallum provided an update on the water quality monitoring program initiated in 2025. The program monitors several watercourses throughout the municipality and has found overall water quality to be good, even during drought conditions. He noted that portions of the monitoring program are funded through Environmental Trust Fund (ETF) grants and include testing for water quality indicators and E. coli levels.

During discussion, Mr. MacCallum explained that Japanese Knotweed poses risks to both natural ecosystems and municipal infrastructure. The plant can outcompete native vegetation, contribute to erosion issues, and damage infrastructure such as roads, sidewalks, and foundations through its extensive root system.

Council members noted the visible improvements resulting from the restoration efforts and discussed the impacts of weather conditions on Knotweed growth and control efforts. Council thanked Mr. MacCallum for his presentation and for Guardian Ecology's continued environmental stewardship efforts within Fundy Albert.

INFORMATION ITEMS

The following reports were presented to Council as information items only:

Development Activity Report – Plan 360 April Report

Development Activity Report – Plan 360 May Report

COUNCIL DIRECTION REQUESTS

Circular Materials

Administration presented a report recommending that Council authorize the Mayor and Clerk to execute an amendment to the existing agreement with Circular Materials. The amendment would extend the current Statement of Work for curbside collection services until December 31, 2027.

Council was advised that the Municipality has participated in the Circular Materials program since 2024, generating approximately $138,000 in revenue in 2025 and approximately $28,000 to date in 2026. The proposed amendment is administrative in nature and is intended to ensure continuity of service and associated revenue.

Administration confirmed that there are no changes to the terms of the existing agreement and no additional costs associated with the extension. Council discussed the proposal and noted that the amendment simply extends the current agreement through December 31, 2027.

IT WAS MOVED by ***Councillor Elderkin*** and **SECONDED** by ***Councillor Davis*** **THAT** the Circular Materials Contract be added to the July 7, 2026 consent agenda.

MOTION CARRIED (unanimously)

Appointments to Committees of Council

Administration presented a report regarding appointments to the Municipality's Committees of Council for the current term. Council was advised that appointments would be required for the Emergency Measures Committee, Personnel Committee, Recreation Committee, ATV Access on Roads and Streets Committee, and Economic Development Committee. Appointments would remain in effect for the current term of Council unless otherwise amended.

Council discussed the existing committee structure and whether certain committees should continue in their current form or be modified. Administration advised that Council has the authority to amend committee structures and Terms of Reference as it sees fit.

Councillor Lackey expressed interest in serving as Chair of the Economic Development Committee. ***Councillor Davis*** expressed interest in serving as Vice-Chair.

Council considered whether the ATV Access on Roads and Streets Committee and Personnel Committee should remain active committees or transition to a liaison or ad hoc structure. Members noted that the ATV Committee has experienced limited activity in recent years, while the Personnel Committee typically meets only as required, with personnel matters ultimately returning to Council for consideration.

Discussion also took place regarding the Recreation Committee and the importance of coordinating recreational initiatives throughout the municipality, ensuring community groups have appropriate approvals and insurance coverage for activities and events. ***Councillor Elderkin*** expressed interest in serving as chair of the Recreation Committee

Council further discussed the Emergency Measures Committee and the possibility of involving former Councillor Jim Coates as a volunteer Emergency Measures Coordinator while maintaining Council representation on the committee. ***Councillor Davis*** and ***Councillor Phillips*** expressed interest in serving on the Emergency Measures Committee.

Members agreed that additional discussion was required before finalizing committee appointments, particularly as not all Councillors were present. Council also discussed the role of Council liaisons to organizations such as the library and Heritage Hillsborough and requested additional information regarding liaison appointments and committee membership requirements.

By-Law Officer Appointment

Administration presented a report recommending the appointment of Jason Turcotte of Maritime By-Law Enforcement Services as a Municipal By-Law Enforcement Officer for Fundy Albert.

Council was advised that the appointment is administrative in nature and is required to ensure Maritime By-Law Enforcement Services maintains the necessary personnel to provide by-law enforcement services on behalf of the Municipality. Administration further noted that the appointment would not result in any additional costs and would not alter the Municipality’s existing service agreement with Maritime By-Law Enforcement Services.

IT WAS MOVED by ***Councillor Elderkin*** and **SECONDED** by ***Councillor Lackey*** **THAT** the Appointment of Jason Turcotte of Maritime By-Law Enforcement Services be added to the July 7, 2026 consent agenda.

MOTION CARRIED (unanimously)

Young Street Development

Administration provided Council with an overview of a proposed 52-unit apartment development on Young Street. Council was advised that, as part of the rezoning process, the Municipality must confirm whether sufficient water and wastewater capacity exists to service the development. Due to the size of the proposed project, Administration indicated that a professional engineering assessment would be required to determine the impact on the municipal water system before a recommendation could be made.

Administration advised that preliminary discussions with engineering consultants indicated a development-specific assessment could cost approximately $2,500 to $3,500; however, a broader system capacity analysis is also being considered through separate funding opportunities. Council discussed the limitations of a project-specific study versus a municipality-wide capacity analysis and the value of obtaining information that could support future development opportunities throughout the community.

Council expressed support for exploring the proposed development and discussed options to avoid unnecessary delays in the rezoning process while ensuring the Municipality is protected from potential servicing risks. Members considered whether the rezoning process and capacity analysis could proceed concurrently, subject to confirmation from Planning staff and the completion of the required studies.

Discussion also focused on responsibility for the cost of the required studies. Council noted that both the Municipality and the developer could benefit from the information generated and discussed potential cost-sharing arrangements, reimbursement options should the project proceed, and the need to further evaluate the scope and value of any study undertaken.

Council directed Administration to obtain additional information from Planning and engineering consultants regarding the feasibility of advancing the rezoning process while the capacity analysis is being completed, as well as options for funding and cost-sharing. The matter will be brought back to Council for further discussion and direction at a future meeting.

Asset Retirement Obligations

Administration presented information regarding the Municipality's Asset Retirement Obligation (ARO) requirements under Public Sector Accounting Standards. Council was advised that an ARO assessment identifies future liabilities associated with the retirement, removal, or decommissioning of municipal assets such as water and wastewater infrastructure, roads, lift stations, and lagoons. The assessment would assist the Municipality in forecasting future costs and planning for long-term asset management and financial sustainability.

Administration advised that three proposals had been received to complete the assessment and recommended proceeding with Dillon Consulting based on the additional audit support and ongoing assistance included in their proposal. Administration noted that the assessment is considered a best practice under current accounting standards and would strengthen the Municipality's financial planning and audit readiness.

Council discussed the proposals, including the level of support offered by each consultant, the methodology that would be used to complete the assessment, and the importance of ensuring the Municipality receives value for the investment. Questions were raised regarding the duration of the proposed audit support, the need for ongoing updates to the ARO inventory, and potential funding opportunities that may be available through broader asset management initiatives.

Council also discussed the benefits of maintaining continuity with a consultant as the Municipality advances its asset management program and agreed that additional information regarding funding sources and proposal details should be brought forward for consideration before a final decision is made.

The matter was received for information and will be brought back to Council for further discussion and direction at a future meeting.

Water and Wastewater Capacity Analysis

Administration presented information regarding the proposed Water and Wastewater Capacity Analysis, noting that the study is a key component of the Municipality's asset management program and future infrastructure planning. The purpose of the study is to assess the current capacity of municipal water and wastewater systems, identify opportunities and constraints for future development, and support long-term planning and investment decisions.

Council was advised that several proposals had been received following a request for quotations. Administration explained that while lower-cost proposals would provide a general understanding of system capacity, the more comprehensive studies would offer greater detail, including scenario analysis and more specific information regarding future development opportunities and infrastructure requirements.

A significant portion of the discussion focused on the differences between the original Englobe proposal and the revised proposals received through the quotation process. Council sought clarification regarding the scope of work, evaluation criteria, and whether the proposals were being compared on an equal basis. Administration explained that all proponents were provided with the same deliverables and that the comparative assessment table reflected Administration's evaluation of the value and detail offered by each proposal.

Council discussed the importance of balancing fiscal responsibility with obtaining sufficient information to support future growth and infrastructure planning. Members emphasized the need to ensure the selected study provides the information required to support development decisions while also delivering value for the Municipality.

Discussion also included whether the capacity analysis could incorporate considerations related to the proposed Young Street development. Administration indicated that the broader study could potentially be expanded to include scenario analysis related to that project and agreed to investigate the associated costs and timelines.

Council directed Administration to obtain additional information from Englobe regarding the cost, scope, and timeline for incorporating Young Street development considerations into the capacity analysis. The matter will return to Council for further consideration and direction.

Asset Management Policy

Administration presented a draft Asset Management Policy and provided an overview of the growing importance of asset management in municipal operations. Council was advised that asset management is becoming increasingly important for securing provincial and federal funding, with many funding programs now requiring municipalities to demonstrate sound asset management practices and long-term planning.

Administration explained that the proposed policy establishes the Municipality's approach to managing infrastructure assets, including defining roles and responsibilities for Council, Administration, and staff, and setting guiding principles for future asset management activities. The policy would serve as the foundation for developing a comprehensive Asset Management Framework to support long-term decision-making and infrastructure investment planning.

Council discussed how asset management can assist the Municipality in forecasting future infrastructure needs, identifying replacement timelines, and planning financially for major capital expenditures. Examples were provided demonstrating how proactive asset management can help avoid reactive spending by identifying future replacement costs and establishing long-term funding strategies.

Discussion also included the role of technology and asset management software in tracking municipal assets, monitoring asset conditions, and supporting evidence-based decision-making. Administration noted that developing a mature asset management program will be a multi-year process requiring ongoing data collection, analysis, and refinement.

Administration recommended that Council adopt the Asset Management Policy, endorse the development of an Asset Management Framework, and consider establishing an Asset Management Committee to assist with setting service levels, reviewing asset classes, and supporting long-term infrastructure planning.

Council discussed the value of involving both Council members and community representatives in future asset management discussions to help balance service expectations with available financial resources. Members agreed that additional work on the framework and committee structure would be required as the Municipality advances its asset management program.

Water and Wastewater Draft By-Law

Administration presented a draft consolidated Water and Wastewater By-Law for Council's review. Council was advised that the Municipality is currently operating under separate by-laws inherited from the former municipalities and that a single, harmonized by-law is needed to provide consistent standards and administration across Fundy Albert.

Administration emphasized that the draft by-law was being presented for discussion purposes only and that Council's feedback would be used to identify areas requiring revision before a final version is prepared. Members were encouraged to review the document and provide comments on any provisions they felt should be amended, clarified, or added.

Council discussed several aspects of the draft, including billing practices, utility rates, user classifications, connection fees, and how the proposed changes may affect water and wastewater users in the former villages of Alma, Hillsborough, and Riverside-Albert. Members noted that some provisions would represent changes from current practices and suggested that public consultation may be beneficial before a final by-law is adopted.

Discussion also took place regarding whether utility systems and rates should eventually be fully integrated across the municipality. Council acknowledged that utility operations, infrastructure debt, and user-pay principles currently differ between communities and that any consideration of rate harmonization would require further analysis and public discussion.

Council agreed that additional review was required and requested that Administration compile comments and suggested revisions for further discussion at a future Committee of the Whole meeting. Members were encouraged to submit their feedback to Administration for incorporation into the next draft.

ADMINISTRATION REPORTS

Refer to the following reports:

Director, Legislative Services

The Director of Legislative Services advised Council that the monthly Legislative Services Report had been included in the Council package and invited members to raise any questions regarding the report.

Highlights of the report were briefly discussed, including ongoing work related to municipal projects and administrative initiatives. The Director noted that the municipal gateway sign project has been particularly challenging and has required significant effort to navigate. Despite the difficulties encountered throughout the process, progress continues to be made toward completion.

Council acknowledged the work completed on the sign project and commented positively on the design, noting that it aligns well with the Municipality's branding and community identity.
No further questions were raised regarding the report.

Director of Operations

The Director of Operations provided Council with an update on several operational projects and emerging issues since the submission of the monthly report.

Council was advised that concerns had been raised regarding the brush disposal site at White Rock. Following a site inspection, the Department of Natural Resources confirmed the area is considered an organic disposal site and does not require licensing at this time. Administration noted that usage of the site has increased significantly in recent years and that further discussion may be required regarding future management practices and the development of a formal policy.

Councillor Lackey exited the meeting at 6:58 pm

An update was provided on road maintenance activities, with pothole repairs nearing completion in Hillsborough and Alma.

Administration also advised Council that new approvals to operate had been received for the municipal water systems. Several compliance-related items were identified, including requirements for continuous monitoring of disinfection systems, development of flushing plans, and professional assessments of water infrastructure. Administration noted that additional reports and recommendations will be brought forward to address these requirements and improve compliance.

Councillor Lackey returned to the meeting at 7:01 pm.

Council received an update on the Hillsborough Pool repairs. While major drain repairs have been completed, weather conditions continue to impact the project schedule. Administration indicated that the pool opening may be delayed beyond July 1 if sufficient drying and curing time cannot be achieved.

The Director also reported on ongoing issues with the Alma lagoon actuator, which controls the discharge system. Staff are currently managing operations manually while a replacement unit is procured. Administration advised that the replacement is expected to cost approximately

$28,000 and may involve a lengthy lead time, requiring manual operation for the foreseeable future.

Council discussed the possibility of holding a ribbon-cutting ceremony to recognize the completion of the new Alma water system project and acknowledged that funding agreement requirements would need to be reviewed before any event is scheduled.

Additional discussion took place regarding vandalism and maintenance concerns at the Crooked Creek Falls trail washroom facilities. Administration advised that options are being explored to improve the facilities and reduce future damage, including potential funding opportunities and enhanced security measures.

Council also discussed the upcoming Greensboro Lagoon public meeting, clarifying that the Municipality is participating as a stakeholder and is not leading the project. Questions were also raised regarding provincial road maintenance schedules and the value of meeting with representatives from the Department of Transportation and Infrastructure to discuss local priorities and timelines.

Treasurer Report

The Acting Treasurer provided Council with a high-level overview of the Municipality's financial position and advised that both the General Operating Fund and Utility Funds are generally tracking as expected for this point in the fiscal year. It was noted that utility revenues may appear to be operating at a deficit due to the timing of utility billings and revenue collection cycles, rather than actual financial concerns.

Council discussed the utility arrears reporting and sought clarification regarding the aging categories shown in the financial reports. Administration explained that the amounts listed in the 91+ day category represent outstanding balances, while the arrears category reflects accounts that have progressed to collections or disconnection status.

Discussion also took place regarding delinquent utility accounts. Administration advised that some disconnected properties continue to accumulate outstanding balances and interest charges, particularly where alternative water sources are available. Council was informed that unpaid utility charges remain attached to the property and are typically recovered through the sale or transfer of the property.

Council raised a question regarding an expense charged to the Riverside-Albert Water Utility related to a dehumidifier rental. Administration clarified that the rental was associated with a water system issue involving a frozen and burst pipe and was required to assist with remediation and repairs.

Council received the report for information and no further financial concerns were raised at this time.

MAYOR AND COUNCILLOR STATEMENTS AND INQUIRIES

Councillor Davis asked what the status of funding previously allocated for improvements to the White Birch Community Playground. Administration advised that approximately $15,000 remains allocated to the project and that no changes have been made to the funding allocation at this time. Council was informed that previous discussions had taken place regarding the future of the project; however, the funds remain available for playground-related improvements.
Members discussed the need to clarify ownership of the playground property and determine who is responsible for the site. Questions were raised regarding land ownership, insurance coverage, maintenance responsibilities, and the long-term management of the playground.
Council noted that obtaining this information would assist in determining the most appropriate path forward for future investments in the site.
Council also discussed opportunities to enhance the playground area through additional amenities, landscaping improvements, fencing, and picnic tables.
Council was advised that if playground equipment or improvements are ultimately selected, a future Council motion may be required to authorize expenditures and facilitate reimbursement through the approved funding program.
The matter was received for information and will be brought back to Council once additional information has been obtained.

Councillor Davis advised that she has received inquiries from residents across Fundy Albert regarding the Municipality's involvement in Pride-related events and festivals. She suggested that Council consider having an official Fundy Albert presence at a neighbouring Pride parade, such as those held in Moncton or Saint John, through a municipal banner, vehicle, or other form of representation. She also suggested inviting interested members of the community to participate.

Councillor Phillips indicated that, while he respects all individuals and communities, he would personally choose not to participate in such events and prefers to remain neutral on matters of religion and personal identity. He emphasized that his position was a personal one and not intended as criticism of the proposal.

Administration advised that if ***Councillor Davis*** wished to pursue the matter as a municipal initiative, she would need to bring a formal proposal to Council for consideration.
Administration advised that individual councillors are free to attend events in a personal capacity; however, any participation or representation on behalf of the Municipality of Fundy Albert would require Council approval.

Direction: *Councillor Davis* to prepare a proposed motion should she wish Council to consider official municipal participation in a Pride event.

Councillor Lackey discussed the relationship between the Alma Recreation Centre and the Municipality, noting that the facility is independently owned through a trust arrangement established by a former landowner, with conditions requiring it to remain independent of the municipality.

A suggestion was raised to meet with representatives of the Recreation Centre to explore whether there may be advantages to a closer relationship with the Municipality. It was noted that Recreation Centre representatives are members of the Recreation Committee.

Discussion then shifted to Canada Day event planning and the importance of activating the Recreation Committee to improve communication and coordination among the communities of Alma, Hillsborough, and Riverside-Albert. Members noted that a functioning Recreation Committee would help ensure all groups are aware of planned activities and can coordinate efforts more effectively.

Council members also discussed past Canada Day event locations and their impact on attendance. Concerns were raised that moving the barbecue away from the Activity Centre negatively affected the market attendance. Others expressed support for holding family activities at the rink, noting the location provided a safe environment for children and families and was well attended.

It was noted that organizers are considering relocating the outdoor market closer to the rink so that activities are centralized in one location. Council members acknowledged that different event formats may need to be tested to determine what best serves vendors, families, and the community overall.

Discussion highlighted the need to establish the Recreation Committee and continue evaluating community event formats and coordination opportunities.

Councillor Elderkin expressed appreciation to Director of Operations Ian and the Public Works team for their support of the United Way Day of Caring. It was noted that several worthwhile community projects were completed throughout Fundy Albert as part of the initiative.
The member also attended the Annual General Meeting of the BACH Foundation and commended the organization for its community contributions. They highlighted recent fundraising events at the Albert County Museum and encouraged residents to visit the museum and take advantage of its programs and exhibits.

The member further advised that they attended all Council orientation and training sessions offered over the previous two weeks.

Councillor Phillips advised that he had planned to discuss the playground; however, as ***Councillor Davis*** had already raised the matter, he had no additional comments.

Councillor Lackey asked about the Voyent Alert notification system and requested an update on subscription levels and administration of the platform. Administration advised that the system is currently included in the Director of Operations' report because many notifications relate to operational matters. It was noted that previous reporting and statistical tracking had largely been managed by staff at the front desk.

Administration advised that the last available information indicated just over 1,000 users had subscribed to the service.

Discussion also continued regarding the potential rebranding of the platform from "Voyent Alert" to "Fundy Albert Alerts.”

Councillor Lackey also acknowledged Director of Operations Ian for his participation and contributions at a recent CCRC Board meeting. It was noted that board members expressed appreciation for his willingness to engage and support the organization. Council members commended Ian's efforts and recognized the importance of celebrating positive accomplishments within the municipality.

Mayor Campbell advised that they had received correspondence from a resident expressing concerns about the amount of farm equipment travelling on roads throughout Fundy Albert. The resident suggested that the Municipality consider using its social media platforms to promote road safety messages encouraging motorists to slow down, exercise caution, and be patient when encountering agricultural equipment, recognizing that farmers are carrying out their work and earning a living.

It was noted that responsibility for numbered highways rests with the Province through the Department of Transportation and Infrastructure (DTI), and that any broader road safety campaign may also be appropriate for provincial involvement. Council discussed whether there may be opportunities for the Municipality to support public awareness efforts locally.

Mayor Campbell also reported attending numerous community events over the previous several weeks, including Council orientation and training sessions in Saint John. Appreciation was expressed to members of Council for participating in the training, which provided valuable networking opportunities and an opportunity for Council members to spend time together and strengthen working relationships.

PUBLIC STATEMENTS AND INQUIRIES

None

CLOSED SESSION

Krista Ronalds and Ian Barrett exited the meeting.
Ross Lindsay and Christien Leblanc (virtual) with e6 joined the meeting.

IT WAS MOVED by ***Councillor Elderkin*** and **SECONDED** by ***Councillor Phillips*** that Council have an in-camera session at 7:37 pm.

MOTION CARRIED (unanimously).

Local Governance Act 68 (1)(c) information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

IT WAS MOVED by ***Councillor Elderkin*** and **SECONDED** by ***Councillor Lackey*** to return to the regular session at 8:23 pm.

MOTION CARRIED (unanimously)

ADJOURNMENT

IT WAS MOVED by ***Councillor Lackey THAT*** the meeting be adjourned at 8:23 pm.

_______________________ _______________________

Mayor Clerk