

Present: Mayor Campbell
Councillor Lackey
Councillor Elderkin
Councillor Cooke
Councillor Reid
Councillor Davis
Councillor Phillips

Staff Present: Kim Beers – Director, Legislative Services
Krista Ronalds – Acting Treasurer

CALL TO ORDER

Mayor Campbell called the meeting to order at 6:00 pm

ADOPTION OF AGENDA

IT WAS MOVED by **Councillor Lackey** and **SECONDED** by **Councillor Elderkin** **THAT** the agenda be adopted.

MOTION CARRIED (unanimously)

CONFLICT OF INTEREST DECLARATIONS

None.

ADOPTION OF THE MINUTES

IT WAS MOVED by **Councillor Cooke** **SECONDED** by **Councillor Lackey** **THAT** the Minutes of the Regular Council Meeting held July 7, 2026, be approved.

MOTION CARRIED (unanimously)

IT WAS MOVED by **Councillor Cooke** **SECONDED** by **Councillor Reid** **THAT** the Minutes of the Committee of the Whole Meeting held July 21, 2026, be approved. **Councillor Elderkin** advised there is a typo in the minutes.

MOTION CARRIED (unanimously)

IT WAS MOVED by **Councillor Elderkin** **SECONDED** by **Councillor Phillips** **THAT** the Minutes of the Special Council Meeting held July 21, 2026, be approved.

MOTION CARRIED (unanimously)

IT WAS MOVED by **Councillor Lackey** **SECONDED** by **Councillor Phillips** **THAT** the Minutes of the Special Council Meeting held August 12, 2026, be approved.

MOTION CARRIED (unanimously)

CONSENT AGENDA

IT WAS MOVED by **Councillor Elderkin** and **SECONDED** by **Councillor Phillips** **THAT** Council approved the consent agenda of September 1, 2026.

MOTION CARRIED (unanimously)

i. [Banking Signatory](#)

WHEREAS the resignation of the former Chief Administrative Officer requires the Municipality to update its banking signing authorities;
THEREFORE BE IT RESOLVED THAT Council authorize Kim Beers, Clerk, to be added as an authorized banking signatory for all municipal bank accounts held by the Municipality of Fundy Albert;
AND BE IT FURTHER RESOLVED THAT the Mayor and Acting Treasurer be authorized to execute any documents **required by the Municipality's financial institution to implement this resolution.**

ii. [Hillsborough Winter Maintenance Contract Renewal](#)

That Council of Fundy Albert approve the one-year renewal of the Hillsborough Winter Maintenance Services Contract (Project No. 2023-02) with Brunswick Limestone Ltd. for the 2026-2027 winter season, at a cost of \$181,666.00 plus HST (\$208,915.90 including HST), in accordance with the renewal provisions of the existing contract.

iii. [Riverside-Albert Water Reservoir Access Easements](#)

That Council of Fundy Albert authorize the Municipality to enter into and finalize the required easement agreements with WH Forestry Canada Inc. and the Nature Conservancy of Canada to secure permanent access to the Riverside-Albert water reservoirs, including access for the construction, maintenance and ongoing operation of the reservoir access road, and further authorize the Mayor and Clerk to execute all necessary documents on behalf of the Municipality.

iv. [Hillsborough Water Exploration – Well Pad Construction](#)

That Council of Fundy Albert award the Hillsborough Water Source Exploration – Access Road and Well Pad Construction work to Brunswick Limestone Ltd., being the lowest quotation

received, in the amount of \$33,000 plus HST, for the construction of the preliminary access road and two well-drilling pads required to advance the Hillsborough Water Source Exploration Project.

PUBIC AND ADMINISTRATIVE PRESENTATIONS

[Connecting Albert County Coordinator – Melody Land](#)

Following the presentation, Council discussed the organization's governance, communications, funding, and opportunities for future collaboration.

It was noted that the Board of Directors generally meets quarterly, with additional Executive meetings and supervisory discussions occurring as required. In response to a question regarding expanding beyond Facebook and Instagram, the presenter advised that additional communication platforms have been considered; however, staff capacity remains a significant limitation, with the current contract providing approximately 660 hours annually.

The organization is approximately 95% community-funded and has operated sustainably for more than 12 years. Provincial funding is limited primarily to an annual printing grant, with advertising revenues making up much of the remaining funding. The possibility of obtaining charitable status has also been discussed, although the administrative requirements associated with doing so were acknowledged.

Council expressed interest in exploring partnerships between the organization and the Municipality, particularly through the Economic Development Committee. Opportunities discussed included brainstorming sessions, enhanced promotion of municipal information and events, and potentially providing regular or weekly community updates. The importance of maintaining non-social-media communication was emphasized, as some residents do not use social media. The presenter noted an increase in demand for printed copies of the publication. Discussion also focused on community and economic development opportunities. Potential initiatives included bringing local businesses, service providers, event organizers and community organizations together quarterly or biannually to coordinate upcoming activities and identify opportunities for partnerships rather than competing events. The organization also currently provides free job postings and employment-related information and sees potential to further assist with connecting residents, businesses, students and employment opportunities.

Council discussed the broader need to improve communication and coordination across Fundy Albert so residents are more aware of recreational programs, events and activities taking place throughout the municipality. There was general agreement that greater collaboration could help connect communities, coordinate programming and improve participation across Fundy Albert. The presenter indicated a willingness to continue discussions with Council and explore potential partnership opportunities.

Fundy Albert Public Library Board – Melody Land

Following the presentation, Council discussed the Fundy Albert Library's funding, programming, facility needs and future plans.

The presenter advised that the Library's primary funding is provided by the Municipality and Province, supplemented by fundraising activities. Recent fundraising initiatives included a community take-out dinner, which sold out within approximately two and a half days, and an online auction that raised just over \$3,000. Smaller initiatives, such as book sales, also help fund minor purchases.

Council commended the Library for its continued growth, community programming and efforts to serve residents throughout Fundy Albert. Members noted the Library's importance as a community gathering space serving a wide range of ages and demographics. The Library Manager and Board were recognized for their efforts and commitment.

The summer reading program was also discussed. The presenter noted that this was the first year of the TD Summer Reading Club sponsorship and that the transition resulted in a significantly shorter promotional period than in previous years. It is anticipated that the program will benefit from additional planning time in future years.

Discussion took place regarding potential funding through the Atlantic Canada Opportunities Agency (ACOA). The Library has previously received ACOA funding and has consulted with other libraries that have accessed similar funding. The Board is considering funding opportunities to support significant improvements to the facility.

Potential facility improvements were estimated at approximately \$50,000–\$60,000 or more and could include accessible washrooms, widened doorways and reconfiguration of space to provide appropriate office areas. The presenter noted that the Library currently operates within approximately 1,300 square feet, significantly less than the space considered appropriate for the population it serves, requiring the existing space to be used as efficiently as possible.

Council also discussed accessibility assessments and their value in supporting future grant applications. The presenter advised that an assessment has previously been completed but would confirm which organization conducted it. Council suggested contacting Accessibility New Brunswick regarding an assessment if required.

Council thanked the presenter for the Library's work, including its rebranding efforts and continued focus on strengthening the Fundy Albert identity and serving the broader community.

REPORTS & RECOMMENDATIONS FROM COMMITTEES AND PRIVATE MEETINGS

[Riverside Modelers Association Lease Agreement Renewal](#)

IT WAS MOVED by **Councillor Elderkin** and **SECONDED** by **Councillor Phillips**

THAT Council of Fundy Albert authorize Administration to enter into a 10-year lease renewal agreement with Riverside Modelers Association Inc. for the continued use of the municipal property as a model aircraft flying field, on substantially the same terms and conditions as the current agreement, with the lease term extended to 2037; and further authorize the Mayor and Clerk to execute all necessary documents on behalf of the Municipality.

Councillor Lackey asked about the location and use of the Riverside Modelers Association field. It was noted that the field is located on Steeves Street, behind the Public Works garage, and has been used by the Association for approximately 20 years. While specific usage statistics were not available, the field is regularly used.

MOTION CARRIED (unanimously)

Economic Development Committee

IT WAS MOVED by **Councillor Lackey** and **SECONDED** by **Councillor Phillips** **THAT Whereas** Council established the Economic Development Committee and approved its Terms of Reference on February 3, 2026;

And whereas Section 5.1 of the Terms of Reference provides for four to six citizens-at-large to serve as voting members of the Committee;

And whereas Section 5.3 provides that citizen appointments to the Committee shall be formalized by Council resolution;

And whereas Section 6.0 provides that citizen members serve a two-year term, renewable once upon Council approval;

And whereas Section 8.5 provides that the Committee may establish working groups which report to the full Committee;

Now therefore, be it resolved that:

1. Council appoints the following five citizens-at-large as voting members of the Committee, each for a two-year term:
 - Janet Clouston, Albert County Museum;
 - Katie Carson, Hope Wellness;
 - Nick Dunfield, Realtor;
 - Micah Fardy, Friends of Fundy; and
 - Kate Broyles, Maple Grove Inn and the Albert County Tourism Board.
2. That Council records the interest of James Wilson and Mel Angbao in serving on Committee working groups and refers their names to the Committee to be placed on working groups as those groups are formed under Section 8.5 of the Terms of Reference.

MOTION CARRIED (unanimously)

Recreation Committee

Councillor Elderkin provided an update on the Recreation Committee, advising that the Committee has held its first meeting, with the next meeting planned for September. The initial meeting was successful, with strong interest in supporting youth development and improving coordination of recreational activities throughout Fundy Albert.

It was noted that many activities are already taking place within the various communities but are currently operating independently, and the Committee identified improved communication and coordination as a priority.

Councillor Elderkin reminded recreation groups that events being held under the Municipality's insurance coverage must be brought forward to Council for approval. The Committee hopes to develop a schedule of upcoming activities for October through December to allow events to be approved in advance rather than individually each month.

Upcoming activities in Alma were also highlighted, including the End of Summer Bash on September 5 and future Fleet Launch activities. **Councillor Elderkin** indicated that additional information would be forthcoming and expressed her interest in working with Councillor Cook and the Committee on future recreation initiatives.

EMO Committee

Councillor Phillips provided an update on the Emergency Measures Committee, advising that a potential candidate has been contacted regarding the Emergency Measures Coordinator position and has expressed interest. An update is expected within the next two to three weeks. Should the individual not be available to take on the role, the Committee will continue to explore other potential candidates.

Councillor Phillips noted that the preference is to have a Coordinator in place before proceeding with the development of the Emergency Measures Plan, allowing the Coordinator to participate in the planning process.

REPORTS FROM ADMINISTRATION

None

UNFINISHED BUSINESS

None

BY-LAWS

Water and Wastewater By-Law

Council was reminded to submit any feedback regarding the proposed Water and Wastewater By-law to Administration.

Councillor Elderkin asked whether the proposed By-law could be shared with members of the former Water and Wastewater Committee to obtain their feedback. It was noted that the Committee had previously undertaken significant work reviewing water and wastewater matters affecting the former municipalities. Council agreed that obtaining their input prior to finalizing the By-law would be beneficial.

Administration advised that previous Committee records would be reviewed to locate relevant background information. **Councillor Elderkin** also indicated that she may have previous minutes, emails and other information that could assist with the review and requested permission to share the current proposal with former Committee members for feedback.

MAYOR AND COUNCIL STATEMENTS AND INQUIRIES

Councillor Reid thanked Melody for her ongoing work within the community and her efforts to expand community outreach. He noted recent discussions with residents at the Ward Party and expressed interest in exploring additional ways to improve communication and reach more residents throughout Fundy Albert

Councillor Elderkin provided an update on activities undertaken during the summer recess, including meetings with representatives of the Albert County Museum regarding future projects, local business owners within her ward, and the Fire Department.

Councillor Elderkin thanked Administration for organizing the Ward Parties and noted that the Ward 3 and 4 event was well attended. She indicated that she looks forward to attending the remaining Ward Parties.

Councillor Elderkin also highlighted the upcoming Albert County Exhibition and advised that organizers are seeking volunteers to assist at the dining hall during the event.

She concluded by noting that the Recreation Committee held its first meeting and that she looks forward to continuing the Committee's work.

Councillor Cooke thanked Melody for her presentations and expressed support for Connecting Albert County and the Fundy Albert Library, noting the potential for greater municipal involvement and improved communication with residents.

Councillor Cooke also commented on the success of the Ward 3 and 4 Party, which was well attended and coincided with a car show featuring more than 100 vehicles, live music and food trucks.

He advised that he has spoken with residents regarding several local matters and continues to follow various smaller projects within the community. **Councillor Cooke** concluded by noting that he looks forward to the upcoming fall season.

Councillor Lackey acknowledged Administration for its work in organizing the Ward Parties and noted the upcoming ribbon cutting for the new Alma water system, community barbecue, and Englobe presentation regarding Phase 2 of the Alma Water Project.

Councillor Lackey also advised that, with the Economic Development Committee now established, he and **Councillor Davis** will proceed with the Committee's first meeting and bring future initiatives forward to Council.

Councillor Davis recognized **Councillor Lackey** for his work as Chair of the Economic Development Committee over the summer. She noted that they have been meeting and speaking with community members to establish the Committee and identify individuals and organizations that may assist with priorities arising from the Municipality's strategic planning.

Councillor Davis advised that she and **Councillor Lackey** attended the Coffee Connect event hosted by the Town of Riverview, which provided opportunities to make connections and participate in economic development and Chamber of Commerce discussions.

Councillor Davis congratulated and thanked the Municipality's summer students for their contributions and wished them well as they return to school. She also recognized Public Works and Administration staff for their work throughout the summer.

Additional activities included responding to Department of Transportation and Infrastructure (DTI) inquiries, participating in discussions regarding municipal road priorities, and assisting residents with animal control matters.

Councillor Davis concluded by thanking those involved in organizing the Hillsborough fireworks held on August 29 and noted the success of the event.

Councillor Phillips provided an update on the Greensboro Subdivision sewage lagoon project, advising that the work is progressing more quickly than originally anticipated and is expected to be completed and operational by the end of the fall, with residents connected to the system.

Councillor Phillips also raised a concern received from a resident regarding the feeding of birds and the potential for this activity to contribute to rat problems in the area. It was noted that the matter would be referred to Committee for further discussion.

Mayor Campbell provided an update on his activities over the summer, including attending the two-day Mayor's School in Fredericton, which he found informative and beneficial, particularly regarding media relations and municipal leadership.

Mayor Campbell advised that he met with the Mayor of Fundy-St. Martins and discussed opportunities for future collaboration, particularly given the similarities between the two municipalities and their shared focus on tourism.

He also participated in strategic planning and a regular Board meeting with the Southeast Regional Service Commission. During a meeting with Minister Kennedy, **Mayor Campbell** raised concerns regarding the Province's handling of Cape Enrage and emphasized the importance of tourism to Fundy Albert and southeastern New Brunswick.

Mayor Campbell also raised concerns regarding inadequate cellular service along Route 114, noting the significant number of visitors travelling the corridor and identifying reliable cellular coverage as both a communication and public safety issue.

PUBLIC STATEMENTS

Ms. Kathy Weir commented positively on recent road improvements undertaken by the Department of Transportation and Infrastructure (DTI), including work on Caledonia Mountain and Route 114, noting the benefit of these improvements to Fundy Albert.

Ms. Weir also acknowledged the Municipality's current staffing capacity and encouraged Council and Administration to consider partnering with local organizations, including Connecting Albert County, the Library and CCRC, when assistance is needed with community initiatives and projects. It was noted that these organizations have access to volunteers, resources and ideas and are interested in supporting projects that benefit communities throughout Fundy Albert.

NOTICES OF MOTION AND RESOLUTIONS

None

CLOSED SESSION

IT WAS MOVED by **Councillor Elderkin** and **SECONDED** by **Councillor Phillips** that Council have an in-camera session at 7:11 pm.

MOTION CARRIED (unanimously).

a. Local Governance Act 68 (1)(d) the proposed or pending acquisition or disposition of land.

b. Local Governance Act 68 (1)(c) information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an

agreement or contract.

- c. Local Governance Act 68 (1)(j) labour and employment matters, including the negotiation of collective agreements.

IT WAS MOVED by *Councillor Elderkin* and **SECONDED** by *Councillor Lackey* to return to the regular session at 7:30 pm.

MOTION CARRIED (unanimously).

IT WAS MOVED by *Councillor Elderkin* and **SECONDED** by *Councillor Cooke* **THAT** Council authorize the renewal of the lease agreement between the Village of Fundy Albert and Forest Dale Home Inc. for the municipal property located at 5823 King Street, Riverside-Albert, PID 629915, for an additional five-year term, in accordance with the renewal provisions contained in the lease agreement and further authorize the Mayor and Clerk to execute all necessary documents on behalf of the Municipality.

MOTION CARRIED (unanimously)

ADJOURNMENT

Moved by *Councillor Elderkin* to adjourn at 7:32pm.

Mayor

Clerk