

Present: Mayor Campbell
Councillor Elderkin
Councillor Lackey
Councillor Cooke
Councillor Davis
Councillor Phillips
Councillor Reid

Staff Present: Kim Beers, Director, Legislative Services/Clerk

CALL TO ORDER

Mayor Campbell called the meeting to order at 7:34pm

ADOPTION OF AGENDA

IT WAS MOVED by **Councillor Elderkin** and **SECONDED** by **Councillor Cooke** THAT the agenda be adopted.

MOTION CARRIED (unanimously)

CONFLICT OF INTEREST DECLARATIONS

Councillor Davis declared a conflict of interest for item #4 – Code of Conduct

CODE OF CONDUCT

Councillor Davis exited the meeting.

IT WAS MOVED by **Councillor Elderkin** and **SECONDED** by **Councillor Phillips** THAT Council, having completed its preliminary review of the Code of Conduct complaint submitted pursuant to By-law No. 2025-02, determine that the complaint raises matters within the scope of the Council Code of Conduct and has sufficient merit to warrant further investigation;

AND THAT Council direct Administration to obtain quotes from qualified independent third-party investigators to conduct a fair and impartial investigation of the complaint in accordance with By-law No. 2025-02 and applicable legislation;

AND THAT the quotes received be brought back to Council for consideration and approval prior to retaining an investigator.

MOTION CARRIED Nay: **Councillor Lackey**

Councillor Davis returned to the meeting.

HILLSBOROUGH LAGOON OUTFALL REPAIR – CAPITAL RENEWAL FUND

IT WAS MOVED by *Councillor Phillips* and **SECONDED** by *Councillor Lackey*
THAT Council approves the reallocation of \$149,500 in Capital Renewal Fund funding currently identified for the Fundy view Drive cross-culvert replacement to the Hillsborough Lagoon outfall repair project, with Administration directed to pursue alternative external funding opportunities for the Fundy view Drive project.

MOTION CARRIED (unanimously)

HILLSBOROUGH LAGOON OUTFALL REPAIR PROJECT

Administration provided an update on the Hillsborough Lagoon Outfall Repair project. The project was tendered and one bid was received from JASCO Construction in the amount of \$149,500. Following previous Council discussion regarding the uncertainty and potential range of costs, the contractor was asked to refine the pricing. It was noted that uncertainty remains regarding ground conditions and equipment access once work begins. A geotechnical study could provide additional information but was estimated to cost approximately \$30,000–\$35,000 and would not necessarily eliminate all uncertainty.

Council discussed potential alternative methods of completing the work that could reduce costs. Councillor Reid offered to share his knowledge and discuss possible options with the contractor. Council also discussed the appropriate role of elected officials in communicating with municipal contractors and the importance of ensuring that such discussions do not constitute direction to the contractor or interfere with the procurement process.

It was agreed that Councillor Reid would work with Public Works Supervisor Kevin Ford to meet with the contractor and explore potential efficiencies or alternative approaches, with the findings to be brought back to Council. A Special Council meeting may be required once additional information is available.

Administration advised that the Municipality has obtained the required WAWA permit and is awaiting the Licence of Occupation before work can proceed. Council emphasized the importance of moving the project forward before winter.

HILLSBOROUGH POOL HEATER REPLACEMENT

IT WAS MOVED by *Councillor Elderkin* and **SECONDED** by *Councillor Phillips*
THAT Council approve a transfer from the applicable capital reserve in the amount of \$7,703.53, plus applicable non-recoverable HST, to fund the replacement of the Hillsborough Pool heater, including supply, installation, commissioning, required gas work and associated electrical work.

Councillor Elderkin discussed the importance of considering the Hillsborough Pool during the upcoming budget process. It was suggested that Council be provided with information outlining the funding previously invested in maintaining and repairing the facility, particularly given the challenges experienced in recent years. The Pool was recognized as an important municipal asset, and it was noted that efforts have been made to maintain the facility and keep it operational.

MOTION CARRIED (unanimously)

GREY BROOK FOOTBRIDGE REPLACEMENT

IT WAS MOVED by **Councillor Cooke** and **SECONDED** by **Councillor Phillips**
THAT Council approve the purchase of the 13-metre prefabricated pedestrian bridge from Algonquin Bridge Limited in the amount of \$87,950 plus HST and the screw-pile foundation work from Techno Metal Post in the amount of \$10,500 plus HST;
AND THAT Council authorize Administration to proceed with the installation of the bridge and completion of the trail approaches using the remaining dedicated project funding within existing spending authority.

MOTION CARRIED (unanimously)

PMHP 2029-2031

Administration clarified the process for submitting road priorities to the Department of Transportation and Infrastructure (DTI). Councillors may continue to submit or amend non-PMHP road priorities prior to the September 25 submission deadline. These priorities will be provided to DTI as a municipal “wish list” and do not require the same level of cost estimates or supporting information as PMHP projects.

Councillors were asked to provide the road name and, where possible, a brief description of its condition. Administration advised that additions could be submitted up to September 24.

It was further clarified that Council approval is required for the Municipality’s three-year PMHP plan. Once the PMHP priorities are approved and submitted, additional projects cannot be added to that plan.

IT WAS MOVED by **Councillor Cooke** and **SECONDED** by **Councillor Lackey**
THAT COUNCIL approved the document entitled Fundy Albert Three-Year Plan for the PMHP Program 2029-2031 be adopted;

MOTION CARRIED (unanimously)

ADJOURNMENT

IT WAS MOVED by ***Councillor Elderkin*** **THAT** the meeting be adjourned at 7:55 pm.

Mayor

Clerk